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Seal Rock Water District

General Manager's Report:
 Board Meeting March 15, 2018

This report is an executive summary provided with this Board agenda to Commissioners with recommended actions if any. Detailed information, staff reports, and supporting materials are provided within the full agenda packet.

- **PHASE-3 USDA-RD GRANT FUNDED AMI PROJECT:**

District crews and contractor have completed over half of the District's metering system. Approximately 1,400 new meters have been installed and programmed to be read remotely. District Administrative staff continues to process meter read information electronically in preparation for a full AMI integration to occur in the near future.



District customers can continue to expect a brief disruption in service to occur as individual meters are replaced, this typically takes 15-minutes or less. Our community's drinking water system will remain safe throughout the project. AMI installation is a \$1.5 million dollar project, fully funded through a grant provided by the United States Department of Agriculture Rural Development (USDA-RD) through its Water and Waste Disposal Loan and Grant Program.

- **PHASE-4 SOURCE WATER PROJECT:**

District staff and engineer are working cooperatively with representatives from USDA-RD to certify the District Biological Opinion for the Beaver Creek source water project. District is working closely with the States engineer to include newly adopted requirement related to American Iron and Steel requirements. District staff and environmental consultants from Jacobs engineering have been working closely with the States Historic Preservation Office (SHPO) and the Tribes in response to archaeological concerns that may be impacted by the project. In a letter provided by SHPO on March 7, 2018, officials with SHPO have reviewed the report and concur that a good faith effort has been implemented and the project will likely have no effect on any significant archaeological objects or sites. Based on the information provided, additional archaeological research is not anticipated for this project. Next step includes site level preparation to remove a small number of trees to make room for geotechnical investigation.

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Phase-4 improvements project continues to move forward with several critical path tasks to qualify for funding through USDA-RD, which includes:

- Environmental Permitting- Biologists have completed wetlands delineation field work necessary to complete a Biological Opinion (BO) necessary for review by the State Engineer.
- Easement and access agreement for construction and maintenance have been completed by the District's Legal Counsel. Draft copies of the easement agreements have been provided to the various property owners affected by the project. One easement agreement has been received from the property owner and is pending signature.
- District staff and legal counsel is scheduling on site meetings with other property owners to address concerns with project impacts, and easement access.
- District staff continues to work with USDA-RD funding representatives to provide the remaining documentation necessary for financing the improvements.
- District crews have begun working with consultants to begin the Sampling and Analysis Plan (SAP) required as a condition of the District's water right permit for use of water on Beaver Creek.
- Engineer continues to provide water quality and treatability testing in preparation for developing specification for membrane procurement.

- **OTHER NOTABLE ACTIVITIES FOR THE MONTHS OF FEBRUARY/MARCH INCLUDE:**

- Attended weekly meetings with engineers and contractor to discuss Phase-3 schedule for AMI improvements.
- Provided source water project presentation at the Mid and North Coast Water Monitoring Summit in Newport.
- Attended the OAWU Management and Technical conference in Sunriver.
- Facilitated District personnel staff/safety meeting.
- Met with engineer and representatives from USDA-RD to discuss Phase-IV Preliminary Engineering Report and Environmental Report.
- Attended Mid-Coast Integrated Water Resources Coordinating Committee meetings.
- Participated in budget conversations with Oregon Water Resources Department (OWRD) Director Tom Byler and staff.
- Met with Representatives from Oregon DEQ to discuss water monitoring activities on Beaver Creek.
- Hosted Oregon OSHA representative to provide onsite safety consultation.
- Met with SDIS risk management department to provide the District with a risk assessment.
- Met with USDA-RD Public Information Officer (PIO) to discuss development of a success story related to District projects and funding provided through the RUS program.