

**SEAL ROCK WATER DISTRICT
MINUTES OF THE
Regular Board Meeting
by Zoom Conference Call and In Person
July 09, 2026**

Introduction to Remote Meeting:

SRWD held this meeting through Zoom video conferencing and in person. Due to limited in-person meeting capacity, the public was encouraged to attend virtually.

Attendance:

Present in person were Commissioner Rob Mills, Board President; Commissioner Glen Morris, Member; Commissioner Amy Greer, Member; and Attorney Jeff Hollen, Legal Counsel.

Present through Zoom video conferencing was Commissioner Sandra Mies-Grantham, Secretary.

Staff present were Adam Denlinger, General Manager; Renee Card, Finance Manager; Trish Karlsen, Bookkeeper; and Brad Wynn, Lead Operator.

Excused Absences: Commissioner Karen Otta, Treasurer

Visitors Present: None

Call Meeting to Order & Announcements:

President Rob Mills called the regular Board meeting to order at 4:00 p.m., Thursday, July 09, 2026, and introduced the commissioners and staff present in the boardroom. Trish Karlsen announced that plans were underway for the summer picnic. The date is tentatively scheduled for some time in August, and she requested any menu suggestions be sent to her.

Public Comments: None

Adoption of Consent Calendar:

Items on the consent calendar include the June 2026/July 2026 Invoices List for approval; June 11, 2026, Regular Board Meeting minutes; the Financial Report; and the General Manager's Monthly Report. Commissioner Morris moved to approve the consent calendar as presented. Commissioner Greer seconded the motion. The motion carried unanimously.

Public Hearing: None

Discussion and Information Items:

Source Water Operational Status:

Adam Denlinger reported that plant conditions remain favorable following the recent installation of the new membrane modules, allowing the facility to operate at an increased production capacity. However, severe technical issues persist within the primary server infrastructure. While designed with two servers for complete redundancy, the secondary backup server fails to provide critical redundancy. Recent server failures have blacked out control room monitors, forcing operators to relocate to the operations bay and resulting in 1.5 days of complete plant downtime per incident. The project engineer suspects hardware failure due to construction dust, and because the system is no longer under warranty, management must quickly address these operational vulnerabilities. The Automation Group recommends downsizing the current overbuilt system for an estimated \$33,000, reducing the current burden of seven costly, annually renewed software licenses.

The upcoming utility billing cycle will feature community outreach inserts, including a drought and conservation flyer from the Mid-Coast Water Conservation Consortium (MCWCC) and a gorse removal guide from the Lincoln Soil and Water Conservation District.

John Garcia Memorial Dedication:

GM Denlinger presented a follow-up regarding the memorial tribute for John Garcia, noting that minor language adjustments had been made to keep the project moving forward. The objective was to gather any final edits from the Board so the draft documents could be sent to the family for review before proceeding. While no formal board action is required at this time, the board discussed the physical placement of the memorial. The District is currently proposing placement of a memorial plaque inside the lobby rather than on the building's exterior.

63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90

Decision Items:

None

Report, Comments, and Correspondence:

- SRWD 2025 Water Quality Report / Consumer Confidence Report (CCR): The annual CCR has been successfully finalized and distributed to customers in compliance with scheduled timelines.
- Management received a preliminary development proposal requesting modifications to existing property easements. The District has deferred taking a formal position on water service availability until the developer submits projected water demand metrics.

Executive Session: None

Adjournment: Commissioner Morris moved for adjournment and Commissioner Greer seconded the motion. President Rob Mills adjourned the meeting at 4:37 p.m.

Other Scheduled Meetings: August 13, 2026, at 4:00 p.m. Regular Board Meeting

Robert Mills
Approved by Board President

AUG. 13, 2026
Date: