

1

SEAL ROCK WATER DISTRICT
Board of Commissioners
Regular Board Meeting
Thursday, October 14, 2021 @ 4:00 p.m.
Public Meeting by Zoom Video Conference:

SRWD will hold this meeting through Zoom video conferencing. Due to limited capacity for in person meetings the public is invited to attend this meeting electronically. Please E-mail tkarsen@srwd.org to receive the meeting login information. SRWD encourages the public to submit written comments on items included in the agenda by email to tkarsen@srwd.org by 2:00 p.m. on the day of the meeting to be included as public testimony. Comments received will be shared with the SRWD Board of Commissioners and included in the permanent record.

- **Call Regular Meeting to Order:**
- **Announcements/Visitor Public Comments:**
Public comment period provides the public with an opportunity to address the Commissioners regarding items on the agenda. Please limit comments to (3) minutes.
- **Consent Calendar:**
Managers' reports included under consent calendar are an executive summary provided to Commissioners as an update of system conditions, projects, and programs. Management welcomes your feedback and request for more detailed information regarding any item before or during the meeting:
 - Invoice List September 2021 to October 2021
 - Board Meeting Minutes September 9, 2021
 - Financial Report / Approve Invoices September 2021 to October 2021
 - Business Oregon Disbursement Request No. 36 October 2021
 - USDA PMR Phase IV No. 16 October 2021
 - Contractor's Pay Request No. 16 October 2021
 - General Manager's Monthly Report September 2021 to October 2021
- **Discussion and Information Items:**
 - Consider Primary Source Water Project Update.
Presented by: Adam Denlinger, General Manager
Jeff Hollen, SRWD General Counsel
- **Decision Items:**
 - Consider Infectious Disease Policy and Procedures.
Presented by: Adam Denlinger, General Manager
- **Reports, Comments and Correspondence:**
 - Personnel Recruitment.
 - General Manager Annual Performance Evaluation Package – Due December 9, 2021
 - Employee Appreciation Luncheon November 4th @ 12:00 noon, followed by the November Board meeting @ 2:00 p.m.
 - Due to the Veterans Day Holiday on November 11th, consider moving the November Board meeting to November 4th @ 2:00 p.m. or agreed upon date.
 - GM considering time off beginning November 12th through the end of the month.
- **Executive Session: according to ORS 192.660(2), Concerning:**
The SRWD Board will meet in Executive Session, pursuant to ORS 192.660(2)(h); To consult with legal counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed. Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations. No final decisions shall be made in Executive Session.
- **Adjournment: Next Meeting: November 4, 2021 @ 2:00 p.m.** Regular Board Meeting or establish date.

THIS AGENDA MAY BE AMENDED UNTIL 1:00 PM THE DAY BEFORE THE MEETING

SPECIAL ACCOMMODATIONS WILL BE PROVIDED WITH 48 HOUR NOTICE, CALL 541-563-3529
IF HEARING IMPAIRED, PLEASE CALL TTY#1-800-735-1232
This Institution is an Equal Opportunity Employer and Service Provider

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

ORIGINAL

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
01-5084				
GLEN MORRIS	143	Stipend	10/14/2021	50.00
KAREN OTTA	59	Stipend	10/14/2021	50.00
PAUL HIGHFILL	4	Stipend	10/14/2021	50.00
ROB MILLS	142	Stipend	10/14/2021	50.00
SAUNDRA MIES-GRANTHAM	142	Stipend	10/14/2021	50.00
Total 01-5084:				250.00
Grand Totals:				250.00

Dated: 05-11-2021

General Manager: A. Rubin

Dated: _____

Treasurer: _____

ORIGINAL

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
01-5634				
STANLEY CONVERGENT SECU	6001607389	Quarterly Monitoring	08/12/2021	346.44
Total 01-5634:				346.44
Grand Totals:				346.44

Dated: 9/14/21

General Manager: *C. White*

Dated: _____

Treasurer: _____

rfis

ORIGINAL

Report Criteria:
Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
01-1310				
CINDY &/OR CORY BURK	093021	Refund Overpayment Final Bill	09/30/2021	142.73
WILLIAM &/OR MYRNA ADAMS	092921	Refund Overpayment Final Bill	09/29/2021	11.94
Total 01-1310:				154.67
01-5081				
OREGON ASSOC. WATER UTILI	31825	Fall Spirit Mtn. Operators Conference (Sutherland) All 3 days	09/27/2021	305.00
Total 01-5081:				305.00
01-5272				
AT&T MOBILITY	09232021	Wireless	09/16/2021	257.20
Total 01-5272:				257.20
01-5634				
STANLEY CONVERGENT SECU	8001813305	Quarterly Monitoring	09/18/2021	348.44
Total 01-5634:				348.44
Grand Totals:				1,063.31

Dated: Sept 30, 2021

General Manager: A. Wink

Dated: _____

Treasurer: _____

[Handwritten signature]

ORIGINAL

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
01-1310				
JASON &OR MICHELLE MERRI	092321	Refund Overpayment Final Bill	09/23/2021	17.06
WILLIAM SEXTON	091621	Refund Overpayment Final Bill	09/16/2021	189.42
Total 01-1310:				206.48
01-5061				
OREGON ASSOC. WATER UTILI	31599	Fall Spirit Min. Operators Conference (Wynn) Tuesday only	09/21/2021	170.00
Total 01-5061:				170.00
01-5067				
UMPQUA BANK CARDMEMBER	090121	Inn at Seaside lodging for Myers for OAWU Conference	09/01/2021	1,273.52
UMPQUA BANK CARDMEMBER	090121	Inn at Seaside lodging for Thayer for OAWU Conference	09/01/2021	955.14
Total 01-5067:				2,228.66
01-5200				
FERGUSON WATERWORKS #30	1023944-1	ferguson/Sensus Tech Services (TGB Upgrade Service Work on M400 Basestation	09/10/2021	3,300.00
Total 01-5200:				3,300.00
01-5271				
CHARTER COMMUNICATIONS	007859709192	Internet (Office)	09/19/2021	124.99
Total 01-5271:				124.99
01-5280				
XEROX CORPORATION	014373287	Xerox 3655X Print Charges	09/04/2021	11.02
Total 01-5280:				11.02
01-5290				
AMERICAN SOLUTIONS FOR B	INV05579889	New Mailing Address Labels (1037 NW Grebe St) 500 labels	09/17/2021	299.55
UMPQUA BANK CARDMEMBER	090121	Amazon: Sealing solution for bill folder & mailbox stickers	09/01/2021	50.71
UMPQUA BANK CARDMEMBER	090121	Amazon: DriZair for office dropbox	09/01/2021	22.27
Total 01-5290:				372.53
01-5291				
UMPQUA BANK CARDMEMBER	090121	Postage: check to R & G Construction	09/01/2021	7.95
Total 01-5291:				7.95
01-5310				
UMPQUA BANK CARDMEMBER	090121	Wlx.com (email mailbox for midcoastwaterpartners.com)	09/01/2021	72.00
Total 01-5310:				72.00
01-5360				
UMPQUA BANK CARDMEMBER	090121	Dvault (Full Service Vault Mailbox for SRWD)	09/01/2021	696.99

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 01-5360:				988.99
01-5810 CENTRAL LINCOLN P U D.	092221	Utility Services	09/22/2021	1,474.78
Total 01-5810:				1,474.78
01-5830 LINCOLN COUNTY PAROLE & P	778	SRWD offices washing Bldgs and clearing brush 8/31/2021	08/31/2021	650.00
Total 01-5830:				650.00
01-5834 ANALYTICAL LABORATORY GR	141843	Disinfection By-Products sample date 9/1/2021	09/18/2021	600.00
Total 01-5834:				600.00
Grand Totals:				10,207.39

Dated: 9/24/21

General Manager: A. [Signature]

Dated: _____

Treasurer: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

ORIGINAL

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
02-6630				
USDA RURAL DEVELOPMENT	090121	2011 Bond Principal	08/01/2021	42,107.00
Total 02-6630:				42,107.00
02-6730				
USDA RURAL DEVELOPMENT	090121	2011 Bond interest	09/01/2021	49,107.00
Total 02-6730:				49,107.00
Grand Totals:				91,214.00

Dated: OCT-5-2021

General Manager: A. [Signature]

Dated: _____

Treasurer: _____

**SEAL ROCK WATER DISTRICT
MINUTES OF THE
Regular Board Meeting
by Zoom Conference Call and In Person
September 9, 2021**

Introduction to Remote Meeting:

Denlinger, General Manager, explained that this board meeting is being conducted remotely and in person. Due to limited capacity for in person meetings, the public is invited to attend this meeting electronically. He further explained that the Board President will call each name to confirm those who are present by zoom conference. After each person hears their name, they need to reply. For each decision item in the agenda that needs to be approved, after discussion and deliberation, the Board President will call each name of the commissioner for their vote. After the commissioners hear their name, he or she will give the vote to the affirmative by saying YES or negative by saying NO.

Call Regular Meeting to Order:

President Rob Mills called the regular board meeting to order at 4:02 p.m., Thursday, September 9, 2021.

Present:

President Rob Mills confirmed that all commissioners present can hear each other by doing a roll call. Present by Zoom Conference Call were Commissioner Karen Otta, Treasurer; Commissioner Sandra Mies-Grantham, Secretary; Attorney Jeff Hollen, Legal Counsel. Present in person in the Board room were President Rob Mills, Board President; Commissioner Paul Highfill, member; Staff: Adam Denlinger, General Manager; Joy King, Office Manager.

Excused Absences: Commissioner Glen Morris

Announcements/Public Comments:

President Rob Mills asked if there are any announcements. Commissioner Karen Otta announced that she got the oath of office completed; Commissioner Sandra Mies-Grantham had no announcement; Commissioner Paul Highfill had no announcement. Adam Denlinger had no announcement. Joy King had no announcement.

Public Comments: Jim Hauffman

Consent Calendar:

Items on the consent calendar are August/September 2021 Invoices List; August 12, 2021 Regular Board Meeting Minutes; August/September 2021 Financial Report/Invoices List for approval; Business Oregon IFA Disbursement Request No. 35; USDA Phase IV PMR No. 15; Contractor's Pay Request No. 15; and General Manager's Report. President Rob Mills asked if each commissioner has reviewed the items on the consent calendar. Commissioner Karen Otta answered YES; Commissioner Sandra Mies-Grantham answered YES; Commissioner Paul Highfill answered YES; and President Rob Mills answered YES. Commissioner Karen Otta motioned to approve the consent calendar. Commissioner Paul Highfill seconded the motion. President Rob Mills asked the commissioners for their votes. Commissioner Karen Otta voted YES; Commissioner Paul Highfill voted YES; Commissioner Sandra Mies-Grantham voted YES, and President Rob Mills voted YES. Motion passed with 4 YES votes, and 0 NO votes.

Discussion and Information Items:

Source Water Project Update:

The interior of the membrane building is fully painted and the roofing has been placed. The electrician is running the electrical wiring throughout the building. The framers are building the walls in the control room. The tank is fully painted and ready to be disinfected. The engineer was onsite when the contractor completed commissioning the 123rd Street pump station today. The GM, Adam Denlinger had a discussion with the fire chief and two commissioners of the Seal Rock Rural Fire District (SRRFD) to have better communication between the two agencies. The SRRFD Board of Commissioners is reviewing the IGA signed by SRRFD and SRWD and might add that the hydrants need to be maintained once a year.

Decision Items:

None

Reports, Comments, and Correspondence:

Community Cluster Mail Boxes:

The responsibility of managing the community clustered boxes were transferred to a volunteer from the community. The district is responsible for its own business mailbox that will be installed on a location adjacent to the district's facility on Grebe Street. The District provided labor for the installation of the cluster boxes and the materials for the base to hold the mailboxes. The cost to purchase the cluster boxes will be paid by those who will have their mail delivered to the cluster boxes.

66 **Personnel Recruitment:**

67 **Water Operator 1:** The Water Operator 1 Position has been extended to Cody Sutherland who will start working on
68 September 21. He is related to one of the employees but SDAO HR Department indicated that there is no issue as long as
69 the new employee will not be supervised by the relative.

70 **Lead Water Treatment Plant Operator:**

71 One application was received for the Lead Water Treatment Plant Operator position but the application was withdrawn
72 before the interview. The WTP operator position has been advertised throughout the state of Oregon and also nationally
73 with AWWA. The district will need to do a salary survey to be competitive in the job market. The state of Oregon is
74 experiencing a shortage of certified water treatment operators. The District is working with OAWU to provide a contract
75 WTP operator. Jacobs Engineering will be able to provide this service for a higher price. It is ideal to have the WTP
76 operator on board when the integration of the computerized part of the water treatment begins.

77 **Personnel Covid Protocols:**

78 District staff continues to follow safety covid protocols like disinfecting common used areas, good hygiene, distancing, and
79 using masks. The front door remains locked to the public and opens by appointment only. The county public health offers
80 free covid tests in different locations in the county. There are district employees who have been tested through the drive-
81 through testing site. Health care professionals are recommending to be tested once symptoms are detected. The district
82 through the advice of the Lincoln County Health Department purchased covid testing kits for use by the employees and
83 their family members if symptoms are present. Staff is advised to stay home if they or family members are symptomatic and
84 to use the covid test kits or get tested by going to the drive-through testing sites. Staff must be tested negative before
85 returning to work.

86 There is an agreement among agencies to help each other in case of an emergency. This could be implemented in case
87 some employees are exposed to covid and must stay home to quarantine or to recover from covid infection.
88 The district office staff could also stagger work schedules if needed.

89
90 **Executive Session per ORS 192.660(2)(h):**

91 President Rob Mills recessed the regular board meeting at 5:10 p.m. to meet in Executive Session, pursuant to ORS
92 192.660(2)(h); To consult with legal counsel concerning the legal rights and duties of a public body with regards to current
93 litigation or litigation likely to be filed. Representatives of the news media and designated staff shall be allowed to attend the
94 executive session. All other members of the audience are asked to leave the room. Representatives of the news media are
95 specifically directed not to report on any of the deliberations. No final decisions shall be made in Executive Session.

96
97 **Reconvened Regular Board Meeting:**

98 President Rob Mills adjourned the executive session at 5:35 p.m. and reconvened the regular board meeting. He
99 commented that he is impressed by the way the Board is engaging and working together in doing what is best for the
100 district. He thanked the Board and staff.

101
102 **Adjournment:** Commissioner Karen Otta motioned to adjourn the meeting and Commissioner Paul Highfill seconded the
103 motion. President Rob Mills adjourned the meeting at 5:49 p.m.

104
105 **Next Board Meeting:** October 14, 2021, at 4:00 p.m. Regular Board Meeting.

106
107
108
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111 _____
112 Approved by Board President

Date:

SRWD Monthly Financial Report

Monthly Statistics		Comments
Total customers	2643	Includes new connects Less Abandoned / Forfeited meter plus 3 SRWD meters (shop X 2 & office) plus 1 Hydrant meter
New connections	6	
Reinstalls	0	
Abandonments/Forfeitures/Meter Removed	0	

Financial Report	Checking/MM	LGIP/PFMA	Fund Balances	Comments
General	\$462,857.35	\$17,494.24	\$480,351.59	
Bond	\$356,166.96	\$0.00	\$356,166.96	
Capital Projects	\$231,277.09	\$68,406.18	\$299,683.27	\$7,421,586 Interim Loan Proceeds
Revenue Bond	\$2,719.82	\$65,172.26	\$67,892.08	
Rural Development Reserve	\$0.00	\$73,853.05	\$73,853.05	
Dist. Office/Shop Reserve	\$3,614.30	\$135,364.88	\$138,979.18	
Depreciation/SLARA Reserve		\$275,145.32	\$275,145.32	
SDC (formerly SIP)	\$0.00	\$620,770.24	\$620,770.24	\$1,161,022.50 SDC collections thru 9/30/2021
Water Source Improvement Rsrv	\$0.00	\$545,682.88	\$545,682.88	
TOTALS	\$1,056,635.52	\$1,801,889.05	\$2,858,524.57	

General Fund Review	Current	FYTD	Budgeted Amount	Comments
Revenue	\$228,938.73	679,276.66	\$2,746,800.00	
Expenses	\$166,708.09	558,665.51	\$2,746,800.00	Contingency \$100,000; Transfers \$173550; Total expenses budgeted \$1,930,630
Net Gain or (Loss) from Operations	\$62,230.64	\$120,611.15		

Water Sales Revenue Comparison	Month	FYTD	Comments
Water Sales Current Year	\$201,744	\$624,840	Leak Adjustments & Billings Adjustments (YTD = July - June)
Actual+In Lieu of Water Sales Less H2O CR	\$206,742	\$639,840	Less: Billing Adj YTD \$0.00; Leak Adj/Write off YTD -\$0.33
Water Sales Prior Year	\$185,663	\$540,082	TOTAL YTD ADJUSTMENTS -\$0.33
Actual+In Lieu of Water Sales Less H2O CR	\$190,663	\$554,686	
Over or (Under)	\$16,080.47	\$84,757.75	

Gallage Comparison	Current	Prior Year	Cost Comparison	Current	Prior Year
Gallons Purchased	9,871,000	11,729,000	Toledo Charges	\$55,535.68	\$43,045.45
Gallons Sold (includes accountable loss & intertie)	9,618,995	11,193,319	SRWD Sales	\$201,743.67	\$179,766.02
Variance %	2.55%	4.57%	Ratio: Sales/Cost	3.63	4.18
City of Newport Intertie Usage	0				

Gallons from Toledo Master Meter	10,616,000	8/11-9/10/21	Toledo Master Meter Readings read by SRWD field crew		
Total Gallons Accounted	9,676,797		From flushing, leaks, CL2 Analyzer, & fire hydrant use & R&G		
Total Gallons Unaccounted	939,203				
Water Loss Percentage	8.85%				

Approval To Pay Bills	Payroll 9/10/2021 \$20,615.28	Payroll 9/24/2021 \$20,331.13	
Month of:	September (after meeting)	October	
GF A/P	\$11,617.14	GF A/P \$80,377.00	up to 10/8/2021
CPF A/P	\$0.00	CPF A/P \$0.00	
Bond / Rev Bond Fund	\$0.00	Bond / Rev Bond Fund \$91,214.00	
Depreciation/SLARA	\$0.00	Depreciation/SLARA \$0.00	
Water Rights Assistance	\$0.00	Water Rights Assistance \$0.00	
MP - Phase 4 (IFA)	\$0.00	MP - Phase 4 (IFA) \$879.96	
MP- Phase 4(USDA)	\$0.00	MP- Phase 4 (USDA) \$578,537.34	
MCWPP	\$0.00	MCWPP \$6,146.25	
MCWCC	\$0.00	MCWCC \$1,487.50	

Monthly Accrual Statistics	Beg. Balance	Accrued	Used/Paid	Balance
	8/31/2021			9/30/2021
Office Overtime Hours (2-01)	0.00	0.00	0.00	0.00
Field Overtime Hours (2-02)	0.00	5.25	5.25	0.00
PTO (3-01)	3006.98	108.32	143.50	2971.80
Comp Time (9-01 / 9-02)	92.98	19.13	13.00	99.11



OBDD Disbursement Request

Recipient:	Seal Rock Water District	Project Number:	S18011
Project Name:	Water Intake, Treatment and Transmission	Request Number:	5741-03
Funding Programs:	Safe Drinking Water Revolving Loan Fund	Request Number:	36
Reporting Period:	September 1 to September 30, 2021	Final Draw?	<input type="radio"/> Yes <input checked="" type="radio"/> No

(A) Activity	OBDD Funds (Enter Whole Dollars Only)				Other / Matching Funds (Enter Whole Dollars Only)				All Funds
	(B) Approved Budget	(C) Prior Disbursements	(D) Current Request	(E) = [B-C-D] Balance	(F) Approved Budget	(G) Prior Expenditures	(H) Current Expenditure	(I) = [F-G-H] Balance	(J) = [C+D+G+H] Disbursed & Expended
Design / Engineering/Water Quality	\$1,341,373	\$1,211,422	\$880	\$129,071					\$1,212,302
Construction	1,951,000	1,951,000			8,702,971	5,409,013	577,831	2,716,127	7,937,844
Labor Standards	15,000	11,250		3,750					11,250
Pre-award: Consultant, Legal	95,014	95,014							95,014
Project Management	15,000	15,000							15,000
Land, Easements, ROW					477,913	477,913			477,913
Geotech Eval/Environmental	26,675	26,675			36,348	36,348			63,023
Permitting and Regulatory Fees					217,781	216,940	841		217,781
Consultant/Legal/Admin	36,938	36,938			158,943	126,514	1,545	30,884	164,997
Interim Loan/Refinancing					1,570,914	1,378,592		192,322	1,378,592
Engineering-Construction Mgmt					1,101,000	875,887	567	224,546	876,454
Tree Clearing					13,785	13,785			13,785
Contingency					309,715			309,715	
Const.- Electrical, Testing, PRV					249,445	249,445			249,445
Construction-Membrane					858,685	678,948		179,737	678,948
Total	\$3,481,000	\$3,347,299	\$880	\$132,821	\$13,697,500	\$9,463,385	\$580,784	\$3,653,331	\$13,392,348

Certification: We certify that the data are correct and that the amount requested is not in excess of current needs.

For OBDD Use Only: I have reviewed this request and approve payment to the above mentioned recipient in the amount(s) listed below.

	Dollar Amount	Funding Type	Funding Program				
		Loan / Grant / Forgivable	(If more than one source of funds)				
<table style="width: 100%;"> <tr> <td style="width: 70%; text-align: right;">General Manager</td> <td style="width: 30%;">10/15/2021</td> </tr> <tr> <td style="text-align: right;">Authorized Signature & Title</td> <td style="text-align: center;">Date</td> </tr> </table>	General Manager	10/15/2021	Authorized Signature & Title	Date	\$ _____		
General Manager	10/15/2021						
Authorized Signature & Title	Date						
<table style="width: 100%;"> <tr> <td style="width: 70%; text-align: right;">Office Manager</td> <td style="width: 30%;">10/15/2021</td> </tr> <tr> <td style="text-align: right;">Authorized Signature & Title</td> <td style="text-align: center;">Date</td> </tr> </table>	Office Manager	10/15/2021	Authorized Signature & Title	Date	\$ _____		
Office Manager	10/15/2021						
Authorized Signature & Title	Date						
<table style="width: 100%;"> <tr> <td style="width: 60%; text-align: right;">Joy S King</td> <td style="width: 40%;">541-563-3599</td> </tr> <tr> <td style="text-align: right;">Project Contact for Payment Notification</td> <td style="text-align: center;">Phone Number</td> </tr> </table>	Joy S King	541-563-3599	Project Contact for Payment Notification	Phone Number	\$ _____		
Joy S King	541-563-3599						
Project Contact for Payment Notification	Phone Number						
<table style="width: 100%;"> <tr> <td style="width: 60%; text-align: right;">jking@srwd.org / info@srwd.org</td> <td style="width: 40%;"></td> </tr> <tr> <td style="text-align: right;">E-Mail Address</td> <td></td> </tr> </table>	jking@srwd.org / info@srwd.org		E-Mail Address		\$ _____		
jking@srwd.org / info@srwd.org							
E-Mail Address							
	Contract Administrator Signature	Date	Manager Signature				
		Date	Date				

