

SEAL ROCK WATER DISTRICT
Regular Board Meeting
Thursday, October 8, 2020 @ 4:00 p.m.
Public Meeting by Zoom Video Conference:

Due to the Governor’s Executive Order related to public gatherings, SRWD will hold this meeting through Zoom video conferencing. The public is invited to attend the meeting electronically. Please E-mail tkarsen@srwd.org to receive the meeting login information.

SRWD encourages the public to submit written comments on items included in the agenda by email to tkarsen@srwd.org by 2:00 p.m. on the day of the meeting to be included in the record. Comments received will be shared with the SRWD Board of Commissioners and included in the permanent record.

- **Call Regular Meeting to Order:**

- **Announcements/Visitor Public Comments:**

Public comment period provides the public with an opportunity to address the Commissioners regarding items on the agenda. Please limit comments to (3) minutes.

- **Consent Calendar:**

Managers’ reports included under consent calendar are an executive summary provided to Commissioners as an update of system conditions, projects, and programs. Management welcomes your feedback and request for more detailed information regarding any item before or during the meeting:

- Invoice List September 2020 to October 2020
- Board Meeting Minutes September 10, 2020
- Financial Report / Approve Invoices September 2020 to October 2020
- Business Oregon Disbursement Request No.24 October 2020
- USDA PMR Phase IV No. 4 October 2020
- Contractor’s Pay Request No. 4 October 2020
- General Manager’s Monthly Report September 2020 to October 2020

- **Discussion and Information Items:**

- Consider Primary Source Water Project Update.
Presented by: Rob Mills, Board President
Adam Denlinger, General Manager
Jeff Hollen, General Counsel

- **Decision Items:**

- Consider Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Grant Agreement.
Presented by: Trish Karlsen, Bookkeeper
- Temporary wholesale water purchase agreement.
Presented by: Jeff Hollen, General Counsel
Adam Denlinger, General Manager
- Consider Approving Municipal Auditor Engagement Letter.
Presented by: Joy King, Office Manager

- **Reports, Comments and Correspondence:**

- Mid-Coast Water Planning Partnership September Newsletter.
- General Manager Annual Performance Evaluation Package – Due December 10, 2020
- Employee Appreciation Luncheon November 12th @ 12:00 noon, followed by the November Board meeting @ 2:00pm
- District Auditor will be conducting inhouse assessment October 19th and 21st.

- **Executive Session: according to ORS 192.660(2), Concerning:**
The SRWD Board will now meet in Executive Session, pursuant to ORS 192.660(2)(h); To consult with legal counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed. Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations. No final decisions shall be made in Executive Session.
- **Adjournment:** Next Meeting: **November 12, 2020 @ 2:00 p.m.** Regular Board Meeting or establish date.