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SEAL ROCK WATER DISTRICT
Board of Commissioners - Source Water Project Tour – 2:00 p.m.
Regular Board Meeting
Thursday, July 8, 2021 @ 4:00 p.m.

Public Meeting by Zoom Video Conference:

SRWD will hold this meeting through Zoom video conferencing. Due to limited capacity for in person meetings the public is invited to attend this meeting electronically. Please E-mail tkarlsen@srwd.org to receive the meeting login information. SRWD encourages the public to submit written comments on items included in the agenda by email to tkarlsen@srwd.org by 2:00 p.m. on the day of the meeting to be included as public testimony. Comments received will be shared with the SRWD Board of Commissioners and included in the permanent record.

- **Call Regular Meeting to Order:**
- **Swear in Re-elected and new Board Commissioners:**
Position 1 – Ms. Sandra Mies-Grantham, Oath of Office
Position 2 - Mr. Paul Highfill, Oath of Office
Position 3 – Mrs. Karen Otta, Oath of Office
- **Appoint SRWD Board Treasurer.**
- **Announcements/Visitor Public Comments:**
Public comment period provides the public with an opportunity to address the Commissioners regarding items on the agenda. Please limit comments to (3) minutes.
- **Consent Calendar:**
Managers' reports included under consent calendar are an executive summary provided to Commissioners as an update of system conditions, projects, and programs. Management welcomes your feedback and request for more detailed information regarding any item before or during the meeting:
 - Invoice List June 2021 to July 2021
 - Board Meeting Minutes June 10, 2021
 - Financial Report / Approve Invoices June 2021 to July 2021
 - Business Oregon Disbursement Request No. 33 July 2021
 - USDA PMR Phase IV No. 13 July 2021
 - Contractor's Pay Request No. 13 July 2021
 - General Manager's Monthly Report June 2021 to July 2021
- **Discussion and Information Items:**
 - Consider Primary Source Water Project Update.
Presented by: Adam Denlinger, General Manager
Jeff Hollen, SRWD General Counsel
- **Decision Items:**
 - Consider certifying Official Abstracts of Votes for the May 19, 2021 Special District Election.
Presented by: Joy King, Office Manager
 - Consider General Services Agreement for Water Planning and Coordination Services.
Presented by: Adam Denlinger
- **Reports, Comments and Correspondence:**
 - General Manager will be away from the office beginning the week of July 12th through the 23rd.
 - SRWD Consumer Confidence Report (CCR) is available online at the district's website at www.srwd.org.

- June 28, 2021, Lincoln County Declaration of Drought Emergency.
 - Seal Rock Water District Issues a Stage 1 Water System Advisory.
-
- **Executive Session: according to ORS 192.660(2), Concerning:**
The SRWD Board will meet in Executive Session, pursuant to ORS 192.660(2)(h); To consult with legal counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed. Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations. No final decisions shall be made in Executive Session.
-
- **Adjournment: Next Meeting: August 12, 2021 @ 4:00 p.m.** Regular Board Meeting or establish date.

ORIGINAL

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
01-1310				
SEAL ROCK WATER DISTRICT	08182021	Utility payment to be transferred to 01-4060 to pay customers invoice 050621	06/18/2021	185.32
TERESA BUREN	081021	Refund overpayment final bill	08/10/2021	74.57
Total 01-1310:				269.89
01-5120				
LINCOLN COUNTY CLERK	061121	Election Costs - May 18, 2021 Special Election	06/11/2021	978.00
Total 01-5120:				978.00
01-5271				
CHARTER COMMUNICATIONS	007859708192	Internet (Office)	06/19/2021	124.88
PIONEER TELEPHONE COOPE	060121	Telephone Services/Internet	08/01/2021	1,488.18
Total 01-5271:				1,613.16
01-5272				
AT&T MOBILITY	06232021	Wireless	06/15/2021	257.10
Total 01-5272:				257.10
01-5291				
US POSTAL SERVICE - WALDP	062221	Bulk Mailing	06/22/2021	867.78
Total 01-5291:				867.78
01-5310				
AWWA PACIFIC NORTHWEST S	062821	Oregon Water Utility Council dues 2021	06/28/2021	700.00
Total 01-5310:				700.00
01-5610				
CENTRAL LINCOLN P.U.D.	062421	Utility Services	06/24/2021	1,648.26
Total 01-5610:				1,648.26
01-5634				
ANALYTICAL LABORATORY GR	138886	Coliform, Presence/Absence by SM 8223 B-18 (ALG) 6/9/21	06/12/2021	274.00
Total 01-5634:				274.00
07-5730				
CARPET ONE FLOOR & HOME I	ES100828	Blind for window at UB Clerk desk	06/22/2021	198.75
Total 07-5730:				198.75
Grand Totals:				6,806.94

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
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Dated: JUNE 28, 2021

General Manager: A. Nantz

Dated: _____

Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
01-5291				
JOCELYN KING	083021	Reimbursement for 6/30 bulk mailing (Water Advisory Notice) (King paid for mailin	06/30/2021	873.09
JOCELYN KING	083021	Reimbursement for extra credit on account (King paid \$1000 with personal check)	06/30/2021	126.91
Total 01-5291:				1,000.00
Grand Totals:				1,000.00

Dated: JULY 1, 2021

General Manager: A. [Signature]

Dated: _____

Treasurer: _____

6

**SEAL ROCK WATER DISTRICT
MINUTES OF THE
Regular Board Meeting
by Zoom Conference Call an In Person
June 10, 2021**

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9 **Introduction to Remote Meeting:**

10 Denlinger, General Manager, explained that this board meeting is being conducted remotely and in person observing social
11 distancing and the wearing of face masks in order to mitigate the transmission of the novel coronavirus and reduce the risk
12 of COVID-19 illness in accordance with Governor Brown's Executive Order 20-12 to suspend all public gatherings. He
13 further explained that the Board President will call each name to confirm those who are present by zoom conference. After
14 each person hears their name, they need to reply. For each decision item in the agenda that needs to be approved, after
15 discussion and deliberation, the Board President will call each name of the commissioner for their vote. After the
16 commissioners hear their name, he or she will give the vote to the affirmative by saying YES or negative by saying NO.

17
18 **Call Regular Meeting to Order:**

19 President Rob Mills called the regular board meeting to order at 4:01 p.m., Thursday, June 10, 2021.

20
21 **Present:**

22 President Rob Mills confirmed that all commissioners present can hear each other by doing a roll call. Present by Zoom
23 Conference Call were Commissioner Karen Otta, member; Commissioner Deanna Gravelle, Treasurer; and Attorney Jeff
24 Hollen, Legal Counsel. Present in person in the Board room were President Rob Mills, Commissioner Glen Morris, member;
25 Staff: Adam Denlinger, General Manager; Joy King, Office Manager.

26
27 **Excused Absences:** Commissioner Sandra Mies-Grantham

28
29 **Announcements/Public Comments:**

30 President Rob Mills asked if there are any announcements. Commissioner Karen Otta is not sure if she would be able to
31 attend the July 8 Board meeting; Commissioner Deanna Gravelle had no announcement; Commissioner Glen Morris had
32 no announcement; Office Manager Joy King had no announcement; General Manager Adam Denlinger had no
33 announcement; President Rob Mills had no announcement.

34
35 **Public Comments:** Members of the public present were Jim Huffman from Tillamook Water District who attends to observe
36 the SRWD meeting procedures and Paul Highfill who is the SRWD position 2 write-in winner from the May 18, 2021, special
37 election. He attended the meeting to meet the SRWD commissioners and to introduce himself. He is a longtime resident of
38 Seal Rock and was a member of the SRWD Budget Committee several years ago.

39
40 **Consent Calendar:**

41 Items on the consent calendar are May/June 2021 Invoices List; May 13, 2021, Regular Board Meeting Minutes; May/June
42 Financial Report/Invoices List for approval; Business Oregon IFA Disbursement Request No. 32; USDA Phase 3 PMR No.
43 54-Final; USDA Phase IV PMR No. 12; Contractor's Pay Request No. 12; R & G Change Orders Numbers 7 & 8; and
44 General Manager's Report. President Rob Mills asked if each commissioner has reviewed the items on the consent
45 calendar. Commissioner Karen Otta answered YES; Commissioner Glen Morris answered YES; Commissioner Deanna
46 Gravelle answered YES; and President Rob Mills answered YES. Commissioner Karen Otta motioned to approve the
47 consent calendar. Commissioner Deanna Gravelle seconded the motion. Discussion: Commissioner Karen Otta asked,
48 what is the cost of the 1.871 million gallons that the district purchased from the City of Newport through the intertie? The
49 GM explained that in the past the City and the district tracked how much water was used from the intertie and offset that
50 with each other's water usage. Currently, there is no signed agreement between the City and the district. The City has hired
51 a new Public Works Director. The GM will work with the new PW Director in putting together an agreement pertaining to the
52 intertie water usage. President Rob Mills asked the commissioners for their votes. Commissioner Karen Otta voted YES;
53 Commissioner Deanna Gravelle voted YES; Commissioner Glen Morris abstained from voting; and President Rob Mills
54 voted YES. Motion passed with 3 YES votes, 1 abstained from voting, and 0 NO votes.

55
56 **Discussion and Information Items:**

57 **Source Water Project Update:**

58 The contractor is making progress at the Water Treatment Plant site including work of the backwash basin and the
59 membrane building. Notably, the contractor is behind the contract schedule, but work continues to progress. The district
60 believes if the contractor will bring in more workers, they will be able to complete the project on time.
61 Attorney Jeff Hollen explained that Change Order Nos. 7 & 8 were reviewed and signed by the engineer. Change Order No.
62 7 is a change in contract time. The contractor asked for 198 days extension, but the engineer and the district only approved
63 35 days. Change Order No. 8 is a change in the contract price in the amount of \$23,744.84 which has been approved by

64 the engineer and the district. According to the contract, the contractor has 30 days to file a claim by following the steps as
65 outlined in the contract to submit a claim. The 30 days had passed, and no claim has been filed. Both change orders have
66 been signed by the engineer and the district and submitted to USDA for approval.
67 The district is waiting for the contractor's legal counsel to discuss arbitration. The subject matter for arbitration is, if the
68 condition of a claim as outlined in the contract has been met. If not, then the change orders stand as approved.
69 If the contractor does not meet the contract completion date, the district could impose liquidated damages. This would help
70 cover additional engineering costs and the additional cost of water purchase.

71
72 **SRWD Community Water System Risk and Resilience**
73 **Assessment and Emergency Response Plan:**

74 The America's Water Infrastructure Act (AWIA) was signed into law on October 23, 2018. Section 2013(a) of the Act
75 amends Section 1433 of the Safe Drinking Water Act. It requires community water systems (CWS) serving more than 3,300
76 people to develop or update the risk resilience assessments and certify to EPA that this work has been completed. Each
77 community water system serving a population of 3,301 people or greater, must certify the completion of its risk and
78 resilience assessment or emergency response plan for every individual PWSID number.
79 The district is at or near final completion of both the risk and resilience assessment and emergency response plan. The
80 district's risk and resilience assessment certification of completion to the U.S. EPA is due by June 30, 2021. The
81 Emergency Response Plan is due by December 31, 2021. These plans will only be available to staff and be kept at the
82 district office and the newly constructed water treatment facility upon completion, due to the sensitivity of the information.
83 The Board can review the documents in the office. These documents will become part of the Lincoln County Mitigation
84 Plan.

