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Seal Rock Water District

General Manager's Report:
 Board Meeting – June 11, 2026

This report provides an executive-level update on district operations, source water management, staffing, and ongoing initiatives. Additional details and supporting documentation are available in the full agenda packet.

Water Treatment Plant Membrane Replacement Project:

District operators have successfully completed the replacement of all 46 membrane filtration modules on Skid 1. This significant maintenance effort was completed in coordination with WesTech personnel, who were onsite throughout the project to provide technical support, oversee installation procedures, and certify the completed work.

The replacement process involved carefully removing the existing membrane modules, inspecting associated equipment and connections, thoroughly flushing and cleaning both membrane filtration skids, installing the new membrane modules, reconnecting system components, and performing operational testing and verification. In conjunction with the membrane replacement work, staff also completed improvements and preparations associated with Skid 2 to support future operational reliability and treatment capacity.

Following installation, both membrane filtration skids were thoroughly flushed and conditioned to ensure system cleanliness and proper performance prior to returning the treatment process to service. District operators and WesTech technicians then completed startup procedures, performance testing, and system validation to confirm the upgraded membrane system was operating as designed.



Filter module Removal:



Flushed skid – 1 ready for new modules



Completed Filter installation skid-1

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The project was completed safely and efficiently during the planned treatment plant shutdown, with the district utilizing its emergency intertie connection with the City of Newport to maintain system reliability and adequate water supplies throughout the work period. The successful completion of this project represents an important investment in the long-term reliability, treatment performance, and resiliency of the district's water treatment facilities.

Additional District Activities & Updates:

Staff/Safety Meeting: Continued emphasis on safety culture and best operational practices.

Water Conservation Coordination: Participated in discussions with the Lincoln County Water Conservation Committee.

Drinking Water Protection Plan: Staff continue to work with consultants and local stakeholders on and have submitted their draft Drinking Water Protection Plan to the Oregon Health Authority and Department of Environmental Quality for review.

SRWD Employee Handbook: Ongoing review and updates, working in collaboration with SDAO consultants to ensure compliance with revised state requirements. The plan has been forwarded to HR Answers for review.

Pay Equity Evaluation: District staff continue working with consultants from HR Answers in an effort to perform a Pay Equity Evaluation for the district.

Water Master Plan: Staff met with engineers to discuss progress on the development of the WMP.

Mid-Coast Water Planning Partnership: Participated in the monthly regional partnership meeting.

Oregon Water Utility Council: SRWD hosted the May 28th OWUC monthly meeting.

Membrane Module Replacement: SRWD operators replaced all the membrane filtration modules on filter skid 1 the week of May 18th.

SRWD continues to actively manage operational challenges, regulatory responsibilities, and infrastructure needs while maintaining our commitment to delivering safe, reliable water service to the community. Staff remain focused on continuous improvement and advancement of district goals.