PROJECT MONITORING REPORT	1. Type of Request Final <input type="checkbox"/> Partial <input checked="" type="checkbox"/>	2. Report No. 16					
3. REPORT PERIOD Ending 2/29/2020 DRAFT	4. BORROWER INFORMATION Name: Seal Rock Water District Address: 1037 NW Grebe Street, Seal Rock, OR 97378						
BUDGET ITEMS	STATUS OF BUDGET						
(All entries under Column "b" must be justified with an attachment) (All entries under column "e" must be documented with an attached invoice)	(a) Budgeted Amounts (from LOC)	(b) Budget Change	(c) Revised Budget	(d) Previous Total	(e) This Period	(f) TOTAL (d)+(e)	(g) Remaining Balance (c)-(f)
a. Engineering- Design	\$947,000	\$91,000.00	\$1,038,000.00	\$1,037,163	\$ 837.00	\$ 1,038,000.00	\$ -
b. Engineering- Membrane Pre-purchase	\$35,000	\$2,990.00	\$37,990.00	\$37,990		\$ 37,990.00	\$ -
c. Engineering- Bid Services	\$45,000	\$0.00	\$45,000.00	\$44,997		\$ 44,997.00	\$ 3.00
d. Engineering-Basic Engineering	\$380,000	\$27,799.86	\$407,799.86	\$407,800	\$ (0.14)	\$ 407,799.86	\$ -
e. Engineering-Project Inspection	\$0	\$403,200.00	\$403,200.00	\$275,830	\$ 0.41	\$ 275,830.41	\$ 127,369.59
f. Engineering-Start Up	\$20,000	\$10,000.00	\$30,000.00	\$0		\$ -	\$ 30,000.00
g. Engineering- Software Development	\$0	\$215,000.00	\$215,000.00	\$147,259	\$ 567.85	\$ 147,826.85	\$ 67,173.15
h. Legal Services/Land Purch. (easements)	\$400,000	\$77,205.02	\$477,205.02	\$477,208	\$ (2.98)	\$ 477,205.02	\$ -
i. Geotechnical Site Investigation	\$51,000	\$0.00	\$51,000.00	\$50,977		\$ 50,977.00	\$ 23.00
j. Surveying	\$26,000	\$3,962.00	\$29,962.00	\$29,962		\$ 29,962.00	\$ -
k. Permitting	\$170,000	\$48,486.00	\$218,486.00	\$217,645	\$ 841.00	\$ 218,486.00	\$ -
l. Archeological	\$40,000	\$0.00	\$40,000.00	\$12,046		\$ 12,046.00	\$ 27,954.00
m. Bond counsel Services	\$80,000	-\$32,500.00	\$47,500.00	\$42,500		\$ 42,500.00	\$ 5,000.00
n. Interim Interest & Expense	\$360,000	\$0.00	\$360,000.00	\$168,678	\$ 0.46	\$ 168,678.46	\$ 191,321.54
o. Consultant/Admin/Legal-phase 4	\$12,000	\$43,595.00	\$55,595.00	\$54,052	\$ 1,543.00	\$ 55,595.00	\$ -
p. Line of Credit Refinance (COT expenses)	\$1,616,500	-\$429,500.00	\$1,187,000.00	\$1,187,000		\$ 1,187,000.00	\$ -
q. Line of Credit Refinance- Interest	\$0	\$23,914.00	\$23,914.00	\$22,914		\$ 22,914.00	\$ 1,000.00
r. Contingency	\$1,306,000	-\$1,002,244.18	\$303,755.82	\$0		\$ -	\$ 303,755.82
s. Additional IFA Services	\$0	\$368,558.00	\$368,558.00	\$332,461	\$ 41.27	\$ 332,502.27	\$ 36,055.73
t. Tree Clearing	\$0	\$13,785.00	\$13,785.00	\$13,785		\$ 13,785.00	\$ -
u. Tank Removal	\$0	\$18,752.00	\$18,752.00	\$18,752		\$ 18,752.00	\$ -
v. Construction Costs:		\$0.00	\$0.00	\$0		\$ -	\$ -
1. Contractor R&G	\$8,966,000	\$1,687,971.00	\$10,653,971.00	\$7,260,634	\$ 573,450.44	\$ 7,834,084.44	\$ 2,819,886.56
2. Westech- Membrane Purchase	\$922,000	-\$23,315.00	\$898,685.00	\$718,948		\$ 718,948.00	\$ 179,737.00
3. Other-Electrical at Intake/WTP	\$0	\$202,421.50	\$202,421.50	\$202,422	\$ (0.50)	\$ 202,421.50	\$ -
4. Other-Compaction Test	\$0	\$48,828.00	\$48,828.00	\$44,450.00	\$ 4,378.00	\$ 48,828.00	\$ -
5. Other-98th St. PRV Calibration	\$0	\$5,210.00	\$5,210.00	\$5,210		\$ 5,210.00	\$ -
k. TOTAL PROJECT COST	\$15,376,500	\$1,805,118.20	\$ 17,181,618.20	\$12,810,683.00	\$ 581,655.81	\$ 13,392,338.81	\$ 3,789,279.39
l. Funding Allocation							
1) Business Oregon Loan/Grant	\$3,481,000	\$0	\$3,481,000.00	\$3,347,299	\$ 878.27	\$ 3,348,177.27	\$ 132,822.73
2) USDA Rev Bond Loan	\$2,547,000	\$0	\$2,547,000.00	\$2,547,000		\$ 2,547,000.00	\$ -
3) USDA GO Bond Loan	\$6,549,000	\$0	\$6,549,000.00	\$6,549,006.00	\$ (6.00)	\$ 6,549,000.00	\$ -
4) USDA Grant	\$2,799,500	\$0	\$2,799,500.00	\$62,265	\$ 580,778.34	\$ 643,043.34	\$ 2,156,456.66
5) USDA Sub Grant	\$0	\$1,500,000	\$1,500,000.00	\$0		\$ -	\$ 1,500,000.00
6) Applicant Contribution	\$0	\$302,000	\$302,000.00	\$302,000		\$ 302,000.00	\$ -
7) Interest		\$3,118.20	\$3,118.20	\$3,113.00	\$ 5.20	\$ 3,118.20	\$ -
m. TOTAL PROJECT FUNDING	\$15,376,500	\$1,805,118.20	\$17,181,618.20	\$12,810,683.00	\$ 581,655.81	\$ 13,392,338.81	\$ 3,789,279.39
n. Percentage of Completion				75%	3%	78%	22%
5. CERTIFICATION	I certify that to the best of my knowledge and belief costs or disbursements shown are in accordance with the terms of the project and that an inspection has been performed and all work is in accordance with the terms of the construction contract.						
BORROWER	Signature of Authorized Certifying Official Adan Denlinger, General Manager				Date Submitted: 10/15/2021 Telephone: (541) 563-3529		
6. RURAL DEVELOPMENT ACCEPTANCE	This form and attachments have been reviewed and are accepted by Rural Utilities Service unless otherwise noted. This review and acceptance by RUS does not attest to the correctness of the amounts, the quantities shown, or that the work has been performed under the terms of the agreements or contracts.						
RURAL UTILITIES SERVICE	Signature of Authorized Certifying Official Jay DeLapp, Area Loan Specialis				Date Submitted: Telephone: (541) 801-2676		
NOTES:	\$ -						



Contractor's Application for Payment No. 16

Application Period 8/26/21 to 9/25/21		Application Date 10/8/2021	
To Seal Rock Water District (Owner)	From R&G Excavating, Inc (Contractor)	Via (Engineer) Jacobs Engineering Group	
Project Phase IV Beaver Creek Water Supply Seal Rock, Oregon	Contract Phase IV Beaver Creek Water Supply		
Owner's Contract No D3362301	Contractor's Project No 2003	Engineer's Project No D3362301	

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
1	\$0 00	\$0 00
2	\$3,372 86	\$0 00
3	\$0 00	\$60,524 00
4	\$9,199 49	\$0 00
5	\$0 00	\$6,849 36
6	\$0 00	\$4,972 47
7	-	-
8	\$23,744 84	\$0 00
9	\$26,711 25	\$0 00
TOTALS	\$63,028 44	\$72,345 83
NET CHANGE BY CHANGE ORDERS	-\$9,317.39	

1. ORIGINAL CONTRACT PRICE.....	\$ 10,690,000.00
2. Net change by Change Orders.....	\$ -9,317.39
3. Current Contract Price (Line 1 ± 2).....	\$ 10,680,682.61
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 8,246,405.57
5. RETAINAGE:	
a. 5% X \$ 7,235,732.17 Work Completed.....	\$ 361,786.61
b. 5% X \$ 1,010,673.40 Stored Material.....	\$ 50,533.67
c. Total Retainage (Line 5.a + Line 5.b).....	\$ 412,320.28
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 7,834,085.29
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 7,260,633.88
8. AMOUNT DUE THIS APPLICATION.....	\$ 573,451.41
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ 2,846,597.32

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances), and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature *A E Ireland*

By Glinda Ireland Operations Manager Date 10/8/2021

Payment of \$ 573,451.41
(Line 8 or other - attach explanation of the other amount)

is recommended by *JKE* 10/8/2021
Jennifer Koch, Project Engineer, Jacobs (Date)

Payment of \$ 573,451.41
(Line 8 or other - attach explanation of the other amount)

is approved by Adam Denlinger, General Manager, Seal Rock Water District (Date)

is approved by Holly Halligan or Jay DeLapp, Loans Specialist, USDA-RD (Date)

NOTE: District reserves its right to defer withholding Liquidated Damages to a future date. This pay application contains 29-days beyond substantial completion as of August 27, 2021. Authorizing the district to deduct \$3400.00 per/day for a total amount this pay/app of \$98,600.00

SRWD Phase IV Beaver Creek Water Supply, Seal Rock, Oregon
Schedule of Values

PAY PERIOD START:	8/26/2021	OWNER: Seal Rock Water District	CONTRACTOR:	R&G Excavating, Inc.
PAY PERIOD END:	9/25/2021	1037 NW Grebe St		39300 Montgomery Drive
ORIGINAL CONTRACT AMOUNT:	\$ 10,690,000.00	Seal Rock, OR 97376		Scio, OR 97374
ADJUSTED CONTRACT AMOUNT:	\$ 10,680,582.61			