85
86 **Appointment of Board Treasurer:**

87 This is the last meeting that Commissioner Deanna Gravelle serves as a Treasurer. The Board and staff expressed
88 appreciation for her contribution to the district as a commissioner holding the office of a treasurer. It was the consensus of
89 the Board to appoint a treasurer at the July 8, 2021, Board meeting.

90
91 **Decision Items:**

92 **Water Rate Adjustment Resolution No. 0621-01:**

93 A public rate hearing was held as required by ORS 264.312 on May 13, 2021, to receive and hear comments from the
94 public. It was motioned by Commissioner Glen Morris to approve Resolution No. 0621-01, A resolution adjusting the rates
95 and charges to be paid by customers of Seal Rock Water District. The motion was seconded by Commissioner Karen Otta.
96 President Rob Mills asked for the commissioners' votes. Commissioner Deanna Gravelle voted YES, Commissioner Glen
97 Morris voted YES. Commissioner Karen Otta voted YES, President Rob Mills voted YES. Motion was passed with 4 YES
98 votes and 0 NO votes.

99
100 **FY 2021-22 Budget Adoption Resolution No. 0621-02:**

101 The SRWD FY 2021-22 Budget has been prepared pursuant to Oregon Local Budget Law. The Budget Committee met on
102 April 15, 2021, to review and approve the proposed budget prepared by staff under the direction of the Budget Officer. On
103 May 13, 2021, a public hearing was held to hear and receive public comments regarding the SRWD FY 2021-22 budget
104 approved by the budget committee. The district did not receive any comments from the public. There are no changes to the
105 approved budget and staff presented it to the board for adoption.

106 It was motioned by Commissioner Glen Morris to adopt Resolution No. 0621-02, a resolution adopting the FY 2021-22
107 budget in the amount of \$18,187,190 and resolution making appropriations for the fiscal year beginning July 1, 2021, in the
108 amount of \$18,187,190. The motion was seconded by Commissioner Karen Otta. President Rob Mills asked for the
109 commissioners' votes. Commissioner Deanna Gravelle voted YES, Commissioner Glen Morris voted YES, Commissioner
110 Karen Otta voted YES, President Rob Mills voted YES. Motion was passed with 4 YES votes and 0 NO votes.

111
112 It was motioned by Commissioner Karen Otta to adopt Resolution No. 0621-02, a resolution imposing the ad valorem
113 property taxes within the district for the tax year 2021-22 beginning July 1, 2021, as follows: At the permanent rate of
114 .01259 per \$1,000 of assessed value for the general fund operations and in the amount of \$799,300 for debt service on the
115 general obligation bonds. The motion was seconded by Commissioner Glen Morris. President Rob Mills asked for the
116 commissioners' votes. Commissioner Deanna Gravelle voted YES, Commissioner Glen Morris voted YES, Commissioner
117 Karen Otta voted YES, President Rob Mills voted YES. Motion was passed with 4 YES votes and 0 NO votes.

118
119 It was motioned by Commissioner Glen Morris to adopt Resolution No. 0621-02, a resolution categorizing the tax for
120 purposes of article XI section 11b as follows: Subject to the general government limitation is the Permanent Tax Rate of
121 \$.1259/\$1,000 and excluded from limitation is \$799,300 for the general obligation bond debt service. The motion was
122 seconded by Commissioner Karen Otta. President Rob Mills asked for the commissioners' votes. Commissioner Deanna
123 Gravelle voted YES, Commissioner Glen Morris voted YES, Commissioner Karen Otta voted YES, President Rob Mills
124 voted YES. Motion was passed with 4 YES votes and 0 NO votes.

127 **Reports, Comments, and Correspondence:**

128 **Project sites visit:**

129 Staff will schedule a project site visit for the commissioners on July 10 before the board meeting. Commissioner Karen Otta
130 will not be able to join the July 10 project site visit and she would like to schedule a project site visit on July 8.

131
132 The district received an Oregon Water Conditions Report dated June 1, 2021, from Oregon Water Resources Department.
133 The report shows the drought condition in Oregon. Lincoln County will declare a drought emergency in June. In 2015 the
134 county declared a drought emergency in August. The Mid-Coast Water Conservation Consortium and GSI Water Solutions
135 are working to put together a water curtailment notice for news release and also for inserts with the water bills that will be
136 mailed to customers.

137
138 **Office Reopening:**

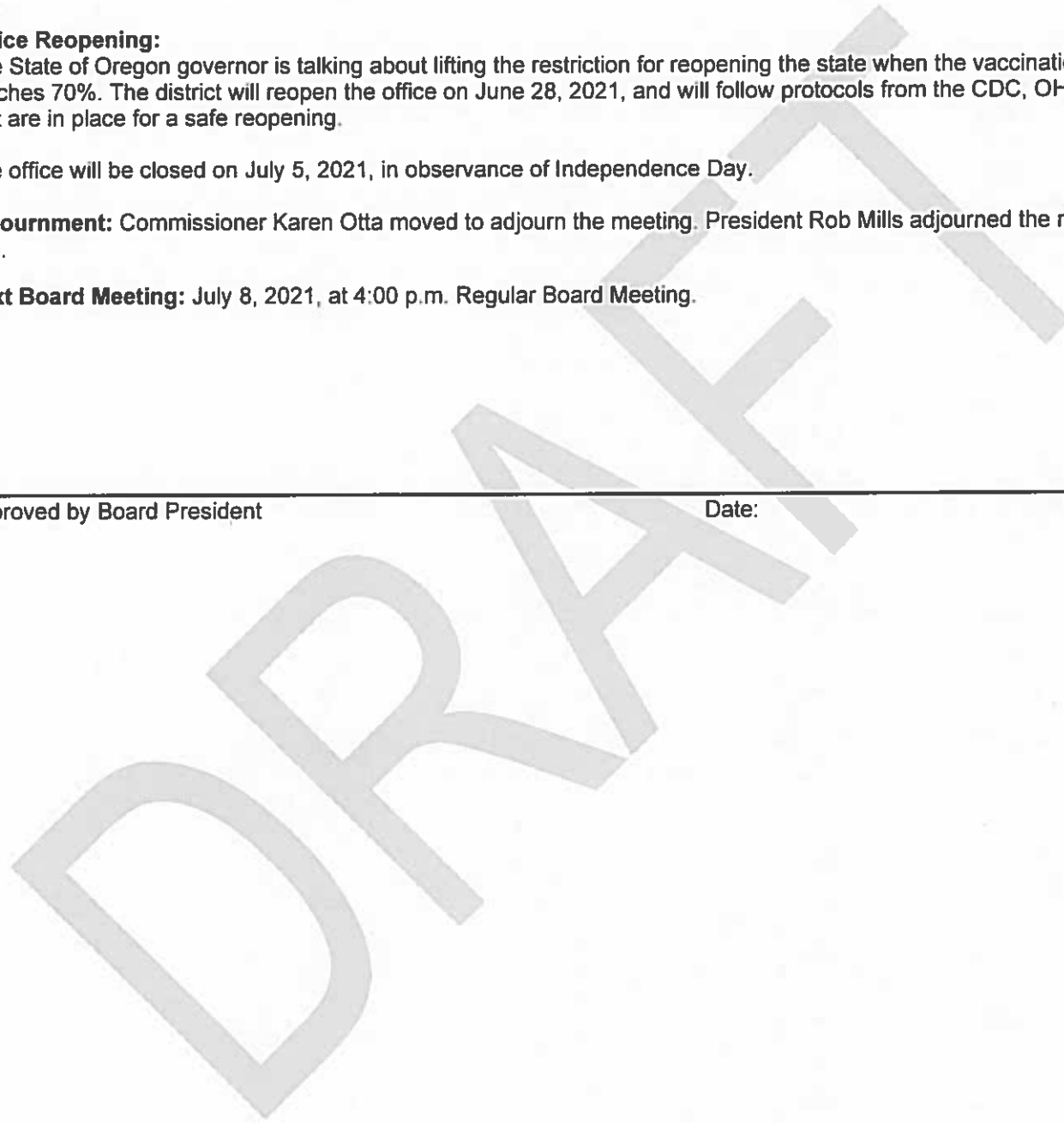
139 The State of Oregon governor is talking about lifting the restriction for reopening the state when the vaccination rate
140 reaches 70%. The district will reopen the office on June 28, 2021, and will follow protocols from the CDC, OHA, and OSHA
141 that are in place for a safe reopening.

142 The office will be closed on July 5, 2021, in observance of Independence Day.


143
144 **Adjournment:** Commissioner Karen Otta moved to adjourn the meeting. President Rob Mills adjourned the meeting at 4:55
145 p.m.

146
147 **Next Board Meeting:** July 8, 2021, at 4:00 p.m. Regular Board Meeting.
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156 _____
157 Approved by Board President Date:



Monthly Statistics		Comments				
Total customers	2634	Includes new connects Less Abandoned / Forfeited meter plus 3 SRWD meters (shop X 2 & office) plus 1 Hydrant meter				
New connections	3					
Reinstalls	0					
Abandonments/Forfeitures/Meter Removed	0					
Financial Report		Checking/MM	LGIP/PFMMMA	Fund Balances	Comments	
General	\$412,430.12	\$24,107.10	\$436,537.22			
Bond	\$341,500.75	\$0.00	\$341,500.75			
Capital Projects	\$294,260.86	\$1,638,695.17	\$1,932,956.03		\$7,421,586 Interim Loan Proceeds	
Revenue Bond	\$2,719.76	\$20,053.92	\$22,773.68			
Rural Development Reserve	\$0.00	\$69,246.32	\$69,246.32			
Dist. Office/Shop Reserve	\$3,614.06	\$135,274.89	\$138,888.95			
Depreciation/SLARA Reserve	\$0.00	\$255,937.45	\$255,937.45			
SDC (formerly SIP)	\$0.00	\$587,644.49	\$587,644.49		\$1,127,988.00 SDC collections thru 6/30/2021	
Water Source Improvement Rsrv	\$0.00	\$544,981.35	\$544,981.35			
TOTALS	\$1,054,525.55	\$3,275,940.69	\$4,330,466.24			
General Fund Review		Current	FYTD	Budgeted Amount	Comments	
Revenue	\$170,563.55	2,444,980.92	\$2,746,800.00			
Expenses	\$94,160.92	2,076,319.56	\$2,746,800.00		Contingency \$100,000; Transfers \$173550; Total expenses budgeted \$1,930,630	
Net Gain or (Loss) from Operations	\$76,402.63	\$368,661.36				
Water Sales Revenue Comparison		Month	FYTD	Comments		
Water Sales Current Year	\$157,656	\$1,850,955	Leak Adjustments & Billings Adjustments (YTD = July - June)			
Actual+In Lieu of Water Sales Less H2O CR	\$162,653	\$1,909,668	Less: Billing Adj YTD \$0.00; Leak Adj/Write off YTD \$1,307.13			
Water Sales Prior Year	\$144,987	\$1,753,612	TOTAL YTD ADJUSTMENTS \$1,307.13			
Actual+In Lieu of Water Sales Less H2O CR	\$149,440	\$1,812,365				
Over or (Under)	\$12,668.88	\$97,343.18				
Gallage Comparison		Current	Prior Year	Cost Comparison	Current	Prior Year
Gallons Purchased	11,086,000	9,647,000	Toledo Charges	\$62,169.58	\$35,404.50	
Gallons Sold (includes accountabl loss & intertie)	9,984,850	7,749,815	SRWD Sales	\$157,655.92	\$144,987.04	
Variance %	9.93%	19.67%	Ratio: Sales/Cost	2.54	4.10	
City of Newport Intertie Usage	1,376,062					
Gallons from Toledo Master Meter	8,887,000	5/11-6/11/21	Toledo Master Meter Readings read by SRWD field crew			
Total Gallons Accounted	8,737,001		From flushing, leaks, CL2 Analyzer, & fire hydrant use & R&G			
Total Gallons Unaccounted	1,526,061					
Water Loss Percentage	14.87%					
Approval To Pay Bills		Payroll 6/4/2021 \$22,194.32	Payroll 6/18/2021 \$21,362.21			
Month of:	June (after meetings)	July				
	GF A/P	\$7,806.94	GF A/P	\$99,763.26	up to 7/6/2021	
	CPF A/P	\$0.00	CPF A/P	\$0.00		
	Bond / Rev Bond Fund	\$0.00	Bond / Rev Bond Fund	\$0.00		
	Depreciation Rsv	\$0.00	Depreciation Rsv	\$0.00		
		\$0.00	City of Toledo Minor Imp	\$72,500.00		
	MP - Phase 4 (IFA)	\$0.00	MP - Phase 4 (IFA)	\$4,934.00		
	MP- Phase 4(USDA)	\$0.00	MP- Phase 4 (USDA)	\$9,900.94		
	MCWPP	\$0.00	MCWPP	\$6,146.25		
	MCWCC	\$0.00	MCWCC	\$1,510.00		
Monthly Accrual Statistics		Beg. Balance	Accrued	Used/Paid	Balance	
	5/31/2021				6/30/2021	
Office Overtime Hours (2-01)	0.00	0.00	0.00	0.00		
Field Overtime Hours (2-02)	0.00	1.00	1.00	0.00		
PTO (3-01)	2894.76	115.72	42.50	2967.98		
Comp Time (9-01 / 9-02)	135.69	32.27	57.00	110.96		

OBDD Disbursement Request				
	Recipient:	Seal Rock Water District	Project Number:	S18011
	Project Name:	Water Intake, Treatment and Transmission		5741-03
	Funding Programs:	Safe Drinking Water Revolving Loan Fund	Request Number:	33
	Reporting Period:	June 1 to June 30, 2021	Final Draw?	<input type="radio"/> Yes <input checked="" type="radio"/> No

(A)	OBDD Funds (Enter Whole Dollars Only)				Other / Matching Funds (Enter Whole Dollars Only)				All Funds
	(B)	(C)	(D)	(E) = [B-C-D]	(F)	(G)	(H)	(I) = [F-G-H]	(J) = [C+D+G+H]
Activity	Approved Budget	Prior Disbursements	Current Request	Balance	Approved Budget	Prior Expenditures	Current Expenditure	Balance	Disbursed & Expended
Design / Engineering/Water Quality	\$1,341,373	\$1,195,495	\$3,684	\$142,194					\$1,199,179
Construction	1,951,000	1,951,000			8,702,971	4,483,532		4,219,439	6,434,532
Labor Standards	15,000	10,000	1,250	3,750					11,250
Pre-award Consultant, Legal	95,014	95,014							95,014
Project Management	15,000	15,000							15,000
Land, Easements, ROW					475,480	475,480			475,480
Geotechnical Evaluations	26,675	26,675			24,302	24,302			50,977
Permitting and Regulatory Fees					216,940	216,940			216,940
Consultant/Legal/Admin	36,938	36,938			158,943	113,943		45,000	150,881
Interim Loan/Refinancing					1,570,914	1,319,324		251,590	1,319,324
Engineering-Construction Mgmt					1,101,000	741,678	9,901	349,421	751,579
Tree Clearing					13,785	13,785			13,785
Contingency					339,883			339,883	
Const - Electrical Testing PRV					234,597	231,960		2,637	231,960
Construction-Membrane					858,685	678,948		179,737	678,948
Total	\$3,481,000	\$3,330,122	\$4,934	\$145,944	\$13,697,500	\$8,299,892	\$9,901	\$5,387,707	\$11,644,849

Certification: We certify that the data are correct and that the amount requested is not in excess of current needs.

General Manager	7/09/2021
Authorized Signature & Title	Date
Office Manager	7/09/2021
Authorized Signature & Title	Date
Joy S King	541-563-3599
Project Contact for Payment Notification	Phone Number
jking@srwd.org / info@srwd.org	
E-Mail Address	

For OBDD Use Only: I have reviewed this request and approve payment to the above mentioned recipient in the amount(s) listed below.

Dollar Amount	Funding Type		Funding Program
	Loan / Grant	/ Forgiveable	(If more than one source of funds)
\$ _____			
\$ _____			
\$ _____			
\$ _____			

Contract Administrator Signature	Date	Manager Signature	Date
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c:\msoffice\excel\guide21				OR Instruction 1780						
BEAVER CREEK SOURCE WATER PROJECT-Phase IV				Modified OR Guide 21						
PROJECT MONITORING REPORT		1. Type of Request		2. Report No. 13		updated 7-17-2020				
		Final <input type="checkbox"/> Partial <input checked="" type="checkbox"/>								
3. REPORT PERIOD		4. BORROWER INFORMATION								
Ending 06/30/2021		Name: Seal Rock Water District								
		Address: 1037 NW Grebe Street, Seal Rock, OR 97376								
BUDGET ITEMS				STATUS OF BUDGET						
(All entries under Column "b" must be justified with an attachment) (All entries under column "e" must be documented with an attached invoice)				(a)	(b)	(c)	(d)	(e)	(f)	(g)
				Budgeted	Budget	Revised	Previous	This	TOTAL	Remaining
				Amounts	Change	Budget	Total	Period	(d)+(e)	Balance
				(from LOC)						(c)-(f)
a. Engineering- Design				\$947,000	\$91,000	\$1,038,000	\$1,037,163		\$1,037,163	\$837
b. Engineering- Membrane Pre-purchase				\$35,000	\$2,990	\$37,990	\$37,990		\$37,990	\$0
c. Engineering- Bid Services				\$45,000	\$0	\$45,000	\$44,997		\$44,997	\$3
d. Engineering- Basic Engineering				\$380,000	\$27,800	\$407,800	\$407,800		\$407,800	\$0
e. Engineering- Project Inspection				\$0	\$403,200	\$403,200	\$170,518		\$170,518	\$232,682
f. Engineering- Start Up				\$20,000	\$10,000	\$30,000	\$0		\$0	\$30,000
g. Engineering- Software Development				\$0	\$215,000	\$215,000	\$118,362	\$8,266	\$126,628	\$88,372
h. Legal Services/Land Purch. (easements)				\$400,000	\$77,115	\$477,115	\$475,480	\$1,635	\$477,115	\$0
i. Geotechnical Site Investigation				\$51,000	\$0	\$51,000	\$50,977		\$50,977	\$23
j. Surveying				\$26,000	\$3,962	\$29,962	\$29,962		\$29,962	\$0
k. Permitting				\$170,000	\$46,940	\$216,940	\$216,940		\$216,940	\$0
l. Archeological				\$40,000	\$0	\$40,000	\$0		\$0	\$40,000
m. Bond counsel Services				\$80,000	-\$32,500	\$47,500	\$42,500		\$42,500	\$5,000
n. Interim Interest & Expense				\$360,000	\$0	\$360,000	\$109,410		\$109,410	\$250,590
o. Admin/Legal				\$12,000	\$29,481	\$41,481	\$41,481		\$41,481	\$0
p. Line of Credit Refinance (COT expenses)				\$1,616,500	-\$429,500	\$1,187,000	\$1,187,000		\$1,187,000	\$0
q. Line of Credit Redinance- Interest				\$0	\$23,914	\$23,914	\$22,914		\$22,914	\$1,000
r. Contingency				\$1,306,000	-\$967,750	\$338,250	\$0		\$0	\$338,250
s. Additional IFA Services				\$0	\$368,558	\$368,558	\$315,284	\$4,934	\$320,218	\$48,340
t. Tree Clearing				\$0	\$13,785	\$13,785	\$13,785		\$13,785	\$0
u. Tank Removal				\$0	\$18,752	\$18,752	\$18,752		\$18,752	\$0
v. Construction Costs:							\$0			
1. Contractor R&G				\$8,966,000	\$1,687,971	\$10,653,971	\$6,335,154	\$310,809	\$6,645,963	\$4,008,008
2. Westech- Membrane Purchase				\$922,000	-\$23,315	\$898,685	\$718,948		\$718,948	\$179,737
3. Other - Electrical at Intake/WTP.				\$0	\$202,422	\$202,422	\$202,422		\$202,422	\$0
4. Other-Compaction Test				\$0	\$26,965	\$26,965	\$26,965		\$26,965	\$0
5. Other- 98th St PRV Calibration					\$5,210	\$5,210	\$5,210		\$5,210	\$0
x. TOTAL PROJECT COST				\$15,376,500	\$1,802,000	\$17,178,500	\$11,630,014	\$325,644	\$11,955,658	\$5,222,842
y. Funding Allocation										
1) Business Oregon Loan/Grant				\$3,481,000	\$0	\$3,481,000	\$3,330,122	\$4,934	\$3,335,056	\$145,944
2) USDA Rev Bond Loan				\$2,547,000	\$0	\$2,547,000	\$2,547,000		\$2,547,000	\$0
3) USDA GO Bond Loan				\$6,549,000	\$0	\$6,549,000	\$5,450,892	\$320,710	\$5,771,602	\$777,398
4) USDA Grant				\$2,799,500	\$0	\$2,799,500	\$0		\$0	\$2,799,500
5) USDA Sub Grant				\$0	\$1,500,000	\$1,500,000	\$0		\$0	\$1,500,000
6) Applicant Contribution				\$0	\$302,000	\$302,000	\$302,000		\$302,000	\$0
7) Interest										
z. TOTAL PROJECT FUNDING				\$15,376,500	\$1,802,000	\$17,178,500	\$11,630,014	\$325,644	\$11,955,658	\$5,222,842
aa. Percentage of Completion							68%	2%	70%	30%
5. CERTIFICATION										
I certify that to the best of my knowledge and belief costs or disbursements shown are in accordance with the terms of the project and that an inspection has been performed and all work is in accordance with the terms of the construction contract.										
BORROWER		Signature of Authorized Certifying Official			Date Submitted:					
		Adam Denlinger, General Manager			7/9/2021					
					Telephone:					
					(541) 563-3529					
6. RURAL DEVELOPMENT ACCEPTANCE										
This form and attachments have been reviewed and are accepted by Rural Utilities Service unless otherwise noted. This review and acceptance by RUS does not attest to the correctness of the amounts, the quantities shown, or that the work has been performed under the terms of the agreements or contracts.										
RURAL UTILITIES SERVICE		Signature of Authorized Certifying Official			Date Submitted:					
		Jay DeLapp, Area Loan Specialist								
					Tele-hone:					
					(541) 801-2682					



Contractor's Application for Payment No. 13

	Application Period: 5/26/21-6/25/21	Application Date: 7/6/2021
To (Owner): Seal Rock Water District	From (Contractor): R&G Excavating, Inc.	Via (Engineer): Jacobs Engineering Group
Project: Phase IV Beaver Creek Water Supply Seal Rock, Oregon	Contract: Phase IV Beaver Creek Water Supply	
Owner's Contract No.: D3362301	Contractor's Project No.: 2003	Engineer's Project No.: D3362301

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
1	\$0 00	\$0 00
2	\$3,372.86	\$0 00
3	\$0 00	\$60,524.00
4	\$9,199.49	\$0 00
5	\$0 00	\$6,849.36
6	\$0 00	\$4,972.47
7	-	-
8	\$23,744.84	\$0 00
TOTALS	\$36,317.19	\$72,345.83
NET CHANGE BY CHANGE ORDERS	-\$36,028.64	

1. ORIGINAL CONTRACT PRICE.....	\$ 110,690,000.00
2. Net change by Change Orders.....	\$ -36,028.64
3. Current Contract Price (Line 1 ± 2).....	\$ 110,653,971.36
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 7,005,652.40
5. RETAINAGE:	
a. 5% X \$ 6,034,491.60 Work Completed.....	\$ 301,724.58
b. 5% X \$ 971,160.80 Stored Material.....	\$ 48,558.04
c. Total Retainage (Line 5.a + Line 5.b).....	\$ 350,282.62
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 6,655,369.78
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 6,335,153.38
8. AMOUNT DUE THIS APPLICATION.....	\$ 320,216.40
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ 3,998,601.58

Contractor's Certification	
The undersigned Contractor certifies, to the best of its knowledge, the following. (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment. (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective	
<div style="text-align: right; font-size: 2em; font-family: cursive;"> </div>	
Contractor Signature	
By: Glinda Ireland Operations Manager	Date: 7/6/2021

Payment of	\$ 320,216.40	
	(Line 8 or other - attach explanation of the other amount)	
is recommended by		7/6/2021
	Jennifer Koch, Project Engineer, Jacobs	(Date)
Payment of	\$ 320,216.40	
	(Line 8 or other - attach explanation of the other amount)	
is approved by		
	Adam Denlinger, General Manager, Seal Rock Water District	(Date)
is approved by		
	Holly Halligan or Jay DeLapp, Loans Specialist, USDA-RD	(Date)



PO Box 190 – 1037 NW Grebe Street – Seal Rock, Oregon 97376
 Phone: 541.563.3529 – Fax 541.563.4246 – Web: www.srwd.org

Seal Rock Water District

General Manager's Report:
 Board Meeting July 8, 2021

This report is an executive summary provided with this Board agenda to Commissioners with recommended actions if any. Detailed information, staff reports, and supporting materials are provided within the full agenda packet.

PHASE-IV BEAVER CREEK SOURCE WATER PROJECT:

District staff and engineer along with funding partners from USDA-RD meet bi-weekly with R&G Excavating to discuss project schedule and status. Construction at the WTP site includes continued work on the backwash basin and membrane building. Several concrete pours on the backwash basin and membrane building were completed in June. Concrete masonry subcontractor has completed block wall construction of the membrane building and will be staging to begin construction of the electrical control building at the Beaver Creek intake site.

Raw Water Intake Structure:

Cement pad for the pump station building has been completed. Final site grading and reseeding has been completed in preparation for the subcontractor to begin the block wall construction. Erosion control BMPs continue in place and have been reestablished as some wet weather continues.



Beaver Creek Intake Pump Station Building and CMU Construction:

Seal Rock Water District is an Equal Opportunity Service Provider and Employer.

Adam Denlinger, General Manager

adenlinger@srwd.org

www.srwd.org

Membrane Water Treatment Plant:

The Contractor focused their efforts on continued rebar and concrete placement for the backwash basin. CMU subcontractor has completed construction of the membrane building.



Membrane Building Block Wall Construction:

SEAL ROCK WATER DISTRICT ISSUES A STAGE 1 WATER CURTAILMENT NOTICE:

On June 28, 2021, Lincoln County Board of Commissioners adopted a Declaration of Local Drought Disaster for Lincoln County.

During a drought, water conservation matters more than ever. Across the Mid-Coast region, communities rely on surface water from rivers and streams, and flows are much lower than normal this year.

What does this mean for our water supply? Here in Seal Rock Water District, currently our water comes from the Siletz River. Currently due to drought conditions the district is issuing a Stage 1 water curtailment notice. If drought conditions continue to worsen, we will need to implement additional water curtailment measures. We will be monitoring our water supply and we will keep you informed about the status of our water supply throughout the summer.

Conservation will help our water supply go further. Water conservation is important every summer, but even more so during a drought. During the dry season, water use spikes because of landscape irrigation and the influx of visitors. In some areas, summer water use is more than twice the amount used in winter! That is why we are encouraging everyone to do their part to conserve water. The more we can conserve, the better our chances of avoiding the need for further water curtailment actions.

How you can help: Everyone in our community has a role to play in conserving our water resources—from residents and businesses to visitors. Here are some ways you can help:

- Check your irrigation system for leaks and fix them as soon as you can.

- Make sure you're giving your plants only as much water as they need. If you see runoff after you irrigate, you may be watering too much. Considering cutting back the frequency or duration of irrigation, especially for well-established plants.
- Use drip irrigation, soaker hoses, and other efficient watering systems to send water straight to the roots of your plants.
- Water early in the morning so that water isn't lost to evaporation in the heat of the day.
- Make sure the sprinklers irrigating your landscape aren't also spraying pavement or other impervious surfaces.
- Install more water efficient fixtures, such as faucet aerators and showerheads, in your home.
- Check for indoor leaks, such as a running toilet.
- Reduce your shower time.

For more information regarding water conservation, please visit the district's website at www.srwd.org.

OTHER NOTABLE ACTIVITIES FOR THE MONTH INCLUDE:

- Attended on-site Beaver Creek water quality and flow monitoring field data collection.
- Reviewed several Requests for Information (RFI's) for the Beaver Creek Project.
- Attended several meetings related to treatment plant operational software.
- Attended LC Commissioners Drought Committee meetings.
- Attended the Mid-Coast Water Conservation Consortium Meetings.
- Attended several video conferences with engineers, contractors, and USDA to discuss submittals and schedule for work on the Beaver Creek Source water project.
- Attended preconstruction meetings with PacWave Energy Representatives.
- Reviewed utility design detail for PacWave Energy Project.
- Attended OWUC chlorine shortage meeting.
- Hosted SRWD safety/staff meeting.

Official Abstract of Votes - May 18, 2021 Special Election
County of Lincoln - State of Oregon
Dated this 3rd day of June, 2021

I certify that the votes recorded on this abstract correctly summarize the tally of votes at the election indicated
Dana W. Jenkins
Dana W. Jenkins, Lincoln County Clerk

Commissioner, Position 3 Panther Creek Water District


Commissioner, Position 1 Seal Rock Water

COPY

	VOTE FOR 1					VOTE FOR 1				
	Judy K Murdoch	Write-in Totals	Total Votes Cast	Overvotes	Undervotes	Sandra Mies-Granham	Write-in Totals	Total Votes Cast	Overvotes	Undervotes
01 WALDPOR						13	1	14	0	5
06 BAYVIEW						304	3	307	0	226
07 SEAL ROCK						301	4	305	0	196
08 SOUTH BEACH						156	1	157	0	77
23 SUNSET EAST	48	0	48	0	22					
24 ROSE LODGE	0	0	0	0	0					
Totals	48	0	48	0	22	774	9	783	0	504



Official Abstract of Votes - May 18, 2021 Special Election
 County of Lincoln - State of Oregon
 Dated this 3rd day of June, 2021

I certify that the votes recorded on this abstract correctly summarize the tally of votes at the election indicated

 Dana W. Jenkins, Lincoln County Clerk

Commissioner, Position 2 Seal Rock Water

Commissioner, Position 3 Seal Rock Water

COPY

	VOTE FOR 1						VOTE FOR 1				
	No Candidate Filed	Write-In Totals	Total Votes Cast	Overvotes	Undervotes	Karen Oita	Write-In Totals	Total Votes Cast	Overvotes	Undervotes	
01 WALDPOR	0	1	1	0	18	13	1	14	0	5	
06 BAYVIEW	0	14	14	0	519	294	2	296	0	237	
07 SEAL ROCK	0	35	35	0	466	298	4	300	0	201	
08 SOUTH BEACH	0	5	5	0	229	147	0	147	0	87	
Totals	0	55	55	0	1,232	750	7	757	0	530	



47 names


OFFICIAL ABSTRACT OF VOTES - MAY 18, 2021 SPECIAL ELECTION COUNTY OF LINCOLN - STATE OF OREGON

SEAL ROCK WATER DISTRICT COMMISSIONER - POSITION 2 - 4 YEAR TERM - WRITE-INS

COPY

PRECINCT NAME ↓	Paul Highfill (write-in winner) Vote for One	Gary Brown Vote for One	Boone Ogden Vote for One	Becky Dwiggins Vote for One	Ted DeWitt Vote for One	Michael Burt Vote for One	Lance Vanderbeck Vote for One	John Soltau Vote for One
01 Waldport	0	0	0	0	0	0	0	0
06 Bayview	0	2	0	0	0	0	0	0
07 Seal Rock	4	0	2	2	2	2	0	2
08 South Beach	0	0	0	0	0	0	2	0
TOTALS:	4	2	2	2	2	2	2	2

I certify that the votes recorded on this abstract correctly summarize the tally of votes cast at the election indicated.

DATED this 3rd day of June, 2021.

Lana W. Jenkins, Lincoln County Clerk



ABSTRACT OF VOTES AT GENERAL & SPECIAL ELECTIONS: Votes cast for Governor must be on separate page or pages.
ABSTRACT OF VOTES AT PRIMARY ELECTIONS: Separate sheets for Democratic, Republican, Nonpartisan and other candidates; separate sheets for city, county, precinct & state offices.

Scott, July 2021

SEAL ROCK WATER DISTRICT
GENERAL SERVICES AGREEMENT FOR
WATER PLANNING AND COORDINATION SERVICES

This Agreement made this 1st day of July 2021, by and between Seal Rock Water District (hereafter "District"), in Seal Rock Oregon and Lure & Ivy Consulting Services (hereafter "Contractor") in Lincoln City.

The District, serving as the lead agency for the Mid-Coast Water Planning Partnership (MC-WPP) desires the professional services of a Water Planning Coordinator to provide water planning and coordination services for the MC-WPP.

The Contractor has agreed to perform project coordination and planning services for the District in its planning partnership efforts in the area of engaging and coordinating diverse partners, facilitating peer-to-peer learning opportunities, managing schedules and deliverables, overseeing essential communications, organizing public events, connecting partners to technical information and resources, putting together grant applications and reports and coordinating the work of consultants in overall support of the water planning process.

