

**SEAL ROCK WATER DISTRICT
MINUTES OF THE
Regular Board Meeting
July 12, 2018**

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7 Call Regular

8 Board Meeting: President John Garcia called the regular board meeting to order at 4:00 p.m., Thursday, July
9 12, 2018.

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11 Present: President John Garcia; Commissioner Glen Morris, Treasurer; Commissioner Rob Mills.
12 Staff: Adam Denlinger, General Manager; Joy King, Office Manager. See sign in sheet for
13 public attendance.
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15 Excused Absences: Commissioners Sandra Mies-Grantham and Karen Otta.

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17 Announcements: Commissioner Rob Mills will not be able to attend the August 9, 2018 board meeting. The
18 General Manager, Adam Denlinger reported to the Board that the planned project
19 presentation to the City of Toledo City Council was not put in the agenda as planned. He will
20 make the arrangement for the next Work session or the next Council Meeting.
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22 Public Comments: None

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24 Agenda Calendar: Items on the consent calendar are Invoice Lists for June/July 2018;
25 April 19, 2018 Budget Committee Meeting Minutes; May 10, 2018 Board meeting minutes;
26 June 14, 2018 Board meeting minutes; June/July Financial Report/Invoices to approve;
27 USDA Project Monitoring Report #No. 33 and General Manager's Report.
28 Commissioner Glen Morris motioned to approve the consent calendar, except the April 19
29 Budget Committee Meeting minutes and May 10, 2018 board meeting minutes and June 14,
30 2018 Board meeting minutes. This exception is noted as there's a lack of a quorum to
31 approve each minutes of the meeting. Motion was seconded by Commissioner Rob Mills.
32 Motion carried 3-0.

33 Discussion and
34 Information Items:
35 Primary Source Water
36 Project Update:

37 Water Pipeline Route: The survey to access the Makai subdivision with the supply water line from Beaver Creek to
38 the Makai treatment site has been completed. This new route through Makai has been
39 included in the wetland survey. The survey and wetland information has been included in the
40 Biological Assessment (BA) for final submission to National Marine and Fisheries Service
41 (NMFS) next week. After the BA is submitted NMFS has 30 days to respond if the BA is
42 complete or if they need more information. Since NMFS personnel has been reviewing the
43 draft BA as it was developed, this might shorten the review period.

44 AMI Project

45 Update: The AMI project completion date is July 29. The read rate throughout the system is 89%. The
46 contract obligates the contractor to achieve a read rate of 98% within a 3-days read period.
47 The Lost Creek Tower is not performing as designed and not receiving signals from expected
48 meters, so the contractor is coming back to resolve the problems. Also, two repeaters were
49 installed, one at the East Bayshore pump station and one at the north end of the District, to
50 improve the meter read rate to achieve the 98% saturation by the end of July. If that is not
51 achieved the District has the option of implementing liquidated damages. The project has
52 already shown overwhelming results in finding leaks.

53 The Project Monitoring Report shows around \$100,000 left over grant money that could be
54 used to replace Pressure Reducing Valves at Bayshore and Sandpiper. Replacing the two
55 PRVs was already part of the AMI Project but was removed when the bid came in too high.
56 But it was planned to complete the PRVs if there is left over grant money. By self-managing
57 the AMI project, the District was able to save around \$100,000 but the cost in replacing the 2
58 PRVs is approximately \$120,000. USDA is willing to work with the District to complete the
59 PRVs providing the District will contribute the difference in cost. Commissioner Glen Morris
60 motioned to contribute up to \$50,000 towards the completion of the PRV project. Motion was
61 seconded by Commissioner Rob Mills. Motion carried 3-0.
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63 Decision Items: None
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Reports & Comments,
Correspondence:

The District received an Oregon Health Authority Notice of Temporary Rulemaking for OAR 333, Division 61 "Cyanotoxin monitoring and testing at public drinking water system." This rulemaking doesn't affect the District.

Adjournment:

Commissioner Glen Morris motioned to adjourn the meeting. President Garcia adjourned the meeting at 5:00 p.m.

Next Board Meeting:

August 9, 2018 at 4:00 p.m. Regular Board Meeting.

President John Garcia

Date