Line Item No.	DESCRIPTION A	ORIGINAL ESTIMATE	PREVIOUS WORK COMPLETED		THIS MONTH WORK COMPLETED						TOTAL VALUE REMAINING G (B-F)	PAYMENT/RETAINAGE				
		B	C		D		E		F			Retainage This Month	Payment This Month	Total Retainage		
		LUMP SUM PRICES	Previous %	Previous Value	% This Month	This Month Value	This Month's Materials Added	Previous Stored Materials	Installed Materials	Balance of Materials Stored	Total %				Total Value	
General Conditions																
001	Mobilization	\$ 337,011.00	100.0%	\$ 337,011.00							100.0%	\$ 337,011.00	\$ -	\$ -	\$ -	\$ 16,850.55
002	Demobilization	\$ 75,000.00	0.0%	\$ -	0.0%						0.0%	\$ -	\$ 75,000.00	\$ -	\$ -	\$ -
003	Insurance/Bonds	\$ 80,000.00	100.0%	\$ 80,000.00							100.0%	\$ 80,000.00	\$ -	\$ -	\$ -	\$ 4,000.00
004	Permits	\$ 5,000.00	100.0%	\$ 5,000.00							100.0%	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 250.00
005	Contractor's Field Office Set-Up	\$ 20,000.00	100.0%	\$ 20,000.00							100.0%	\$ 20,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
006	Temporary Facilities	\$ 60,000.00	90.0%	\$ 54,000.00	3.3%	\$ 2,000.00					93.3%	\$ 56,000.00	\$ 4,000.00	\$ 100.00	\$ 1,900.00	\$ 2,800.00
007	Project Management	\$ 300,000.00	62.3%	\$ 187,000.00	16.7%	\$ 50,000.00					79.0%	\$ 237,000.00	\$ 63,000.00	\$ -	\$ 47,500.00	\$ 11,850.00
008	Progress Schedule	\$ 15,000.00	93.3%	\$ 14,000.00	3.3%	\$ 500.00					96.7%	\$ 14,500.00	\$ 500.00	\$ 25.00	\$ 475.00	\$ 725.00
009	Submittals	\$ 50,000.00	98.5%	\$ 49,250.00	0.0%	\$ -					98.5%	\$ 49,250.00	\$ 750.00	\$ -	\$ -	\$ 2,462.50
010	Operations & Maintenance	\$ 20,000.00	20.0%	\$ 4,000.00	0.0%	\$ -					20.0%	\$ 4,000.00	\$ 16,000.00	\$ -	\$ -	\$ 200.00
011	Equipment Testing	\$ 10,000.00	0.0%	\$ -	0.0%	\$ -					0.0%	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -
012	Facility Startup	\$ 15,000.00	0.0%	\$ -	0.0%	\$ -					0.0%	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -
013	Contract Closeout	\$ 5,000.00	0.0%	\$ -	0.0%	\$ -					0.0%	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -
014	Electrical Mob	\$ 75,000.00	100.0%	\$ 75,000.00							100.0%	\$ 75,000.00	\$ -	\$ -	\$ -	\$ 3,750.00
015	Electrical Submittals	\$ 37,500.00	76.0%	\$ 28,500.00	0.0%	\$ -					76.0%	\$ 28,500.00	\$ 9,000.00	\$ -	\$ -	\$ 1,425.00
016	Electrical O&Ms & Closeout	\$ 37,500.00	0.0%	\$ -	0.0%	\$ -					0.0%	\$ -	\$ 37,500.00	\$ -	\$ -	\$ -
017	Paving Mob	\$ 7,000.00	100.0%	\$ 7,000.00							100.0%	\$ 7,000.00	\$ -	\$ -	\$ -	\$ 350.00
018	Structural Metals Mob	\$ 7,500.00	100.0%	\$ 7,500.00							100.0%	\$ 7,500.00	\$ -	\$ -	\$ -	\$ 375.00
019	Structural Metals Submittals	\$ 10,000.00	100.0%	\$ 10,000.00							100.0%	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 500.00
020	HVAC Mobilization	\$ 5,000.00	50.0%	\$ 2,500.00	50.0%	\$ 2,500.00					100.0%	\$ 5,000.00	\$ -	\$ 125.00	\$ 2,375.00	\$ 250.00
021	HVAC Submittals	\$ 5,000.00	52.5%	\$ 2,625.00	0.0%	\$ -					52.5%	\$ 2,625.00	\$ 2,375.00	\$ -	\$ -	\$ 131.25
Force Main																
022	Erosion Control	\$ 85,836.00	100.0%	\$ 85,836.00							100.0%	\$ 85,836.00	\$ -	\$ -	\$ -	\$ 4,291.80
023	Clearing	\$ 10,350.00	100.0%	\$ 10,350.00							100.0%	\$ 10,350.00	\$ -	\$ -	\$ -	\$ 517.50
024	Trench Cut-Off & Thrust Walls	\$ 90,750.00	100.0%	\$ 90,750.00							100.0%	\$ 90,750.00	\$ -	\$ -	\$ -	\$ 4,537.50
025	Signs	\$ 6,000.00	100.0%	\$ 6,000.00							100.0%	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 300.00
026	Force Main Piping Materials	\$ 244,409.00	100.0%	\$ 244,409.00							100.0%	\$ 244,409.00	\$ -	\$ -	\$ -	\$ 12,220.45
027	Laterals	\$ 44,185.00	100.0%	\$ 44,185.00							100.0%	\$ 44,185.00	\$ -	\$ -	\$ -	\$ 2,209.25
028	HDPE Welding	\$ 44,600.00	100.0%	\$ 44,600.00							100.0%	\$ 44,600.00	\$ -	\$ -	\$ -	\$ 2,230.00
029	Beaver Road Piping Install	\$ 555,428.00	100.0%	\$ 555,428.00							100.0%	\$ 555,428.00	\$ -	\$ -	\$ -	\$ 27,771.40
030	Private Property Piping Install	\$ 179,295.00	100.0%	\$ 179,295.00							100.0%	\$ 179,295.00	\$ -	\$ -	\$ -	\$ 8,964.75
031	Kona Street Piping Install	\$ 250,105.00	100.0%	\$ 250,105.00							100.0%	\$ 250,105.00	\$ -	\$ -	\$ -	\$ 12,505.25
032	North Beaver Creek Piping Install	\$ 38,462.00	100.0%	\$ 38,462.00							100.0%	\$ 38,462.00	\$ -	\$ -	\$ -	\$ 1,923.10
033	Blow-Off Piping	\$ 31,694.00	100.0%	\$ 31,694.00							100.0%	\$ 31,694.00	\$ -	\$ -	\$ -	\$ 1,584.70
034	Blow-Offs	\$ 29,540.00	100.0%	\$ 29,540.00							100.0%	\$ 29,540.00	\$ -	\$ -	\$ -	\$ 1,477.00
035	Testing	\$ 6,600.00	100.0%	\$ 6,600.00							100.0%	\$ 6,600.00	\$ -	\$ -	\$ -	\$ 330.00
036	Bridge Crossing Piping	\$ 48,103.00	100.0%	\$ 48,103.00							100.0%	\$ 48,103.00	\$ -	\$ -	\$ -	\$ 2,405.15
037	Bridge Crossing Piping Installed	\$ 20,000.00	99.0%	\$ 19,800.00	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	99.0%	\$ 19,800.00	\$ 200.00	\$ -	\$ -	\$ 990.00
038	Pavement Grinding	\$ 13,030.00	100.0%	\$ 13,030.00							100.0%	\$ 13,030.00	\$ -	\$ -	\$ -	\$ 651.50
039	AC Plug & Prep	\$ 243,770.00	100.0%	\$ 243,770.00							100.0%	\$ 243,770.00	\$ -	\$ -	\$ -	\$ 12,188.50
040	Overlay	\$ 138,000.00	100.0%	\$ 138,000.00							100.0%	\$ 138,000.00	\$ -	\$ -	\$ -	\$ 6,900.00
041	Paving	\$ 70,460.00	100.0%	\$ 70,460.00							100.0%	\$ 70,460.00	\$ -	\$ -	\$ -	\$ 3,523.00
Treatment Building Site																
042	Erosion Control	\$ 12,000.00	100.0%	\$ 12,000.00							100.0%	\$ 12,000.00	\$ -	\$ -	\$ -	\$ 600.00
043	Site Work	\$ 95,625.00	100.0%	\$ 95,625.00							100.0%	\$ 95,625.00	\$ -	\$ -	\$ -	\$ 4,781.25
044	Clearing & Grubbing	\$ 25,000.00	100.0%	\$ 25,000.00							100.0%	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 1,250.00
045	Excavation	\$ 12,000.00	100.0%	\$ 12,000.00							100.0%	\$ 12,000.00	\$ -	\$ -	\$ -	\$ 600.00

