

**SEAL ROCK WATER DISTRICT
MINUTES OF THE
Regular Board Meeting, Budget Hearing and Rate Hearing
May 11, 2017**

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6 Call Regular

7 Board Meeting: Board President John Garcia called the regular board meeting to order at 4:00 p.m.,
8 Thursday, May 11, 2017.
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10 Present: John Garcia, Board President; Glen Morris , Treasurer; Rob Mills, Member.
11 Staff: Adam Denlinger, General Manager; Joy S King, Office Manager. See sign in sheet
12 for public attendance.
13

14 Excused Absences: Karen Otta, Sandra Mies-Grantham
15

16 Announcements: Commissioner Mills complimented the staff for the excellent way that the documentations
17 for the board meeting packet were put together that promotes transparency.
18

19 Public Comments: None
20

21 Agenda Calendar: Items on the consent calendar are Invoice Lists for April/May 2017; minutes of the April
22 13, 2017 regular board meeting and April 20 budget committee Meeting; April/May 2017
23 Financial Report/Invoices to approve; USDA Phase 3- Project Monitoring Report No. 19;
24 General Manager's Report. Glen Morris motioned to approve the consent calendar not
25 including the minutes since he was not present at the April 13 board meeting. Motion
26 Seconded by Rob Mills. Motion carried 3-0. The minutes will be presented at the June 8,
27 2017 board meeting for approval.

28 Discussion and
29 Information Item:
30 Phase IV:

The Preliminary Engineering Report and Environmental Report for Phase IV Project have
31 been completed by CH2M Hill Engineering. Copies are available for the board to review
32 and comments. A copy has been sent to USDA engineer for his review and comments.
33 Final copies of the reports will be presented to the board at the June 8, 2017 board
34 meeting for approval.

35 Lincoln County Multi-
36 Jurisdictional Natural
37 Hazard Mitigation Plan:

The District has applied for FEMA grant to fund the raw water pipeline from Beaver Creek
38 to the treatment plant. Most of the requirements have been achieved to qualify for the
39 grant except having a natural hazard plan. District staff is working with Lincoln County
40 planning for the District to become a part of the Lincoln County Multi-Jurisdictional Natural
41 Hazard Mitigation Plan (LCMJNHMP). Adam Denlinger, GM has been working with
42 Lincoln County representatives and FEMA Mitigation Planners to complete the required
43 documentations to be a part of the LCMJNHMP. Staff will find out in July if the District is
44 approved to be part of the mitigation plan. The Multi-Jurisdictional Summary Sheet of the
45 application shows all cities of Lincoln County and Central Lincoln PUD as part of the
46 LCMJNHMP.
47

48 Total Eclipse: Adam Denlinger, GM had a meeting with the fire chief of Seal Rock Rural Fire District and
49 discussed issues that may result in a high volume of people coming to the coast to
50 witness the total solar eclipse on August 21, 2017. The fire chief is considering closing
51 Grebe Street to public parking but having it accessible to those who live in the area, in
52 case they have to respond to emergency calls. It might need board action to close Grebe
53 Street. It's a county road but maintained by SRWD and SRRFD.
54

55 Bond Counsel- RFP: The board reviewed and discussed the draft Request for Proposal for Bond Counsel
56 Services. The District is facing several financings in loans and grants to fund Phase IV
57 Projects and the board directed staff to put out an RFP to solicit statements of
58 qualifications and fee proposals to provide bond counsel professional services in
59 connection with multiple issues resulting in \$12.7 million in loans and grants. The RFP will
60 be advertised in the Daily Journal of Commerce in Portland. It may attract bond counsel
61 from out of state. The final RFP will be presented to the board for approval at the June 8,
62 2017 board meeting.
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66 Public Hearing:
67 Water Rate
68 Adjustments: John Garcia, Board President recessed the regular board meeting at 4:25 pm and opened
69 the public hearing in accordance with ORS Chapter 254.312, to receive public testimony
70 regarding the proposed water rate adjustment for FY 2017-18. A letter from a customer,
71 Larry Coryell was read as part of the public testimony. There was no other public
72 testimony heard. John Garcia closed the rate hearing at 4:35 pm.

73 Budget Hearing: John Garcia opened the budget hearing in accordance with ORS Chapters 294.453 and
74 294.456 to receive public testimony regarding the SRWD proposed budget for FY 2017-
75 18. There was no public testimony regarding the FY 2017-18 budget. John Garcia closed
76 the budget hearing at 4:37 pm.

77 Reconvened Regular
78 Meeting: Joh Garcia reconvened the regular board meeting at 4:38 pm.
79

80 Decision Items:
81 Chase Park Grants: Glen Morris motioned to approve an agreement with Chase Park Grants for technical
82 grant specialist services. Motion seconded by Rob Mills. Discussion ensued. It was
83 discussed if the district needs the service offered by Chase Grant Parks now. Staff have
84 been successful in obtaining loans and grants to fund the projects in the past. The Phase
85 IV project will be funded by grants and loans from USDA and IFA. The district has no
86 other projects that would need loans and grants at this time and therefore there is no need
87 to have the services offered by Chase Park Grants. There would be a need in the future to
88 update the master plan to identify projects that would need funding. In such time, the
89 services of Chase Park Grants would be beneficial to the district. Motion was not carried.
90 Voted YES – 0 and voted no – 3. The board directed Adam Denlinger, GM to
91 communicate with Tia Cavender, Chase Park Grants' President and Owner and let her
92 know of the board's decision that the district doesn't need their services for now, but might
93 need their services in the future after a Master Plan update to identify other projects is
94 completed.

95 Mid-Coast Watershed
96 Council: This discussion is a continuation from last month's meeting. The Mid-Coast Watershed
97 Council (MCWC) is applying for a loan from OWEB to rehabilitate an area upstream of the
98 district's planned Beaver Creek intake location and asking for the district's support of their
99 project. The stream corridor is critically lacking in native riparian vegetation, and mostly
100 dominated by a vast monoculture of Reed Canary Grass. The total cost of the project is
101 \$300,000 and \$225,000 of that would come from grant. The MCWC needs to come up
102 with \$75,000 before the grant is approve and they are asking support from other
103 stakeholders to donate monetary support and/or support in kind. This project would be
104 beneficial for the district since it is located above the district's proposed intake location. It
105 will protect the environment and improve the water quality. The district is currently
106 monitoring the water temperature and water quality of Beaver Creek and will continue to
107 monitor for 2 years before the district would draw water for consumption. Glen Morris
108 motioned to approve to support the Mid-Coast Watershed Council's Beaver Creek rehab
109 project by donating not more than \$10,000 and in kind by sharing the monitoring data that
110 the district is gathering. Rob Mills seconded the motion. Motion carried 3 – 0.

111 Reports, Comments,
112 and Correspondence:
113 ER & PER: Adam Denlinger, GM will attend a USDA-RD Community Programs Made Easy Training in
114 Portland on May 16. He will also meet with USDA State engineer to discuss the
115 completed Environmental Report (ER) and Preliminary Engineering Report (PER) for
116 Phase IV project.

117 Workshop: There will be a Collaborative Planning for Water Future Workshop in Bend, Oregon on
118 May 24 and 25. Adam Denlinger, GM was elected as a delegate to represent the Mid-
119 Coast Basin. Delegates from the Deschutes area and Eastern Oregon will also attend the
120 workshop.
121

122 Executive Session: None
123

124 Next Board Meeting: June 8, 2017 @ 4:00 pm Regular Board Meeting.
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126 Adjournment: John Garcia adjourned the meeting at 5:12 p.m.
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