Consideration for this Agreement includes the mutual covenants and promises herein, which are the entire consideration.

Contractor's Services: Contractor shall be available and shall provide to District professional services in the area of project coordination ("Contractor Services") pursuant to the initial scope of work contained in the attached Schedule A. Revisions outside the original scope of work will be negotiated separately.

Consideration

RATE & EXPENSES: In consideration of the Services to be performed by Contractor under this Agreement, Contractor will invoice the District monthly in the amount of \$6,146.25. District will pay Contractor through funds provided by the Collins Foundation, and other funds raised by the MC-WPP a fixed price of \$12,292.50, to be disbursed in 2 payments of the following amounts \$6,146.25 each month for July 2021 to September 2021. The Contractor shall submit written reports of the time spent performing Contractor services, itemizing in reasonable detail the dates on which services were performed, the number of hours spent on such dates and a brief description of the services rendered.

Independent Contractor: Nothing contained herein, or any document executed in connection herewith, shall be construed to create an employer-employee partnership or joint venture relationship between District and Contractor. Contractor is an independent contractor and not an employee of District or any of its subsidiaries or affiliates. The consideration set forth in Section 2 shall be the sole consideration due Contractor for the services rendered hereunder. It is understood that District will not withhold any amounts for payment of taxes from the compensation of Contractor here under. Contractor will not represent to be or hold itself out as an employee of District and Contractor acknowledges that he/she shall not have the right or entitlement in or to any of the pension, retirement or other benefit programs now or hereafter available to District's regular employees. Any and all sums subject to deductions, if any, required to be withheld and/or paid under any applicable state, federal or municipal laws or union or professional guild regulations shall be Contractor's sole responsibility and Contractor shall hold District harmless from any and all damages, claims and expenses arising out of or resulting from any claims asserted by any taxing authority as a result of or in connection with said payments. Client will not provide training to Contractor. Contractor will maintain a work location and has sole discretion to determine how, when, and where to perform services required to achieve the scope of work clause. Contractor has the right to perform services for other clients during the

Scott, July 2021

term of the contract, as well as the right to use employees or subcontractors to perform some or all of the duties required.

Confidentiality: In the course of performing Contractor Services, the parties recognize that the Contractor may come in contact or become familiar with information which District or its subsidiaries or affiliates may consider confidential. Contractor agrees to keep all such information confidential and not to discuss or divulge it to anyone other than appropriate District personnel or their designees.

Term: This Agreement shall commence on July 1, 2021, and shall terminate on September 1, 2021, unless earlier terminated by either party hereto. If SRWD fails to disburse a payment by the 15th day of any given month, Contractor holds the right to terminate this Agreement.

Contractor's Taxpayer ID Number: The taxpayer I.D. number of the Contractor is 85-1270857. The Contractor covenants that it maintains all valid licenses, permits and registrations to perform the agreed upon services enumerated herein.

Insurance: The Contractor will carry full coverage automobile insurance and professional liability insurance. In the event the Contractor fails to carry such insurance he/she shall indemnify and hold harmless District, its agents and employees from and against any damages, claims, and expenses arising out of or resulting from work conducted by Contractor.

Competent Work: All work will be done in a competent fashion in accordance with applicable standards, and all services are subject to final approval by a representative of the District

Representations and Warranties: The Contractor will make no representations, warranties or commitments binding the District without its prior consent.

Legal Right: Contractor covenants and warrants that he/she has the unlimited legal right to enter into this Agreement and to perform in accordance with its terms without violating the rights of others or any applicable law and that he/she has not and shall not become a party to any other agreement of any kind which conflicts with this Agreement. Contractor shall hold harmless District from any and all damages, claims and expenses arising out of or resulting from any claim that this Agreement automatically without notice as specified in Paragraph 5 and to terminate all obligations of District to pay any amounts which remain unpaid under this agreement.

Waiver: Failure to invoke any right, condition, or covenant in this Agreement by either party shall not be deemed to imply or constitute a waiver of any rights, conditions, or covenant and neither party may rely on such failure.

Notice: Any notice or communication permitted or required by this Agreement shall be deemed effective when executed and delivered by fax or Portable Document Format (PDF), or personally delivered or deposited with postage prepaid in the first class mail of the United States properly addressed to the appropriate party at the address set forth below:

Notices to Contractor: 2150 SE Highway 101 PMB 384, Lincoln City, OR 97367

Notices to SRWD: PO Box 190, Seal Rock, OR 97376

Enforceability: If any provision of this Agreement is held by a court of competent jurisdiction to be unenforceable, the remainder of the Agreement shall remain in full force and effect and shall in no way be impaired.

Scott, July 2021

Miscellaneous:

Entire Agreement and Amendments: This Agreement constitutes the entire agreement of the parties with regard to the subject matter hereof, and replaces and supersedes all other agreements or understandings, whether written or oral. No amendment or extension of this Agreement shall be binding unless in writing and signed by both parties.

Binding Effect, Assignment: This Agreement shall be binding upon and shall inure to the benefit of the Contractor and the District and its successors and assigns. Nothing in this Agreement shall be construed to permit the assignment by the Contractor of any of its rights or obligations hereunder, and such assignment is expressly prohibited without the prior written consent of the District.

Governing Law, Severability: This Agreement shall be governed by the State of Oregon. The Invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision.

Benefits: Contractor will not be eligible for any Federal Social Security, State Workers Compensation, unemployment insurance, or Public Employees Retirement Systems benefits from this contract payment.

Compensation: District shall not be obligated to pay any amount greater than that stated above. Modifications or amendments to this contract shall be in writing and executed by both parties.

Termination: This contract may be terminated by either party upon 30 day's written notice to the other.

WHEREFORE, the parties have executed this Agreement as of the date written above.

Seal Rock Water District	(Printed Name & Title)	Date
_____	_____	_____
Seal Rock Water District	(Signature)	Date
_____	_____	_____
Lure & Ivy Consulting Services	(Printed Name & Title)	Date
_____	_____	_____
Lure & Ivy Consulting Services	(Signature)	Date
_____	_____	_____

Scott, July 2021

SCHEDULE A

The following Scope of Work (SOW) is for a 2 – month contract in which Lure & Ivy Consulting Services, will provide project coordination and planning services for the Mid-Coast Water Planning Partnership (MC-WPP) effort. The purpose of these services will be to provide an organizational and support role in implementing the MC-WPP initiative, which aims to develop collaborative and innovative community-support solutions that balance water supply and demand in the Mid-Coast region. The Contractor will help coordinate for the collaborative, plan meetings and logistics, work with the District on procuring and managing grants, track and support Facilitator/Water Action Plan Writer work, take point on communications and stakeholder outreach for the MC-WPP process.

For the purposes of this proposal, the term MC-WPP “Partners” includes: The Conveners (Adam Denlinger and Harmony Burrig), Coordinating Committee, the Facilitator/Water Action Plan Writer, Mid-Coast Charter Signatories, and the Partnership (the group of participating stakeholders that typically convene 2 – 4 times per year).

Ms. Scott will report to the Co-Conveners and will solicit guidance and input from the Coordinating Committee. She will provide her own workspace, communicate regularly with Partners and stakeholders, and, as her schedule allows, will facilitate meetings of the Coordinating Committee and Co-Conveners, attend and/or facilitate Subgroup meetings and coordinate planning meetings at locations agreed upon by decided by the Co-Conveners and Planning Coordinator in the Mid-Coast Region. Note that it is assumed there will be no more than one Coordinating Committee meeting per month and two administrative meetings per month with one or both Co-Conveners. Planning meetings for the Partners occur 1 – 4 times per year, the assumption is that the Planning Coordinator will help run the meeting logistics and attend these meetings but will not be responsible for Partnership meeting facilitation. Ms. Scott will take meetings with Partners and stakeholders as often as her schedule allows at the Seal Rock Water District office or a mutually decided location. An approximated time allocation is outlined below and will adjust on a weekly basis depending on project needs. Time will be prioritized to fulfill the core roles of process coordination, grant management, outreach and communications, and planning meeting support.

Coordination (25%)

- Maintain and coordinate collaborative efforts among the Partners, Coordinating Committee, and Subgroups to ensure integration between the different groups. Help schedule meetings and intermediate phone calls as needed.
- Help schedule, coordinate, and distribute information for Partner calls and meetings. May include developing printed and electronic materials such as agendas, handouts and follow-up documentation.
- Respond in a timely manner to partner requests as it relates to the Partnership.
- Compile various components of work products (e.g., informational reports, work summaries) developed by the Partners, Subgroups, and consultants).
- In conjunction with the Facilitator, draft and/or finalize meeting agendas and materials for Planning Partners meetings.
- Provide process suggestions to more effectively plan and implement.
- Connect Subgroups with information and resources to support planning, including agency information.
- Contribute to project planning, reflection, and brainstorming with support resources, Co-Conveners and Coordinating Committee members.
- Assemble written materials from Subgroups and agency partners to develop concise, informative materials for distribution to the broader Partnership.

Project Management (25%)

Scott, July 2021

- Manage and communicate project planning (e.g., determining timelines, milestones, task delegation) with thorough foresight as well as adaptability; work closely with the Partners and consultants.
- Provide Partners and Subgroups with information about communications/deliverables needed from them and send reminders about deadlines.
- Track the progress of short- and long-term action items, goals, and evaluative metrics (e.g., number of stakeholders at meetings, number of outreach presentations made), including managing scope, schedule, cost, and activities.
- Maintain documents that compile information about potential resources among stakeholders and Partners (e.g., existing partnerships, relationships with potential meeting speakers).
- Clearly communicate expectations to Project Consultants and help to manage their scope, schedule and budget at bi-weekly meetings.
- Help update and track the overall project budget, in conjunction with the Co-Conveners of the Partnership.

Grant Management (20%)

- Assist in seeking grants and other funding for the MC-WPP.
- Help develop grant materials for final approval & editing of the Co-Conveners this includes crafting wording of content, ensuring consistency with planning and outreach materials, and providing information (e.g., evaluative metrics, such as the number of participating stakeholders).
- Track grant applications and status of secured grants.
- Take meetings with grant and funding providers.
- Help prepare final grant reports with the assistance of the Co-Conveners.

Communication and Outreach (20%)

- Check-in with partners (via phone calls, zoom meetings and in-person meetings) to help them stay connected to the process.
- Assist with organizing, promoting, and executing field tours and public events to support the Partnership.
- Develop press releases and other essential communication materials to support the Partnership.
- Send/post meeting announcements to the stakeholder mailing list, MC-WPP website, MC-WPP social media and local newspapers if needed.
- Update the MC-WPP website and social media as needed.
- Update the stakeholder meeting list after each public meeting and upon Co-Convener requests.
- Send/post meeting reminders and meeting materials *at least one week prior* to meetings if possible.
- Post meeting summaries and materials from Partnership meetings on the MC-WPP website (Development of summaries must be in Facilitator Scope of Work).
- Connect partners or members of the public who inquire with the MC-WPP to technical resources and information when appropriate.
- Prepare materials for Public Meeting Presentations (Water Resource Commission, City Councils etc.) and present on behalf of the MC-WPP when deemed appropriate by the Co-Conveners.

Facilitation and Conflict Resolutions (10%)

Scott, July 2021

- Coordinate and facilitate phone calls and meetings with the Conveners, Coordinating Committee, and Project Consultants if needed.
- Facilitate subgroup meetings only if the MC-WPP does not have a consultant that has this as part of their Scope of Work.
- Assist in the coordination and facilitation of committees, phone calls, and other interactions to help ensure that goals are met (as needed).
- Building on the guidelines in our Charter, help Partners develop consensus decisions to guide the overall Partnership.
- Work with Conveners and Coordinating Committee to proactively identify conflicts and develop strategies to effectively manage and transform conflicts as they emerge.
- Seek input from partners and collaboratively address differences of opinion.

The SOW for these services will *not* include:

- Facilitation of Partnership meetings.
- Writing of the Mid-Coast Water Action Plan.
- Writing grant applications for Plan Implementation, Contractor is only responsible for helping manage grants during Plan Development.

Budget

The budget of \$12,292.50 includes personnel and travel (as COVID-19 restrictions and partner flexibility allows). Costs such as printing, accounting, and payroll services, will be the client's responsibility. It is assumed that Ms. Scott will travel to Seal Rock (or a mutually decided location in the Mid-Coast) a minimum of 1 time per month and no more than 4 times per month based on project needs. Ms. Scott can choose to travel more frequently for the project if it is a project need, but any costs accrued with that travel will need to be accounted for in the stated budget above.

Provisions

This is a work-for-hire and fixed-price contract to be divided into payments as described under 2.A Rates & Expenses and is disbursed to Ms. Scott monthly. Ms. Scott will provide her own work location; however, the client will provide a workspace with internet access when Ms. Scott is visiting Seal Rock. While Ms. Scott will hold direction and control over her own schedule, she will coordinate closely with the Co-Conveners when determining her visits to Seal Rock or agreed upon locations in the Mid-Coast Region and planning her vacation days.

Once entered into a contractual agreement, revisions to the SOW proposed by the client or Ms. Scott will need to be agreed upon by both parties. If the responsibilities asked of Ms. Scott extend beyond the SOW or require more than an average of 40 hours per week, she will propose solutions to the Co-Conveners and Coordinating Committee.

Your Drinking Water Quality Report



PO Box 190 – 1037 NW Grebe Street – Seal Rock, Oregon 97376
Phone: 541.563.3529 – Fax 541.563.4246 – Web: www.srwd.org



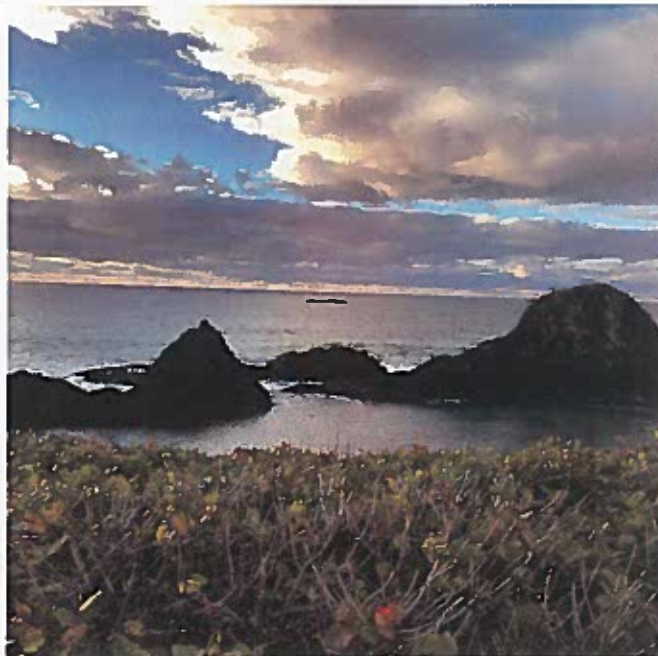
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Seal Rock Water District

Seal Rock Water District is an Equal Opportunity Employer and Service Provider

Look Inside For Laboratory Tap Water Results

Issued June 2021, contains water quality data for the year 2020. You can have confidence in the quality of your drinking water. The Seal Rock Water District consistently delivers water that meets or exceeds all federal and state standards.



Are you wondering...

- ...Where your drinking water comes from?
- ...How your drinking water is treated?
- ...About the quality of your drinking water?

SRWD Changes Distribution Method of Water Quality Report

Starting in 2013, SRWD began notifying customers in their water bill that the water quality report is available Online for viewing instead of mailing the entire report to everyone in the District. Those with Internet access will be able to view or download the entire report at their convenience. We will also be happy to mail the report to those who request a copy. Please visit the District's [website](http://www.srwd.org) to view this and other important information.

Our Mission:

"With a goal to become a leader in the source water and distribution industry, SRWD will strive to become the supplier of choice for high quality reasonably priced water to meet the growing needs of the Central Oregon Coast"

The Water You Drink

Seal Rock Water District Water Quality Report

Safe, reliable drinking water is a basic life necessity. Seal Rock Water District (SRWD) understands this, and appreciates the opportunity to provide this essential service to the Seal Rock community every day. We believe it is important for our customers to understand where their water comes from, how safe it is, and what actions we take for its continuing quality. In accordance with federal guidelines, this report provides the information you need to know about the water you enjoy.

Is Your Water Safe?

SRWD consistently delivers drinking water that meets or is better than state and federal regulatory limits. The test results are shown on the following pages. Although the District's water supplies are tested for several regulated and unregulated constituents, only those that have been detected in the water are included in this report. Frequency of testing varies per federal and state requirements.

Some people may be more vulnerable to constituents in drinking water than the general population. Immune-compromised people, such as those with cancer undergoing chemotherapy, people who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly people, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care

Providers. The Environmental Protection Agency (EPA)/Center for Disease Control (CDC) has issued guidelines on appropriate means to lessen the risk of infection by cryptosporidium and other microbial constituents. These are available from the EPA's Safe Drinking Water Hotline at (800) 426-4791 or at www.epa.gov.



The Oregon Health Authority (OHA) completed a source water assessment in October 2018 to comply with the 1996 Safe Drinking Water Act Amendments. This assessment identified minor screening issues associated with the District Driftwood reservoir. As a result all screening was removed and replaced to insure that water quality was not compromised. Due to the District's high level of response to the maintenance needs of the system, the District received recognition from the OHA as an Outstanding System Performer. Systems earning this designation recognize significant benefit as system evaluation and assessment from the State is less frequent.

You can have confidence in the quality of your drinking water. SRWD consistently delivers water that meets or exceeds all federal and state standards.

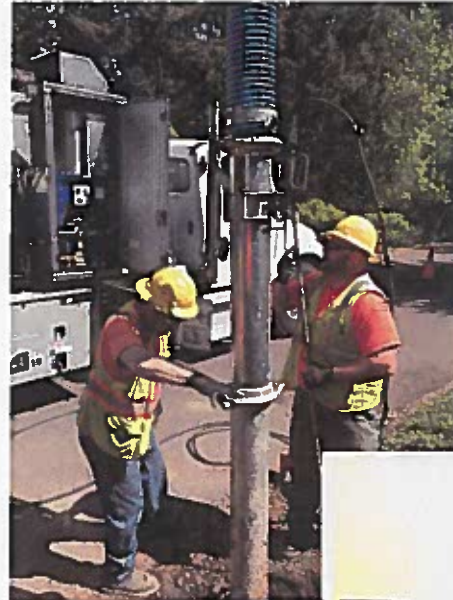
For questions, contact SRWD info@srwd.org, (541) 563-3529, or visit our Web site at www.srwd.org.



About SRWD

Seal Rock Water District is the largest water district on the Oregon Coast located in Lincoln County, between Newport and Waldport. The current boundaries of the District were formed in 1956 by the merger of two separate contiguous water districts.

We are governed by a five-member Board of Commissioners elected to four-year terms by District voters. The Board of Commissioners, with help from our staff, set our policies and procedures. We invite the public to attend SRWD's Board of Commissioners meetings, held on the second Thursday of each month at 4 p.m. at the SRWD office. For more information about the meetings, visit www.srwd.org or call (541) 563-3529.



SRWD Distribution Operators safely maintain over 65-miles of distribution system.

What We Do

We don't often pause to consider the incredible value of a safe, reliable water supply — and the water system that delivers it — in our everyday lives. But have you ever stopped to consider the beneficial uses of tap water outside of your home? You may not realize it, but as your community water provider, SRWD is responsible for much more than making sure quality water comes out of your tap. For example, we deliver...

...public health protection

In a world where an estimated 3 million people die every year from preventable waterborne disease, our water system allows us to drink from any public tap in the District with a high assurance of safety. SRWD water supplies meet rigorous federal and state health protective standards.

...fire protection

A well-maintained water system is critical in protecting our community from the threat of fire. A system that provides reliable water can be the difference between a small fire and an urban inferno. The ability to suppress fires also influences new home construction, business location decisions and insurance rates.

...support for the economy

Communities cannot succeed without a safe and sustainable water supply. Tap water is critical for day-to-day business operations and is often a primary ingredient in the products they create.

...the overall quality of life we enjoy

Any measure of a successful society — low mortality rates, economic diversity, productivity, and public safety — is in some way related to access to safe water. We often take for granted that safe water is always accessible to drink, to wash our clothes, to water our lawns and for a myriad of other purposes.

Friendly and courteous SRWD Administration Staff:



SRWD Board and Staff Appreciation Luncheon

SRWD Board of Commissioners

Board President
Mr. Robert Mills

Board Secretary
Mrs. Sandra Mies-Grantham

Board Treasurer
Mrs. Deanna Gravelle

Commissioner
Mr. Glen Morris

Commissioner
Mrs. Karen Otta

Providing Quality Water

Clean water is essential to the health and wellbeing of our community. SRWD places great importance on delivering quality water to every tap every day. No matter what route your water has taken, our goal is to provide safe, quality water. SRWD staff is responsible for testing water quality throughout the distribution system to make sure it meets or exceeds regulatory standards and customer expectations, and reporting results to the proper authorities. The Oregon Health Authority Drinking Water Program is responsible for promoting compliance with drinking water standards set by the U.S. Environmental Protection Agency.

The source of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include;

- Microbial contaminants, such as viruses and bacteria which may come from septic systems, agricultural livestock operations, and wildlife.
- Inorganic contaminants, such as salts and metals, which can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.
- Organic chemical contaminants, including synthetic and volatile organic chemicals, which are byproducts of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.
- Radioactive contaminants, which can be naturally-occurring or be the result of oil and gas production and mining activities.

SRWD's water system is monitored 24 hours a day, 7 days a week. In addition to monitoring water flows and pressure, our state-of-the-art Supervisory Control and Data Acquisition (SCADA) system monitors several water quality parameters and security alarms. If the system identifies anything out of the ordinary, alarms alert an operator to the possible problem to allow for corrective actions if needed.

The Water Testing Process

The quality and safety of your water is our number one priority. To meet our commitment to quality water every time you turn on your tap, we constantly monitor the water by taking samples. Once these samples are taken, the testing process proceeds as follows:

- Samples are refrigerated and taken to a State lab certified for testing drinking water.
- The lab sends the test results directly to the Oregon Health Authority (OHA) Drinking Water Program.
- This Water Quality Report (including sampling results from the past year) is provided to all our customers once a year.

What Happens if One Of The Samples Is Outside Of The Acceptable Range?

Each element has different regulations to adhere to if they fall outside of the acceptable range. In the extremely rare occurrence that a parameter falls outside of the range, we will re-sample it. If it still falls out of the range, we will take whatever action is necessary to rectify the situation and follow the proper notification procedures.

Advanced Technology Enables Water Providers to Look For More Substances than Ever

As technology improves, water providers have detected extremely small levels of substances. An example includes pharmaceuticals and personal care products (PPCPs) in certain water sources. These substances have been found at trace levels that are measured in parts per trillion (ppt). A part per trillion is equivalent to one second in 32,000 years or one cent (\$0.01) in ten billion dollars (\$10,000,000,000).

The fact that a substance is detectable does not mean the substance is harmful to humans. Research regarding the identification of various substances in water is continually improving. Ultimately, as measurement and water treatment technologies continue to improve, we are able to provide our community with expanded information and better water. For more information about PPCPs, including how to properly dispose of them (not flushing them down the drain), visit www.epa.gov/ppcp.

How Does The EPA Set Drinking Water Standards?

The EPA prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. Food and Drug Administration regulations establish limits for contaminants in bottled water, which must provide the same protection for public health. The 1996 Amendments to Safe Drinking Water Act require the EPA to go through several steps to determine whether setting a standard is appropriate for a particular constituent, and if so, what the standard should be. Peer-reviewed science and data support an intensive technological evaluation, which includes many factors: occurrence in the environment; human exposure and risks of adverse health effects in the general population and sensitive subpopulations.



Water Quality Summary:

SRWD and the City of Toledo routinely monitor for constituents in your drinking water according to Federal and State Regulations. Results are submitted to the Oregon Health Authority Drinking Water Department.

Unregulated Volatile Organics (VOC)	Reporting Limit	Mill Creek Results	Siletz River Results	Units
Bromodichlormethane	0.0005	0.00170	0.00177	mg/L
Chlorodibromomethane	0.0005	0.00154	0.00052	mg/L
Chloroform	0.0005	0.00107	0.00308	mg/L

Secondary contaminants do not have health impacts, and therefore, do not have MCL's. Secondary parameters describe non-health related characteristics of drinking water.

Parameter	Unit Measurement	Measured Level		MGL	Likely Source Standards	Meet Standards
		Site #1	Site #2			
Total Trihalomethanes TTHMs	mg/L	0.0284	0.0272	0.080	By-products of naturally occurring organics and chlorine	Yes
Total Haloacetic Acids HAA5s	mg/L	0.00942	0.00928	0.060		Yes
Turbidity	NTU	Annual Average: 0.030 Highest Single Value: 0.12		0.3	Soil Erosion	Yes

LEAD AND COPPER TEST RESULTS 2020

The District is required to test again in July 2023

Parameter	MCL	Goal	Maximum Reported Value	Range	Likely Source	Meets Regs
Copper	90% of homes tested must have copper levels less than 1.3 ppm	0 ppm	100% of homes tested had 0.000 copper levels	None of the 20 homes tested had copper levels above 1.3 ppm	Household Plumbing systems	Yes
Lead	90% of homes tested must have lead levels less than 15 ppb	0 ppb	100% of homes tested had 0.000 lead levels	None of the 20 homes tested had lead levels above 15 ppb	Household Plumbing systems	Yes

Seal Rock's water was tested for Asbestos in 2020 and none was detected. We are required to test again in 2029.

Some abbreviations in the above table may not be familiar. Please refer to the following definitions:

- **(MCL) Maximum Contaminant Level** - is the highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology. MCLs are set at very stringent levels. To understand the possible health effects for many regulated constituents, a person would have to drink 2 liters of water every day at the MCL level for a lifetime to have a one-in-a-million chance of having the described health effect.
- **(MCLG) Maximum Contaminant Level Goal** - the level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
- **(N/A)** – not applicable. **(ND)** - non-detect.
- **(NTU) Nephelometric Turbidity Units** - a measure of the clarity of water. Turbidity in excess of 5 NTU is just noticeable to the average person.
- **Turbidity** – indicates how cloudy the water is. Turbidity is measured in NTUs.
- **(ppm) Parts per million** or Milligrams per liter (mg/L) - one part per million corresponds to one minute in two years or a single penny in \$10,000.
- **(ppb) Parts per billion** or Micrograms per liter (µg/L) – one part per billion corresponds to one minute in 2,000 years, or a single penny in \$10,000,000.

Safeguarding Against Lead and Copper In Drinking Water:

Elevated levels of lead and copper in drinking water can cause serious problems, especially for pregnant women and young children. Materials and components used in service lines and home plumbing are the primary sources of these substances. SRWD is responsible for providing high quality drinking water but cannot control the variety of materials used in plumbing components. If water has been exposed to these substances by sitting for several hours, any threat can be minimized by flushing the tap for a minute or two before using the water.

If customers are concerned about lead and copper, they may wish to have their water tested. Information on testing methods and steps to take to minimize exposure is available from the Safe Drinking Water Hotline or at www.epa.gov/safewater/lead.

WATER MANAGEMENT AND CONSERVATION

Water management consists of prudent oversight by a water supplier to responsibly provide water resources for the benefit of users within its defined service area. Water conservation consists of any appropriate efforts toward a reduction in water losses, waste, or consumption. As water suppliers face growing demands upon their available resources, careful conservation planning is playing an increasingly important role in their management practices. In effect, conserved water increases the available supply without a commensurate increase in cost and effort to obtain that water. To view the District's WMCP please visit our website at www.srwd.org. SRWD routinely evaluates the water distribution system for leaks, as a result last year the district completed improvements in various areas of the system, reducing the amount of unaccounted water. Operators continue monitoring the system in an effort to detect and repair system leaks to increase savings. In November 2015 the District began a \$6 million dollar system improvement project in an effort to build resiliency in the system, reduce water loss further, and improve deficient fire flows. These improvements include the installation of an Automated Meter Integration (AMI) system funded through a grant provided through USDA Rural Development which was completed in the fall 2018.

Effective Water Loss Program

With the successful completion of the district wide Smart Meter installation where the Seal Rock Water District's water meters are communicating reads via wireless radio frequencies - just like wireless Internet and cable TV, we are pleased to announce that the My Water Usage Customer Portal is now available to our Seal Rock Water District customers. In the Customer Portal you can view your usage, set up alerts and be smart with your water usage. Our staff have been calling customers alerting them to high usage that is due to leaks or continuous water flow but we are wanting our customers to take a proactive part in finding and fixing leaks. Thus with the Customer Portal you are in the driver's seat where you can monitor your water usage. Join us in preserving and protecting our environment by monitoring your water usage for unnecessary water use. We invite you to follow the customer portal link, and you can Be in the Know!



Developing a Reliable Drinking Water Future

SRWD is working with the State and local stakeholders in an effort to develop additional water supply sources. Other water-providers in the region are also looking at their options to meet future source water needs. There is enough water for today—but steps need to be taken now to have an adequate supply to meet future demands and provide greater resiliency. Developing a primary water supply for the District supports the region's plans for responsible sustainable growth within the Oregon Coast range. In 2019 the District received a funding package from the United States Department of Agriculture (USDA), along with partner funding from Business Oregon Infrastructure Finance Authority (IFA) to construct a new source water intake on Beaver Creek which will supply water from a new advanced membrane treatment facility east of the Makai Community. Not only will this effort serve to create sustainability, it will also meet the State resiliency plan. Work on this important project began June 1, 2020 and is scheduled to be completed fall 2021.



SRWD Membrane Treatment Building Under Construction

Frequently Asked Questions

How can I check for a water leak?

Finding water leaks can save you water, which means saving money on water bills. Please visit the District's website for helpful information on how to check for water leaks, and conservation tips.

What Can I do to Conserve Water?

Water conservation is the most cost-effective and environmentally sound way to reduce our demand for water. This stretches our supplies farther. There are a number of ways to save water, and they all start with you. There are many effective ways to conserve water in and around your home. Look through this list for ways that will work for you. When you save water, you save money on your utility bills too. Saving water is easy for everyone to do:

- When washing dishes by hand, don't let the water run while rinsing. Fill one sink with wash water and the other with rinse water.
- Some refrigerators, air conditioners and ice-makers are cooled with wasted flows of water. Consider upgrading with air-cooled appliances for significant water savings.
- Adjust sprinklers so only your lawn is watered and not the house, sidewalk, or street.
- Run your clothes washer and dishwasher only when they are full. You can save up to 1,000 gallons a month.
- Turn off the water while brushing your teeth and save 25 gallons a month.
- Install covers on pools and spas and check for leaks around your pumps.
- Use the garbage disposal sparingly. Compost vegetable food waste instead and save gallons every time.
- Plant in the fall when conditions are cooler and rainfall is more plentiful.
- Monitor your water bill for unusually high use. Your bill and water meter are tools that can help you discover leaks.
- Water your lawn and garden in the morning or evening when temperatures are cooler to minimize evaporation.
- Know where your master water shut-off valve is located. This could save water and prevent damage to your home.
- Install an instant water heater near your kitchen sink so you don't have to run the water while it heats up.
- Turn off the water while you wash your hair to save up to 150 gallons a month.

Is There An Easier Way To Have My Backflow Assembly Tested?

Do you have a backflow assembly? For your convenience, SRWD has a list of approved state certified backflow technicians available to complete annual testing of backflow devices within the District.



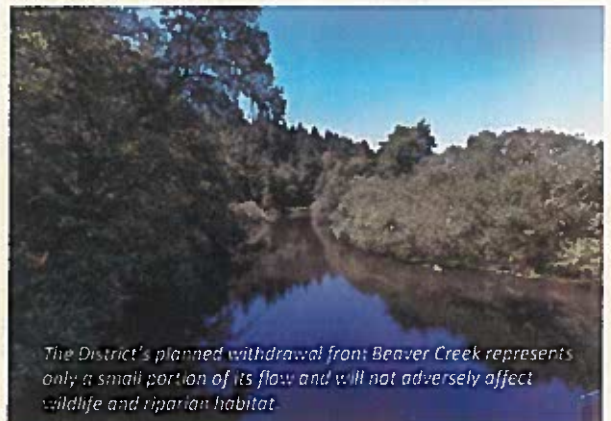
Property owners are responsible for having their backflow assembly tested annually. Annual testing and certification results must be delivered to the District.

Developing a New Water Supply



The District's water is currently supplied by the City of Toledo. Water is withdrawn from the Siletz River, pumped to Toledo where it is treated, then pumped to our system through 10 miles of pipeline. Unfortunately, parts of the system are vulnerable. The 10-mile pipeline has been damaged repeatedly by landslides and could be lost altogether in a large earthquake. Several years ago, the District recognized the need to replace this system.

A careful review of options led the District to Beaver Creek. Centrally located in the service area, Beaver Creek offered the most reliable supply of water of any nearby source. Following years of discussions with stakeholders and neighboring property owners, and a thorough permitting effort, the District is embarking on construction of its own water supply. Water will be withdrawn from Beaver Creek near the South Beaver Creek Road bridge. It will be pumped to a secure site located above the Makai community, where it will be treated using a modern membrane filtration technology.