Line Item	DESCRIPTION A	ORIGINAL ESTIMATE B	PREVIOUS WORK COMPLETED C		THIS MONTH WORK COMPLETED D							TOTAL VALUE REMAINING G (B-F)	PAYMENT/RETAINAGE				
			LUMP SUM PRICES	Previous %	Previous Value	% This Month	This Month Value	E					Total %	Total Value	Retainage This Month	Payment This Month	Total Retainage
								This Month's Materials Added	Previous Stored Materials	Installed Materials	Balance of Materials Stored						
046	Finish Grading	\$ 20,000.00	0.0%	\$ -	40.0%	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	40.0%	\$ 8,000.00	\$ 12,000.00	\$ 400.00	\$ 7,600.00	\$ 400.00	
047	East Retaining Wall	\$ 4,750.00	100.0%	\$ 4,750.00									\$ -	\$ -	\$ -	\$ 237.50	
048	West Retaining Wall	\$ 14,870.00	70.6%	\$ 10,500.00	0.0%	\$ -	\$ 3,370.00	\$ -	\$ 3,370.00	70.6%	\$ 13,870.00	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 693.50	
049	Site Piping	\$ 88,747.00	97.7%	\$ 86,747.00	2.3%	\$ 2,000.00	\$ -	\$ -	\$ -	100.0%	\$ 88,747.00	\$ -	\$ 100.00	\$ 1,900.00	\$ -	\$ 4,437.35	
050	Site Piping Installed	\$ 111,152.00	100.0%	\$ 111,152.00									\$ -	\$ -	\$ -	\$ 5,557.60	
051	Pipe & Fittings Installed	\$ 33,492.00	100.0%	\$ 33,492.00									\$ -	\$ -	\$ -	\$ 1,674.60	
052*	Site Concrete	\$ 18,535.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 18,535.00	\$ -	\$ -	\$ -	\$ -	
053	Fencing	\$ 82,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 82,000.00	\$ -	\$ -	\$ -	\$ -	
054	Bollards	\$ 3,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	
055	Automated Entry Gate	\$ 19,500.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 19,500.00	\$ -	\$ -	\$ -	\$ -	
056	Membrane Site Electrical	\$ 25,466.00	35.0%	\$ 8,915.00	15.0%	\$ 3,820.00	\$ -	\$ -	\$ -	50.0%	\$ 12,735.00	\$ 12,731.00	\$ 191.00	\$ 3,629.00	\$ -	\$ 636.75	
057	Overall Site (Underground fiber) Electric	\$ 165,114.00	89.2%	\$ 147,346.80	0.0%	\$ -	\$ -	\$ -	\$ -	89.2%	\$ 147,346.80	\$ 17,767.20	\$ -	\$ -	\$ -	\$ 7,367.34	
058	FRP Brine Tank	\$ 65,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -	
059	FRP Brine Tank Install	\$ 5,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	
Membrane Building																	
060	Excavation	\$ 15,000.00	100.0%	\$ 15,000.00									\$ -	\$ -	\$ -	\$ 750.00	
061	Pipe Encasement	\$ 8,000.00	100.0%	\$ 8,000.00									\$ -	\$ -	\$ -	\$ 400.00	
062	Concrete Work	\$ 103,140.00	100.0%	\$ 103,140.00									\$ -	\$ -	\$ -	\$ 5,157.00	
063	Waterproof Below Grade Walls	\$ 5,000.00	100.0%	\$ 5,000.00									\$ -	\$ -	\$ -	\$ 250.00	
064	Rebar	\$ 50,098.00	100.0%	\$ 50,098.00									\$ -	\$ -	\$ -	\$ 2,504.90	
065	Rebar Install	\$ 19,200.00	100.0%	\$ 19,200.00									\$ -	\$ -	\$ -	\$ 960.00	
066	Grating	\$ 7,164.00	100.0%	\$ 7,164.00									\$ -	\$ -	\$ -	\$ 358.20	
067	Masonry	\$ 206,749.51	100.0%	\$ 206,749.51									\$ -	\$ -	\$ -	\$ 10,337.48	
068	Structural Metal Material & Fab	\$ 90,000.00	100.0%	\$ 90,000.00									\$ -	\$ -	\$ -	\$ 4,500.00	
069	Structural Metals Installed	\$ 47,500.00	100.0%	\$ 47,500.00									\$ -	\$ -	\$ -	\$ 2,375.00	
070	Metal Decking Material & Fab	\$ 20,500.00	100.0%	\$ 20,500.00									\$ -	\$ -	\$ -	\$ 1,025.00	
071	Metal Decking Installed	\$ 17,000.00	100.0%	\$ 17,000.00									\$ -	\$ -	\$ -	\$ 850.00	
072	EPDM Roofing & Walkway Pads	\$ 42,650.00	0.0%	\$ -	100.0%	\$ 42,650.00	\$ -	\$ -	\$ -	100.0%	\$ 42,650.00	\$ -	\$ 2,132.50	\$ 40,517.50	\$ -	\$ 2,132.50	
073	Insulation	\$ 20,000.00	0.0%	\$ -	47.3%	\$ 9,450.00	\$ -	\$ -	\$ -	47.3%	\$ 9,450.00	\$ 10,550.00	\$ 472.50	\$ 8,977.50	\$ -	\$ 472.50	
074	Gutters & Downspouts	\$ 8,000.00	50.0%	\$ 4,000.00	31.3%	\$ 2,500.00	\$ -	\$ -	\$ -	81.3%	\$ 6,500.00	\$ 1,500.00	\$ 125.00	\$ 2,375.00	\$ -	\$ 325.00	
075	Flashings & Trim	\$ 30,145.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 30,145.00	\$ -	\$ -	\$ -	\$ -	
076	Metal Roofing Materials	\$ 38,757.00	0.0%	\$ -	50.0%	\$ 19,378.50	\$ -	\$ -	\$ -	50.0%	\$ 19,378.50	\$ 19,378.50	\$ 968.93	\$ 18,409.58	\$ -	\$ 968.93	
077	Metal Roofing Installation	\$ 60,288.00	0.0%	\$ -	20.0%	\$ 12,057.60	\$ -	\$ -	\$ -	20.0%	\$ 12,057.60	\$ 48,230.40	\$ 602.88	\$ 11,454.72	\$ -	\$ 602.88	
078	Roof Hatches	\$ 6,000.00	100.0%	\$ 6,000.00									\$ -	\$ -	\$ -	\$ 300.00	
079	Access Ladders	\$ 4,500.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 4,500.00	\$ -	\$ -	\$ -	\$ -	
080	Doors	\$ 20,993.00	0.0%	\$ -	0.0%	\$ -	\$ 20,993.00	\$ -	\$ 20,993.00	0.0%	\$ 20,993.00	\$ -	\$ -	\$ -	\$ -	\$ 1,049.65	
081	Windows	\$ 8,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	
082	Overhead Door - Storage Room	\$ 12,056.00	0.0%	\$ -	100.0%	\$ 12,056.00	\$ -	\$ 9,644.80	\$ (9,644.80)	100.0%	\$ 12,056.00	\$ -	\$ 120.56	\$ 2,290.64	\$ -	\$ 602.80	
083	Overhead Door - Membrane Room	\$ 11,570.00	0.0%	\$ -	100.0%	\$ 11,570.00	\$ -	\$ 9,256.00	\$ (9,256.00)	100.0%	\$ 11,570.00	\$ -	\$ 115.70	\$ 2,198.30	\$ -	\$ 578.50	
084	Spray Foam Insulation	\$ 10,000.00	40.0%	\$ 4,000.00	60.0%	\$ 6,000.00	\$ -	\$ -	\$ -	100.0%	\$ 10,000.00	\$ -	\$ 300.00	\$ 5,700.00	\$ -	\$ 500.00	
085	Sheet Rock	\$ 28,480.00	17.6%	\$ 5,000.00	15.4%	\$ 4,375.00	\$ -	\$ -	\$ -	32.9%	\$ 9,375.00	\$ 19,105.00	\$ 218.75	\$ 4,156.25	\$ -	\$ 468.75	
086	Suspended Gypsum Board Ceiling	\$ 10,000.00	0.0%	\$ -	32.5%	\$ 3,250.00	\$ -	\$ -	\$ -	32.5%	\$ 3,250.00	\$ 6,750.00	\$ 162.50	\$ 3,087.50	\$ -	\$ 162.50	
087	Painting	\$ 20,000.00	95.0%	\$ 19,000.00	0.0%	\$ -	\$ -	\$ -	\$ -	95.0%	\$ 19,000.00	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 950.00	
088	Flooring	\$ 10,000.00	0.0%	\$ -	100.0%	\$ 10,000.00	\$ -	\$ -	\$ -	100.0%	\$ 10,000.00	\$ -	\$ 500.00	\$ 9,500.00	\$ -	\$ 500.00	
089	Tile Work	\$ 8,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	
090	Insulated Metal Panels	\$ 20,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	
091	Translucent Panels	\$ 66,352.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 66,352.00	\$ -	\$ -	\$ -	\$ -	
092	Casework	\$ 23,764.00	4.2%	\$ 1,000.00	0.0%	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	4.2%	\$ 11,000.00	\$ 12,764.00	\$ -	\$ -	\$ -	\$ 550.00	
093	Lockers	\$ 1,265.00	0.0%	\$ -	0.0%	\$ -	\$ 1,265.00	\$ -	\$ 1,265.00	0.0%	\$ 1,265.00	\$ -	\$ -	\$ -	\$ -	\$ 63.25	
094	Locker Installation	\$ 500.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ -	
095	Miscellaneous Office Furniture	\$ 1,741.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 1,741.00	\$ -	\$ -	\$ -	\$ -	
096	Miscellaneous Bath Fixtures	\$ 1,500.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	
097	Safety Equipment	\$ 1,800.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 1,800.00	\$ -	\$ -	\$ -	\$ -	
098	Finish Carpentry Materials	\$ 15,000.00	66.7%	\$ 10,000.00	0.0%	\$ -	\$ -	\$ -	\$ -	66.7%	\$ 10,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 500.00	
099	Electrical & Controls	\$ 604,223.00	15.0%	\$ 90,633.29	15.0%	\$ 90,633.00	\$ -	\$ 164,081.81	\$ -	30.0%	\$ 345,348.10	\$ 258,874.90	\$ 4,531.65	\$ 86,101.35	\$ -	\$ 17,267.41	

Line Item No.	DESCRIPTION A	ORIGINAL ESTIMATE B LUMP SUM PRICE	PREVIOUS WORK COMPLETED C		THIS MONTH WORK COMPLETED D							TOTAL VALUE REMAINING G (B-F)	PAYMENT/RETENAGE			
			Previous %	Previous Value	% This Month	This Month Value	This Month's Materials Added	Previous Stored Materials	Installed Materials	Balance of Materials Stored	Total %		Total Value	Retainage This Month	Payment This Month	Total Retainage
100	Plumbing	\$ 174,700.00	10.6%	\$ 18,600.00	9.4%	\$ 16,500.00	\$ -	\$ 95,043.70	\$ -	\$ 95,043.70	20.1%	\$ 130,143.70	\$ 44,556.30	\$ 825.00	\$ 15,675.00	\$ 6,507.19
101	HVAC	\$ 93,785.00	18.5%	\$ 17,365.00	57.1%	\$ 53,560.00	\$ -	\$ -	\$ -	\$ -	75.6%	\$ 70,925.00	\$ 22,860.00	\$ 2,678.00	\$ 50,882.00	\$ 3,546.25
102	Piping	\$ 384,847.00	0.0%	\$ -	0.0%	\$ -	\$ 17,687.22	\$ 260,299.17	\$ -	\$ 277,986.39	0.0%	\$ 277,986.39	\$ 106,860.61	\$ 884.36	\$ 16,802.86	\$ 13,899.32
103	Piping installed	\$ 200,000.00	2.7%	\$ 5,314.93	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	2.7%	\$ 5,314.93	\$ 194,685.07	\$ -	\$ -	\$ 265.75
104	Pipe Supports	\$ 81,512.00	26.4%	\$ 21,550.00	73.6%	\$ 59,962.00	\$ -	\$ -	\$ -	\$ -	100.0%	\$ 81,512.00	\$ -	\$ 2,998.10	\$ 56,963.90	\$ 4,075.60
105	Pipe Supports install	\$ 30,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -
106	Mechanical Piping & Valves Installed	\$ 150,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -
107	Finished Water Pumps	\$ 36,900.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ 35,055.00	\$ -	\$ 35,055.00	0.0%	\$ 35,055.00	\$ 1,845.00	\$ -	\$ -	\$ 1,752.75
108	Finished Water Pumps Install	\$ 10,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -
109	Inline Static Mixer	\$ 19,573.00	0.0%	\$ -	0.0%	\$ -	\$ 18,594.35	\$ -	\$ 18,594.35	0.0%	\$ 18,594.35	\$ 978.65	\$ -	\$ -	\$ -	\$ 929.72
110*	Inline Static Mixer Install	\$ 10,000.00	0.0%	\$ -	0.0%	\$ -	\$ 526.00	\$ -	\$ 526.00	0.0%	\$ 526.00	\$ 9,474.00	\$ -	\$ -	\$ -	\$ 26.30
111	FRP Sodium Hypochlorite Tank	\$ 65,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 65,000.00	\$ -	\$ -	\$ -
112	FRP Sodium Hypo Tank Install	\$ 5,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -
113	On-Site Chlorine Generation System	\$ 100,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -
114*	On-Site Chlorine Gen System Install	\$ 15,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -
115	Aluminum Chlor-Hydrate System	\$ 43,541.25	0.0%	\$ -	0.0%	\$ -	\$ 40,347.00	\$ -	\$ 40,347.00	0.0%	\$ 40,347.00	\$ 3,194.25	\$ -	\$ -	\$ -	\$ 2,017.35
116*	Aluminum Chlor-Hydrate System Install	\$ 5,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -
117	Sodium Hypochlorite System	\$ 43,541.25	0.0%	\$ -	0.0%	\$ -	\$ 40,347.00	\$ -	\$ 40,347.00	0.0%	\$ 40,347.00	\$ 3,194.25	\$ -	\$ -	\$ -	\$ 2,017.35
118*	Sodium Hypochlorite System Install	\$ 8,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 8,000.00	\$ -	\$ -	\$ -
119	Sodium Hydroxide (Finished)	\$ 29,027.50	0.0%	\$ -	0.0%	\$ -	\$ 26,898.00	\$ -	\$ 26,898.00	0.0%	\$ 26,898.00	\$ 2,129.50	\$ -	\$ -	\$ -	\$ 1,344.90
120*	Sodium Hydroxide (Finished) Install	\$ 5,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -
121	Phosphoric Acid System	\$ 14,513.75	0.0%	\$ -	0.0%	\$ -	\$ 13,445.00	\$ -	\$ 13,445.00	0.0%	\$ 13,445.00	\$ 1,068.75	\$ -	\$ -	\$ -	\$ 672.25
122*	Phosphoric Acid System Install	\$ 6,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 6,000.00	\$ -	\$ -	\$ -
123	Chemical Feed Start-up & Training	\$ 6,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 6,000.00	\$ -	\$ -	\$ -
124	Seismic Controller	\$ 72,965.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 72,965.00	\$ -	\$ -	\$ -
125*	Seismic Controller Install	\$ 10,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -
126*	Backwash Supply Pumps Install	\$ 10,000.00	0.0%	\$ -	100.0%	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	100.0%	\$ 10,000.00	\$ -	\$ 500.00	\$ 9,500.00	\$ 500.00
127*	UF/DF Skid Installation	\$ 10,000.00	0.0%	\$ -	100.0%	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	100.0%	\$ 10,000.00	\$ -	\$ 500.00	\$ 9,500.00	\$ 500.00
Clearwell Site																
128	Site Work/Excavation	\$ 25,000.00	100.0%	\$ 25,000.00							100.0%	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 1,250.00
129	Backfill	\$ 15,000.00	100.0%	\$ 15,000.00							100.0%	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 750.00
130	Finish Grading	\$ 5,000.00	100.0%	\$ 5,000.00							100.0%	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 250.00
131	Concrete	\$ 10,000.00	100.0%	\$ 10,000.00							100.0%	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 500.00
132	Rebar	\$ 1,702.00	100.0%	\$ 1,702.00							100.0%	\$ 1,702.00	\$ -	\$ -	\$ -	\$ 85.10
133	Rebar Install	\$ 5,000.00	100.0%	\$ 5,000.00							100.0%	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 250.00
134	Install Pipe Encasements	\$ 1,200.00	100.0%	\$ 1,200.00							100.0%	\$ 1,200.00	\$ -	\$ -	\$ -	\$ 60.00
135	Clearwell 1 Pipe	\$ 29,398.00	100.0%	\$ 29,398.00							100.0%	\$ 29,398.00	\$ -	\$ -	\$ -	\$ 1,469.90
136	Clearwell 1 Pipe Installed	\$ 30,000.00	100.0%	\$ 30,000.00							100.0%	\$ 30,000.00	\$ -	\$ -	\$ -	\$ 1,500.00
137	Clearwell 2 Pipe										0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
138	Clearwell 2 Pipe Installed										0.0%	\$ -	\$ -	\$ -	\$ -	\$ -
139	Clearwell Tank	\$ 431,700.00	100.0%	\$ 431,700.00							100.0%	\$ 431,700.00	\$ -	\$ -	\$ -	\$ 21,585.00
140	Clearwell Tank Coatings	\$ 180,000.00	99.4%	\$ 179,000.00	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	99.4%	\$ 179,000.00	\$ 1,000.00	\$ -	\$ -	\$ 8,950.00
141	Cathodic Protection	\$ 6,000.00	100.0%	\$ 6,000.00							100.0%	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 300.00
142	Tank Chlorinating	\$ 5,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -
Backwash Basin																
143	Excavation	\$ 20,000.00	100.0%	\$ 20,000.00							100.0%	\$ 20,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
144	Backfill	\$ 20,000.00	100.0%	\$ 20,000.00							100.0%	\$ 20,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
145	Concrete	\$ 170,000.00	100.0%	\$ 170,000.00							100.0%	\$ 170,000.00	\$ -	\$ -	\$ -	\$ 8,500.00
146	Rebar	\$ 90,182.00	100.0%	\$ 90,182.00							100.0%	\$ 90,182.00	\$ -	\$ -	\$ -	\$ 4,509.10
147	Rebar Install	\$ 34,440.00	100.0%	\$ 34,440.00							100.0%	\$ 34,440.00	\$ -	\$ -	\$ -	\$ 1,722.00
148	Pipe	\$ 22,264.00	100.0%	\$ 22,264.00							100.0%	\$ 22,264.00	\$ -	\$ -	\$ -	\$ 1,113.20
149	Pipe Installed	\$ 12,000.00	100.0%	\$ 12,000.00							100.0%	\$ 12,000.00	\$ -	\$ -	\$ -	\$ 600.00
150	Cathodic Protection	\$ 2,000.00	100.0%	\$ 2,000.00							100.0%	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 100.00
151	Sidewalk Door	\$ 5,000.00	100.0%	\$ 5,000.00							100.0%	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 250.00

Line Item No.	DESCRIPTION A	ORIGINAL ESTIMATE B LUMP SUM PRICES	PREVIOUS WORK COMPLETED C		THIS MONTH WORK COMPLETED D							TOTAL VALUE REMAINING G (B-F)	PAYMENT/RETAINAGE			
			Previous %	Previous Value	% This Month	This Month Value	This Month's Materials Added	Previous Stored Materials	Installed Materials	Balance of Materials Stored	Total %		Total Value	Retainage This Month	Payment This Month	Total Retainage
152	Fencing	\$ 7,500.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 7,500.00	\$ -	\$ -	\$ -	
153	Handrail	\$ 6,469.00	0.0%	\$ -	0.0%	\$ -	\$ 6,469.00	\$ -	\$ 6,469.00	0.0%	\$ 6,469.00	\$ -	\$ -	\$ -	\$ 323.45	
154	Paint	\$ 5,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	
Intake Site																
155	Excavation	\$ 49,878.00	100.0%	\$ 49,878.00						100.0%	\$ 49,878.00	\$ -	\$ -	\$ -	\$ 2,493.90	
156	Finish Grading	\$ 20,000.00	80.0%	\$ 16,000.00	0.0%	\$ -	\$ -	\$ -	\$ -	80.0%	\$ 16,000.00	\$ 4,000.00	\$ -	\$ -	\$ 800.00	
157	Tree Removal	\$ 6,500.00	100.0%	\$ 6,500.00						100.0%	\$ 6,500.00	\$ -	\$ -	\$ -	\$ 325.00	
158	Pre-Load	\$ 48,000.00	100.0%	\$ 48,000.00						100.0%	\$ 48,000.00	\$ -	\$ -	\$ -	\$ 2,400.00	
159	Settlement Monitoring	\$ 5,000.00	100.0%	\$ 5,000.00						100.0%	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 250.00	
160	Wick Drains	\$ 64,000.00	100.0%	\$ 64,000.00						100.0%	\$ 64,000.00	\$ -	\$ -	\$ -	\$ 3,200.00	
161	Erosion Control	\$ 30,000.00	100.0%	\$ 30,000.00						100.0%	\$ 30,000.00	\$ -	\$ -	\$ -	\$ 1,500.00	
162	RSS Fill	\$ 18,000.00	100.0%	\$ 18,000.00						100.0%	\$ 18,000.00	\$ -	\$ -	\$ -	\$ 900.00	
163	FESL Placement	\$ 25,000.00	100.0%	\$ 25,000.00						100.0%	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 1,250.00	
164	Geogrid	\$ 39,690.00	100.0%	\$ 39,690.00						100.0%	\$ 39,690.00	\$ -	\$ -	\$ -	\$ 1,984.50	
165	Stilling Well Manholes	\$ 3,074.00	100.0%	\$ 3,074.00						100.0%	\$ 3,074.00	\$ -	\$ -	\$ -	\$ 153.70	
166	Vaults	\$ 16,951.00	100.0%	\$ 16,951.00						100.0%	\$ 16,951.00	\$ -	\$ -	\$ -	\$ 847.55	
167	Landscaping	\$ 25,000.00	40.0%	\$ 10,000.00	0.0%	\$ -	\$ -	\$ -	\$ -	40.0%	\$ 10,000.00	\$ 15,000.00	\$ -	\$ -	\$ 500.00	
168	Helical Piles	\$ 60,000.00	100.0%	\$ 60,000.00						100.0%	\$ 60,000.00	\$ -	\$ -	\$ -	\$ 3,000.00	
169	Miscellaneous Concrete	\$ 13,000.00	0.0%	\$ -	84.6%	\$ 11,000.00	\$ -	\$ -	\$ -	84.6%	\$ 11,000.00	\$ 2,000.00	\$ 550.00	\$ 10,450.00	\$ 550.00	
170	Site Piping	\$ 16,779.00	100.0%	\$ 16,779.00						100.0%	\$ 16,779.00	\$ -	\$ -	\$ -	\$ 838.95	
171	Site Piping Install	\$ 20,299.00	100.0%	\$ 20,299.00						100.0%	\$ 20,299.00	\$ -	\$ -	\$ -	\$ 1,014.95	
172	Fencing	\$ 7,500.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 7,500.00	\$ -	\$ -	\$ -	
173	Electrical	\$ 8,582.00	100.0%	\$ 8,582.00						100.0%	\$ 8,582.00	\$ -	\$ -	\$ -	\$ 429.10	
Intake Building																
174	Concrete	\$ 12,000.00	100.0%	\$ 12,000.00						100.0%	\$ 12,000.00	\$ -	\$ -	\$ -	\$ 600.00	
175	Rebar	\$ 4,002.00	100.0%	\$ 4,002.00						100.0%	\$ 4,002.00	\$ -	\$ -	\$ -	\$ 200.10	
176	Rebar Install	\$ 1,520.00	100.0%	\$ 1,520.00						100.0%	\$ 1,520.00	\$ -	\$ -	\$ -	\$ 76.00	
177	Equipment Pads	\$ 800.00	0.0%	\$ -	100.0%	\$ 800.00	\$ -	\$ -	\$ -	100.0%	\$ 800.00	\$ -	\$ 40.00	\$ 760.00	\$ 40.00	
178	Intake Building Electrical	\$ 380,134.00	7.7%	\$ 29,273.73	0.0%	\$ -	\$ 160,793.27	\$ -	\$ 160,793.27	7.7%	\$ 190,067.00	\$ 190,067.00	\$ -	\$ -	\$ 9,503.35	
179	Instrumentation & Controls	\$ 162,915.00	5.0%	\$ 8,146.00	0.0%	\$ -	\$ -	\$ -	\$ -	5.0%	\$ 8,146.00	\$ 154,769.00	\$ -	\$ -	\$ 407.30	
180	Masonry	\$ 38,745.49	100.0%	\$ 38,745.49						100.0%	\$ 38,745.49	\$ -	\$ -	\$ -	\$ 1,937.27	
181	Metal Canopy	\$ 7,900.00	100.0%	\$ 7,900.00						100.0%	\$ 7,900.00	\$ -	\$ -	\$ -	\$ 395.00	
182	Metal Canopy Installation	\$ 5,500.00	100.0%	\$ 5,500.00						100.0%	\$ 5,500.00	\$ -	\$ -	\$ -	\$ 275.00	
183	Structural Metal Material & Fab	\$ 10,000.00	100.0%	\$ 10,000.00						100.0%	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 500.00	
184	Structural Metals Installed	\$ 9,500.00	100.0%	\$ 9,500.00						100.0%	\$ 9,500.00	\$ -	\$ -	\$ -	\$ 475.00	
185	Metal Decking Material & Fab	\$ 5,000.00	100.0%	\$ 5,000.00						100.0%	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 250.00	
186	Metal Decking Installed	\$ 3,500.00	100.0%	\$ 3,500.00						100.0%	\$ 3,500.00	\$ -	\$ -	\$ -	\$ 175.00	
187*	Sheet Metal Flashing & Trim	\$ 3,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	
188	EPDM Roofing & Walkway Pads	\$ 15,000.00	0.0%	\$ -	100.0%	\$ 15,000.00	\$ -	\$ -	\$ -	100.0%	\$ 15,000.00	\$ -	\$ 750.00	\$ 14,250.00	\$ 750.00	
189	Roof Hatches	\$ 6,000.00	100.0%	\$ 6,000.00						100.0%	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 300.00	
190	Roof Access Ladder	\$ 4,500.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 4,500.00	\$ -	\$ -	\$ -	
191	Gutters & Downspouts	\$ 3,000.00	50.0%	\$ 1,500.00	0.0%	\$ -	\$ -	\$ -	\$ -	50.0%	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	\$ 75.00	
192	Building Plaque	\$ 3,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	
193	Doors	\$ 4,586.00	0.0%	\$ -	0.0%	\$ -	\$ 4,586.00	\$ -	\$ 4,586.00	0.0%	\$ 4,586.00	\$ -	\$ -	\$ -	\$ 229.30	
194	Insulation	\$ 4,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 4,000.00	\$ -	\$ -	\$ -	
195	Sound Absorbing Panels	\$ 5,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	
196	Painting Interior	\$ 8,000.00	0.0%	\$ -	100.0%	\$ 8,000.00	\$ -	\$ -	\$ -	100.0%	\$ 8,000.00	\$ -	\$ 400.00	\$ 7,600.00	\$ 400.00	
197	Plumbing	\$ 15,000.00	0.0%	\$ -	0.0%	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	0.0%	\$ 5,000.00	\$ 10,000.00	\$ -	\$ -	\$ 250.00	
198	Piping Supply	\$ 6,000.00	0.0%	\$ -	0.0%	\$ -	\$ 2,710.47	\$ -	\$ 2,710.47	0.0%	\$ 2,710.47	\$ 3,289.53	\$ -	\$ -	\$ 135.52	
199	Piping Installed	\$ 2,500.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 2,500.00	\$ -	\$ -	\$ -	
200	HVAC	\$ 27,215.00	9.9%	\$ 2,700.00	66.6%	\$ 18,120.00	\$ -	\$ -	\$ -	76.5%	\$ 20,820.00	\$ 6,395.00	\$ 906.00	\$ 17,214.00	\$ 1,041.00	
201	Cathodic Protection	\$ 3,000.00	100.0%	\$ 3,000.00						100.0%	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 150.00	
202	Sodium Permanganate	\$ 29,027.50	0.0%	\$ -	0.0%	\$ -	\$ 26,898.00	\$ -	\$ 26,898.00	0.0%	\$ 26,898.00	\$ 2,129.50	\$ -	\$ -	\$ 1,344.90	
203*	Sodium Permanganate Install	\$ 6,435.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 6,435.00	\$ -	\$ -	\$ -	
204	Sodium Hydroxide System (Intake)	\$ 14,513.75	0.0%	\$ -	0.0%	\$ -	\$ 13,445.00	\$ -	\$ 13,445.00	0.0%	\$ 13,445.00	\$ 1,068.75	\$ -	\$ -	\$ 672.25	

Line Item No.	DESCRIPTION A	ORIGINAL ESTIMATE B LUMP SUM PRICES	PREVIOUS WORK COMPLETED C		THIS MONTH WORK COMPLETED D							TOTAL VALUE REMAINING G (B-F)	PAYMENT/RETAINAGE			
			Previous %	Previous Value	% This Month	This Month Value	E				Total %		Total Value	Retainage This Month	Payment This Month	Total Retainage
							This Month's Materials Added	Previous Stored Materials	Installed Materials	Balance of Materials Stored						
205*	Sodium Hydroxide System (Intake) Install	\$ 6,435.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 6,435.00	\$ -	\$ -	\$ -
206	Chemical Feed Start-Up & Training	\$ 6,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 6,000.00	\$ -	\$ -	\$ -
Raw Water Intake Pump Station																
207	Concrete	\$ 14,669.00	100.0%	\$ 14,669.00					\$ -		100.0%	\$ 14,669.00	\$ -	\$ -	\$ -	\$ 733.45
208	Rebar	\$ 6,587.00	100.0%	\$ 6,587.00					\$ -		100.0%	\$ 6,587.00	\$ -	\$ -	\$ -	\$ 329.35
209	Rebar Install	\$ 2,520.00	100.0%	\$ 2,520.00					\$ -		100.0%	\$ 2,520.00	\$ -	\$ -	\$ -	\$ 126.00
210	Dewatering & Cofferdam	\$ 85,000.00	100.0%	\$ 85,000.00					\$ -		100.0%	\$ 85,000.00	\$ -	\$ -	\$ -	\$ 4,250.00
211	Piping	\$ 53,470.00	100.0%	\$ 53,470.00					\$ -		100.0%	\$ 53,470.00	\$ -	\$ -	\$ -	\$ 2,673.50
212	Piping Installed	\$ 9,500.00	100.0%	\$ 9,500.00					\$ -		100.0%	\$ 9,500.00	\$ -	\$ -	\$ -	\$ 475.00
213	Mechanical Installed	\$ 76,430.00	95.5%	\$ 73,000.00	4.5%	\$ 3,430.00	\$ -	\$ -	\$ -		100.0%	\$ 76,430.00	\$ -	\$ 171.50	\$ 3,258.50	\$ 3,821.50
214	Cathodic Protection	\$ 2,000.00	100.0%	\$ 2,000.00					\$ -		100.0%	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 100.00
215	Grating	\$ 3,975.00	0.0%	\$ -	0.0%	\$ -	\$ 3,312.00	\$ -	\$ 3,312.00		0.0%	\$ 3,312.00	\$ 663.00	\$ -	\$ -	\$ 165.60
216	Sidewalk Hatch	\$ 6,000.00	100.0%	\$ 6,000.00					\$ -		100.0%	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 300.00
217	Aluminum Hatch	\$ 18,500.00	100.0%	\$ 18,500.00					\$ -		100.0%	\$ 18,500.00	\$ -	\$ -	\$ -	\$ 925.00
218	Fish Screening System	\$ 44,810.00	41.5%	\$ 18,578.15	0.0%	\$ -	\$ 26,231.85	\$ -	\$ 26,231.85		41.5%	\$ 44,810.00	\$ -	\$ -	\$ -	\$ 2,240.50
219	Fish Screening System Install	\$ 10,000.00	100.0%	\$ 10,000.00					\$ -		100.0%	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 500.00
220	Raw Water Intake Pumps	\$ 109,000.00	100.0%	\$ 109,000.00					\$ -		100.0%	\$ 109,000.00	\$ -	\$ -	\$ -	\$ 5,450.00
221	Raw Water Intake Pumps Install	\$ 5,000.00	90.0%	\$ 4,500.00	0.0%	\$ -	\$ -	\$ -	\$ -		90.0%	\$ 4,500.00	\$ 500.00	\$ -	\$ -	\$ 225.00
222	Pump Cans	\$ 30,000.00	100.0%	\$ 30,000.00					\$ -		100.0%	\$ 30,000.00	\$ -	\$ -	\$ -	\$ 1,500.00
223	Paint	\$ 4,500.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -		0.0%	\$ -	\$ 4,500.00	\$ -	\$ -	\$ -
123rd Pump Station (Lost Creek)																
224	Concrete Pad	\$ 3,000.00	100.0%	\$ 3,000.00					\$ -		100.0%	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 150.00
225	Electrical and Controls	\$ 8,936.00	30.0%	\$ 2,682.00	0.0%	\$ -	\$ -	\$ -	\$ -		30.0%	\$ 2,682.00	\$ 6,254.00	\$ -	\$ -	\$ 134.10
226	Booster Pump Station	\$ 123,924.00	100.0%	\$ 123,924.00					\$ -		100.0%	\$ 123,924.00	\$ -	\$ -	\$ -	\$ 6,196.20
227	Piping	\$ 15,794.00	89.8%	\$ 14,181.00	10.2%	\$ 1,613.00	\$ -	\$ -	\$ -		100.0%	\$ 15,794.00	\$ -	\$ 80.65	\$ 1,532.35	\$ 789.70
228	Piping Installed	\$ 6,000.00	91.7%	\$ 5,500.00	0.0%	\$ -	\$ -	\$ -	\$ -		91.7%	\$ 5,500.00	\$ 500.00	\$ -	\$ -	\$ 275.00
98th PRV																
229	Electrical and Controls	\$ 8,630.00	30.0%	\$ 2,589.00	0.0%	\$ -	\$ -	\$ -	\$ -		30.0%	\$ 2,589.00	\$ 6,041.00	\$ -	\$ -	\$ 129.45
230	Piping	\$ 11,398.00	100.0%	\$ 11,398.00					\$ -		100.0%	\$ 11,398.00	\$ -	\$ -	\$ -	\$ 569.90
231	Piping Installed	\$ 4,500.00	100.0%	\$ 4,500.00					\$ -		100.0%	\$ 4,500.00	\$ -	\$ -	\$ -	\$ 225.00
Added Items for Install																
232	Secondary Containment @ Intake Building	\$ 3,800.00	0.0%	\$ -	100.0%	\$ 3,800.00	\$ -	\$ -	\$ -		100.0%	\$ 3,800.00	\$ -	\$ 190.00	\$ 3,610.00	\$ 190.00
233	Secondary Containment @ Membrane	\$ 10,000.00	0.0%	\$ -	100.0%	\$ 10,000.00	\$ -	\$ -	\$ -		100.0%	\$ 10,000.00	\$ -	\$ 500.00	\$ 9,500.00	\$ 500.00
234	Air Burst System Install	\$ 8,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -		0.0%	\$ -	\$ 8,000.00	\$ -	\$ -	\$ -
235	Stair & Sidewalk @ Backwash Basin	\$ 11,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -		0.0%	\$ -	\$ 11,000.00	\$ -	\$ -	\$ -
236	UF Membrane Install	\$ 22,000.00	0.0%	\$ -	100.0%	\$ 22,000.00	\$ -	\$ -	\$ -		100.0%	\$ 22,000.00	\$ -	\$ 1,100.00	\$ 20,900.00	\$ 1,100.00
237	UF Feed Pumps Install	\$ 10,000.00	0.0%	\$ -	100.0%	\$ 10,000.00	\$ -	\$ -	\$ -		100.0%	\$ 10,000.00	\$ -	\$ 500.00	\$ 9,500.00	\$ 500.00
238	UF Feed Tank Install	\$ 5,000.00	0.0%	\$ -	100.0%	\$ 5,000.00	\$ -	\$ -	\$ -		100.0%	\$ 5,000.00	\$ -	\$ 250.00	\$ 4,750.00	\$ 250.00
239	Air Compressors Install	\$ 10,000.00	0.0%	\$ -	100.0%	\$ 10,000.00	\$ -	\$ -	\$ -		100.0%	\$ 10,000.00	\$ -	\$ 500.00	\$ 9,500.00	\$ 500.00
240	Air Receiver Install	\$ 5,000.00	0.0%	\$ -	100.0%	\$ 5,000.00	\$ -	\$ -	\$ -		100.0%	\$ 5,000.00	\$ -	\$ 250.00	\$ 4,750.00	\$ 250.00
241	CIP Tank Install	\$ 6,000.00	0.0%	\$ -	50.0%	\$ 3,000.00	\$ -	\$ -	\$ -		50.0%	\$ 3,000.00	\$ 3,000.00	\$ 150.00	\$ 2,850.00	\$ 150.00
242	Water Softeners Install	\$ 5,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -		0.0%	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -
243	Neutralization Tank Install	\$ 10,000.00	0.0%	\$ -	50.0%	\$ 5,000.00	\$ -	\$ -	\$ -		50.0%	\$ 5,000.00	\$ 5,000.00	\$ 250.00	\$ 4,750.00	\$ 250.00
244	Sulfuric Acid Feed System Install	\$ 6,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -		0.0%	\$ -	\$ 6,000.00	\$ -	\$ -	\$ -
245	Citric Acid Feed System	\$ 6,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -		0.0%	\$ -	\$ 6,000.00	\$ -	\$ -	\$ -
246	Calcium Thiosulfate Feed System	\$ 6,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -		0.0%	\$ -	\$ 6,000.00	\$ -	\$ -	\$ -
247	Sodium Hypochlorite Tank Install	\$ 10,000.00	0.0%	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -		0.0%	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -
248	Packaged Booster Pump System Install @ Membrane	\$ 8,000.00	0.0%	\$ -	100.0%	\$ 8,000.00	\$ -	\$ -	\$ -		100.0%	\$ 8,000.00	\$ -	\$ 400.00	\$ 7,600.00	\$ 400.00
249	Facility Marker @ Membrane	\$ 10,000.00	0.0%	\$ -	0.0%	\$ -	\$ 3,140.10	\$ -	\$ 3,140.10		0.0%	\$ 3,140.10	\$ 10,000.00	\$ 157.01	\$ 2,983.10	\$ 157.01
Original Contract Subtotals		\$ 10,690,000.00		\$ 6,685,169.90		\$ 582,525.10	\$ 20,827.32	\$ 998,611.42	\$ (18,900.80)	\$ 1,000,537.94		\$ 8,268,232.94	\$ 2,424,907.16	\$ 26,722.58	\$ 555,229.04	\$ 413,411.65

Change Orders



PO Box 190 – 1037 NW Grebe Street – Seal Rock, Oregon 97376
 Phone: 541.563.3529 – Fax 541.563.4246 – Web: www.srwd.org

Seal Rock Water District

General Manager's Report:
 Board Meeting October 14, 2021

This report is an executive summary provided with this Board agenda to Commissioners with recommended actions if any. Detailed information, staff reports, and supporting materials are provided within the full agenda packet.

