

SEAL ROCK WATER DISTRICT
RESOLUTION NO. 04-05-02

Resolution Approving Surplus Property Rules

Pursuant to ORS 279A.070, the following rules are adopted for disposal of surplus property. This resolution is based on the information presented to the Board by the employees of the District, and the Board's independent knowledge of District operations,

IT IS RESOLVED that the person designated by the District as office manager shall have authority to dispose of office equipment that is outdated, broken, or replaced, when the reasonable value of the property is less than \$100.00. Disposal may be accomplished by placing it with refuse to be taken by the sanitary authority, or deposited at a licensed disposal site, or by donation to a non-profit or charitable organization. The property may not be taken or used by or for the benefit of a District employee, or the friends or family of a District employee.

IT IS FURTHER RESOLVED that the person designated by the District as field manager shall have authority to dispose of field equipment that is outdated, broken, or replaced, when the reasonable value of the property is less than \$100.00. Disposal may be accomplished by placing it with refuse to be taken by the sanitary authority, or deposited at a licensed disposal site, or by donation to a non-profit or charitable organization. The property may not be taken or used by or for the benefit of a District employee, or the friends or family of a District employee. Vehicles of any value may be traded in for replacement vehicles of a greater value.

APPROVED AND ADOPTED this 14th day of April, 2005.

John R. Anica

Title: Pres. Board of Commissioners