The District's planned withdrawal from Beaver Creek represents only a small portion of its flow and will not adversely affect wildlife and riparian habitat.

We invite you to contact the District office at 541-563-3529 if you have questions or comments. You can also visit us online at www.srwd.org. Thank you.

**BEFORE THE BOARD OF COMMISSIONERS
FOR LINCOLN COUNTY, OREGON**

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In the Matter of:) **ORDER NO. 6-21-204**
Declaration of Local Disaster and Request)
To Declare a State Drought Emergency)
For Lincoln County, Oregon)

WHEREAS on this 28th day of June, 2021, the Lincoln County Board of Commissioners finds that the Lincoln County resource based (including but limited to, forestry, agricultural, fisheries, industries, and tourism) and related economy are suffering widespread and severe economic damage, potential injuries and loss of property resulting from extreme weather conditions within the County; and

WHEREAS annual water supplies available for farm, forest, recreation and natural uses as well as municipal water supplies within Lincoln County are a function of available water in the County watersheds and in various tributaries. Water supplies are in serious jeopardy this year; and

WHEREAS the Siletz River as of June 28, 2021, is flowing at 56% of average for this time of year.¹ It is forecast to approach record daily minimums very shortly. The Alsea River is discharging at 50% of average for this time of year and already has set record historical daily minimums.² Historically, seasonal hydrological averages for both watersheds trend down from now until September.

WHEREAS Lincoln County on Monday, June 21st declared a drought watch in anticipation that a formal drought declaration would be occurring shortly.

WHEREAS members of the Mid-Coast Water Conservation Consortium (Seal Rock Water District, and cities of Lincoln City, Newport, Toledo, Yachats and Waldport) are working on plans to increase water conservation awareness and actions and increase resiliency during droughts and emergencies through alignment of mitigation and response activities, sharing conservation resources, and provision of consistent messaging to water consumers. The Mid-Coast Water Conservation Consortium met on Wednesday, June 23rd, to coordinate messaging on water conservation and curtailment for use by members; municipal water providers are moving or have

¹ <https://www.nwrfc.noaa.gov/river/station/flowplot/flowplot.cgi?lid=SILO3>
² <https://www.nwrfc.noaa.gov/river/station/flowplot/flowplot.cgi?lid=TIDO3>

35 moved to a stage 1 alert for public education and voluntary water conservation actions.
36 Curtailment plans are being developed.

37
38 WHEREAS in September of 2020 Lincoln County and the State of Oregon experienced one of the
39 most severe wildfire seasons in the County’s history. The Echo Mountain Complex Wildfire
40 ravaged a large area of north Lincoln County, destroying or damaging over 300 residences and
41 structures, and requiring the evacuations of thousands of persons. Survivors are still engaged in
42 recovery and rebuilding as another fire season is imminent; and

43
44 WHEREAS the Oregon Department of Forestry (ODF) is maintaining Industrial Fire Precaution
45 Level 0 (Fire Season Not in Effect) for Lincoln County.³ The United States Forest Services is
46 indicating LOW fire danger in the Siuslaw National Forest.⁴ The Lincoln County Fire Defense
47 Board has restricted backyard burning effective June 1, about four weeks earlier than normal;⁵ and

48
49 WHEREAS the extended weather forecast for Lincoln County projects higher than normal
50 temperatures for July and August, and near average precipitation for June shifting to below average
51 precipitation in July⁶; and

52
53 WHEREAS multiple priority instream water rights on both the Alsea and Siletz Rivers will be
54 invoked in the very near future to protect the aquatic life, recreation and fish and wildlife flows
55 protected by those priority rights. Junior rights holders will be regulated off use of their water
56 rights and will not be able to draw water in those circumstances. This will result in a loss of
57 economic stability, lost growing season, and decreased water supplies for Lincoln County
58 agricultural producers and municipal water suppliers. In addition, river water temperatures are
59 already at unseasonable highs and restricted fishing access will likely be put in place very soon to
60 protect fish stocks; and

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62 WHEREAS the current fire season continues the recent years’ trend of early burn bans and low
63 humidity. A red flag warning was issued in April of 2021 which is the earliest warning in recent
64 memory; and

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66 WHEREAS the Lincoln County Board of Commissioners determines that extraordinary measures
67 must be taken to alleviate suffering of people, natural resources and to protect or mitigate economic

³ <https://www.oregon.gov/odf/fire/pages/restrictions.aspx>

⁴ <https://www.fs.usda.gov/siuslaw>

⁵ <https://www.co.lincoln.or.us/emergencymanagement/page/seasonal-hazards-wildfire>

⁶ <https://www.oregon.gov/OWRD/programs/climate/droughtwatch/Pages/GovDeclDrought.aspx>

68 loss, begin water conservation and curtailment plans and actions, and to be responsive to the threat
69 of wildfires.

70

71 NOW, THEREFORE, BE IT ORDERED by the Lincoln County Board of Commissioners that:

72

73 1. A local disaster is declared within Lincoln County.

74

75 2. Pursuant to ORS 401.032(2), we find that appropriate response is beyond the capability of
76 Lincoln County. We are declaring a state of emergency for the purpose of assessment,
77 evaluation and acquiring the ability to provide appropriate available resources.

78

79 3. Request: The Honorable Kate Brown, Governor of Oregon, declare a Drought Emergency
80 for all of Lincoln County under the provisions of ORS 401.165 due to severe and continuing
81 drought conditions beginning at this time and continuing for an unknown period of time; and
82 direct the Oregon Department of Water Resources to make available in Lincoln County
83 appropriate and available tools and resources to alleviate drought conditions and impacts and
84 to provide other federal and state drought assistance and programs as needed.

85

86 5. In addition, we call on the Mid-Coast Conservation Consortium and other public and private
87 water purveyors to begin water conservation education and specific curtailment activities as
88 appropriate to address the current drought conditions and the continued drought emergencies
89 that are expected this summer and fall.

90

91 4. This Order shall take effect immediately.

92

Dated this 28th day of June, 2021

LINCOLN COUNTY BOARD OF COMMISSIONERS



Chair



Commissioner



Commissioner

PRESS RELEASE

June 29, 2021

Lincoln County, Oregon

Drought Declared in Lincoln County – Water Conservation Requested

On June 28, Lincoln County Commissioners declared a countywide drought and requested that Gov. Brown declare a Drought Emergency for Lincoln County. Extreme weather conditions have resulted in streamflows that are well below average and regional forecasts show that drought conditions are likely to last throughout the summer. These conditions are putting stress on drinking water supplies, businesses, farms, forestry operations, and ecosystems, and increasing the risk of wildfire.

The Mid-Coast Water Conservation Consortium is urging water users in Lincoln County to voluntarily take actions now to conserve water. These efforts will help us stretch our water supplies further and reduce the need for restrictive water curtailment actions later.

Recommended water conservation actions include:

- Minimize irrigation of lawns and landscaping, and only water between 10:00 pm and 8:00 am.
- Avoid washing vehicles, except at commercial car washes that recycle or reuse water in the cleaning process.
- Refrain from filling pools and ponds, and turn off decorative fountains.
- Check for leaks in your irrigation system and plumbing fixtures around your home. If you find any, fix them promptly.
- Use water-efficient irrigation methods, such as drip irrigation and soaker hoses. If you water by hand, use a spray nozzle that you can shut off as you walk between plants.
- When irrigating, make sure the water is hitting your plants—not your driveway or street.
- Set your lawnmower blades higher. Longer grass holds soil moisture better, reducing the amount of water needed.
- Sweep impervious surfaces, such as patios and driveways, instead of cleaning them with a hose.
- Install water-efficient faucet aerators and showerheads.
- Run your dishwasher and washing machine only when they are full.
- Take showers instead of baths and minimize your shower time.
- When using the sink, turn off the water when you are not actively scrubbing or washing.

Lincoln County and local water providers will continue to monitor conditions and will provide updates as needed. If you have any questions, please contact your water provider. Contact information can be found on your water bill.

The Mid-Coast Water Conservation Consortium appreciates your support in taking these voluntary measures to reduce demand on our water supplies. The Consortium is a group of water providers on the Mid-Coast working together to promote water conservation, to improve resiliency to droughts and water supply emergencies, and to increase coordination among local water providers. Members include the Cities of Lincoln City, Newport, Toledo, Waldport, and Yachats, and Seal Rock Water District. For more information about the Mid-Coast Water Conservation Consortium, please contact Suzanne de Szoeko at 541-257-9006 or sdeszoeko@gsiws.com.

-- END --



Seal Rock Water District Issues a Stage 1 Water System Advisory:

On June 28, 2021, Lincoln County Board of Commissioners adopted a Declaration of Local Drought Disaster for Lincoln County.

During a drought, water conservation matters more than ever. Across the Mid-Coast region, communities rely on surface water from rivers and streams, and flows are much lower than normal this year.

What does this mean for our water supply? Here in Seal Rock Water District, currently our water comes from the Siletz River. Currently due to drought conditions, the district is issuing a Stage 1 water curtailment notice. If drought conditions continue to worsen, we will need to implement additional water curtailment measures. We will be monitoring our water supply and we will keep you informed about the status of our water supply throughout the summer.

Conservation will help our water supply go further. Water conservation is important every summer, but even more so during a drought. During the dry season, water use spikes because of landscape irrigation and the influx of visitors. In some areas, summer water use is more than twice the amount used in winter! That is why we are encouraging everyone to do their part to conserve water. The more we can conserve, the better our chances of avoiding the need for further water curtailment actions.

How you can help: Everyone in our community has a role to play in conserving our water resources—from residents and businesses to visitors. Here are some ways you can help:

- Check your irrigation system for leaks and fix them as soon as you can.
- Make sure you're giving your plants only as much water as they need. If you see runoff after you irrigate, you may be watering too much. Considering cutting back the frequency or duration of irrigation, especially for well-established plants.
- Use drip irrigation, soaker hoses, and other efficient watering systems to send water straight to the roots of your plants.
- Water early in the morning so that water isn't lost to evaporation in the heat of the day.
- Make sure the sprinklers irrigating your landscape aren't also spraying pavement or other impervious surfaces.
- Install more water-efficient fixtures, such as faucet aerators and showerheads, in your home.
- Check for indoor leaks, such as a running toilet.
- Reduce your shower time.

For more information regarding water conservation, please visit the district's website at www.srwd.org.



Be sure to sign up for Alerts so that you will be notified if you have abnormal usage or a leak.

- Monitor your water usage by creating an account through our customer portal at <https://bit.ly/mywaterusage> or go to our website www.srwd.org
To sign up all you need is your account number and your service address exactly as it appears on your paper bill or on your Xpress Bill Pay account.
- If you already have an account make sure you have a daily usage alert set up. This will help you as a customer conserve water & also help catch leaks.
- Want to check and see how much water you're using when you are irrigating and how often? Check your daily usage down to the hour. Irrigation systems can be set up incorrectly or get stuck in the on position.

Please contact us if you need help signing up or setting up Alerts and we will be happy to assist you.

Also, visit our website www.srwd.org for tutorials on how to sign up and how to use the portal.

Join us in preserving & protecting our environment.