PHASE-IV BEAVER CREEK SOURCE WATER PROJECT:

District staff and engineer along with funding partners from USDA-RD meet bi-weekly with R&G Excavating to discuss project activities, schedule, and status. Construction at the WTP site includes continued work to complete grading around the backwash basins and membrane building. Contractor has mobilized membrane treatment equipment in the building and is beginning to place equipment in various area for operation. Roofing construction of the membrane building has been completed and the contractor is framing windows and the operation and control room. Electricians and plumbers are also on site installing electrical wiring and piping for the WTP.

- Major construction activities include:

Membrane Building:

- Contractor is backfilling around the backwash basin.
- Building interior has been completely painted.
- Cement pads have been poured for treatment equipment.
- Treatment equipment has been moved to the WTP.
- Some equipment is being placed on pads.



WTP Mixing Tanks:



Membrane skids:



Pipe Gallery:



WTP window installation:

- **Intake Site:**

- Contractor has completed construction of the electrical building roofing and overhang.
- Building interior has been painted.
- Electrician is installing electrical wiring.
- Some site grading is occurring in preparation for final site restoration.



Intake Electrical Building:

Contractor continues to make steady progress in construction. Per the September design progress schedule, which does not meet contract dates, the approximate slippage that the Contractor is showing to maintain an additional 87 days.

OTHER NOTABLE ACTIVITIES FOR THE MONTH INCLUDE:

- Attended on-site Beaver Creek water quality and flow monitoring field data collection.
- Reviewed several Requests for Information (RFI's) for the Beaver Creek Project.
- Attended meetings related to water treatment plant operational software.
- Hosted on site project meeting with potential WTP operations consultant.
- Attended on-site meeting with engineers and PacWave representatives at the PacWave Energy Project.
- Attended SDAO Annual Conference Committee Meeting.
- Attended SDAO Awards Nomination Committee Meeting.
- Presented at the Oregon Infrastructure Summit on resilient water systems.
- Met with representative from the SRRFPD to discuss potential building opportunity.
- Attended Conservation Consortium Webinar.
- Poured cement pad for new Cluster Boxes.
- Attended Fall 2021 Oregon Water Utility Council Meeting.
- Reviewed design for new residential development on Wenger Lane.
- Attended the Mid-Coast Water Conservation Consortium Meeting.
- Attended WesTech Membrane treatment plant facility operation meeting.
- Attended video conferences with engineers, contractors, and USDA to discuss submittals and schedule for work on the Beaver Creek Source water project.
- Hosted SRWD safety/staff meeting.



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My Water Usage Customer Portal: bit.ly/mywaterusage



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Seal Rock Water District

Infectious Disease Protocols

Out of a desire to provide the SRWD Board of Commissioners with guidance for protecting the health and wellbeing of district employees, and continuity of operations, the following policy information is being provided:

Due to the increasing uncertainty and debate centered around vaccines, and mandates to require, or not to require vaccinations in the workplace. Management is providing the following information made available by SDAO/SDIS. Additionally, management is providing Infectious disease protocols for consideration, approval, and implementation by the Board.

SRWD recognizes the effectiveness of vaccines certified and approved by the Federal Department of Agriculture (FDA) and will not discourage or support district representatives from receiving vaccinations. The Equal Employment Opportunity Commission (EEOC) has released guidance under federal law that makes it clear that employers may require workers to receive a COVID-19 vaccine. This is also true under Oregon law. However, regulations provided by the Bureau of Labor and Industry (BOLI) as it is currently in effect allows for an individual to exempt themselves from a vaccine mandate based on medical and religious reasons. Therefore, SRWD supports compliance with the EEOC/BOLI, and values the rights of every individual to make healthcare decisions and does not direct employees or representatives of the district to receive vaccination or violate any currently valid law.

Staff have consulted with SDAO/SDIS Pre-Loss counsel regarding the following questions:

- **Can employers mandate a vaccine for their employees?**

Yes. BOLI and the EEOC have been clear that employers may require vaccines for their employees. It is important to be aware that this is an important and potentially challenging decision with possible significant impacts on your organization. A decision to require vaccination should be made in consult with your legal and human resources tools.

- **If an employer mandates the vaccine, are there still exemptions that employees may utilize?**

Yes. Employers are still required to comply with their legal obligations, including **allowing exemptions for religious beliefs and medical conditions**. Is it possible to encourage, but not mandate, employees to get vaccinated? Yes. The employer can allow, or offer, incentives including pay or time out of the office as a benefit for obtaining the vaccine.

- **If an employer mandates the vaccine, what issues might arise?**

An employer mandate of the vaccine may trigger other employment options or issues, such as disability or religious accommodation, workers' compensation, employee discipline or others. It is important to cautiously navigate issues that might arise with guidance from your legal counsel and human resources tools.

- **What does the employer do if they feel that the religious or medical exemption form submitted by the employee is inaccurate or untruthful?**

Consult immediately with your legal advisors to make sure appropriate steps are being taken to address the employer's concerns.

- **What will the effects be on my SDIS insurance coverages?**

Please visit the SDIS website www.sdis.org for more information regarding this topic.

- **Will my district have insurance coverage from SDIS if it elects to defy the governor's orders regarding masks (all employers) and vaccinations (employers with healthcare workers)?**

Liability insurance does not provide liability coverage for intentional violation of federal, state, or local statutes, ordinances, rules or regulations. This coverage restriction is not unique to SDIS. This is part of any liability insurance policy, and this coverage exclusion has been part of SDIS's liability insurance since its inception in 1985.

In addition, SDIS has an exclusion in its liability coverage for alleged or actual transmission of a Communicable Disease (COVID-19 included). This is also an exclusion that has been added to liability insurance policies worldwide and is not unique to SDIS. SDIS purchases insurance from over 15 different companies and all of them have implemented such exclusions.

So, if a decision not to enforce the vaccination or mask mandate results in a lawsuit for someone becoming ill from COVID-19, there would likely not be insurance coverage for defense or damages, because of the following exclusions:

Exclusion S: Any liability for Damages brought about or contributed to by any dishonest, fraudulent, criminal, bad faith or malicious act or omission of a Participant or arising from the deliberate violation of any federal, state, or local statute, ordinance, rule, or regulation committed by or with the knowledge and consent of the Participant. The actual or alleged conduct of any Participant shall not be imputed to any other Participant for the applicability of this exclusion.

Exclusion AS. Any liability for Damages, including any expense, cost, loss, legal fees, liability or legal obligation that in any way, in whole or in part, arises out of, relates to, or results from any alleged or actual transmission of a Communicable Disease.

This exclusion applies even if the claims against any Participant allege wrongdoing in the:

- 1. Supervising, hiring, employing, training or monitoring of others that may be infected with or spread of a Communicable Disease;*
- 2. Testing for a Communicable Disease;*
- 3. Failure to prevent the spread of the disease; or*
- 4. Failure to report the disease to authorities.*

The Trust shall have no duty or obligation under this Coverage Document to defend, respond to, investigate, or indemnify any Participant against any injury or damage, loss, claim, suit, or other proceeding alleging Damages to which this exclusion applies. This exclusion also applies to any obligation to defend, to share Damages with, repay, contribute, or indemnify anyone else from which Damages are sought.

- **Will our insurance be canceled if we elect not to follow the governor's mask and vaccination mandates?**

No, SDIS will not cancel your liability insurance for failure to follow the mandates. But as described above, you would likely not have liability insurance coverage for legal defense or financial damages for any lawsuit resulting from a decision not to follow the Governor's order.

- **If we follow the mandates and someone gets ill and sues, alleging that vaccinations or masks contributed to their illness, do we have insurance coverage from SDIS?**

As described above, you do not have any insurance coverage for damages that may result from the actual or alleged transmission of COVID-19, whether or not you follow the mandates. Also as described above, this is not unique to SDIS. No matter who you are insured with, there is no liability insurance coverage available for a Communicable Disease (COVID19). However, if your district is following the mandates, SDIS does have limited defense coverage (\$50,000 per member with a total of \$2 million for all members combined) to defend from the allegations.

If someone sues, claiming that they became ill from something that's not a Communicable Disease because you enforced the mandates, then you would most likely have insurance coverage from SDIS for defense and indemnity of the allegations. For instance, if someone claims that the vaccine made them sick and sues for mandating the vaccine, you would be covered by SDIS for the allegations because the vaccine is not a Communicable Disease.

If someone sues claiming discrimination because you enforced the mandates, then you would most likely have insurance coverage from SDIS for defense and indemnity of the allegations because discrimination has nothing to do with actual or alleged transmission of a Communicable Disease.

Because the state has imposed the mandates and the courts have upheld their constitutionality, successfully pursuing a lawsuit for complying with the mandates will be difficult.

- **Where can I obtain additional resources or information on vaccine issues?**

- a. BOLI: BOLI : COVID Vaccinations and the Workplace : For Workers : State of Oregon
- b. EEOC: What You Should Know About COVID-19 and the ADA, the Rehabilitation Act, and Other EEO Laws | U.S. Equal Employment Opportunity Commission (eoc.gov)
- c. OHA 3879 Healthcare Provider and Healthcare Staff Vaccine Rule FAQs (state.or.us).

Infectious Disease Protocols:

SDAO/SDIS pre loss counsel is advising that district's take reasonable steps to provide a workplace free from recognized hazards, and to consider what is best for individual districts and the health and wellbeing of district employees and representatives. SRWD will allow, or offer, incentives including pay or time out of the office as a benefit for obtaining the vaccine. Therefore, at the direction of SDAO/SDIS management is offering for the consideration of the Board the following Infectious Disease Protocols:

- A. District staff will comply with the recommendations of OR. OSHA, the CDC and OHA regarding strict social distancing and the proper use of face masks. Face masks are properly worn as barriers covering nose, mouth, and chin to help prevent respiratory droplets or large particles being transmitted to others. Staff are encouraged to wear high quality masks that meet CDC general guidelines and will be provided KN95 masks for the highest level of protection. Proper building HVAC system ventilation with MERV-18 filters is in operation to enhance air quality.
- B. Staff are encouraged to practice frequent hand washing and good personal hygiene including covering mouth and nose with tissue or the inside of the elbow when coughing or sneezing and to always refrain from spitting. Monitoring daily health and being alert for COVID-19 symptoms (e.g., fever, cough, shortness of breath) are also encouraged.
- C. Employees working outdoors may choose not to wear a face mask if it interferes with safety and comfort in performing work but are encouraged to continue wearing a mask when in close contact with co-workers or the public.
- D. SRWD office/shop/buildings will be open to the public by appointment only with limited access for meetings including regular monthly SRWD Board of Commissioners meetings.
- E. SRWD will issue to each district employee the **BinaxNOW COVID-19 Antigen Self-Test (2 Tests)** and provide training on its use. As recommended by local health care professionals, employees will be required to self-test immediately when symptoms are detected and report the results to the district office. Additionally, district employees are encouraged to access free local COVID testing provided by Samaritan Pacific Communities Hospital.
- F. In the event a district employee tests positive for COVID-19 or variant, the employee will be required to quarantine for 14-days and report the results to the district and the LC Health Department and follow the direction of health care professionals. Employee must provide verification of negative test by an approved testing facility before returning to work.
- G. While impacts to the district's continuity of operations remain a high priority, the district will continue to consider a work from home option and/or staggered in-office schedule for administrative staff to limit contact time.

**Seal Rock Water District
Performance Evaluation
General Manager**

PURPOSE

The purpose of the employee performance evaluation and development report is to increase communication between the District Commissioners and the General Manager concerning the performance of the General Manager in the accomplishment of his/her assigned duties and responsibilities, and the establishment of specific work-related goals and objectives.

PROCESS

1. The Board Chair distributes evaluation forms to all Commissioners.
2. Each Commissioner completes the form, signs, dates, and returns a copy to the Chair.
3. In addition, criterion 3 will be provided to all SRWD Managers for direct input to the Commissioners. Each form will be completed, sealed and returned to the Board Chair.
4. The Chair and Treasurer tabulate the results of the evaluation forms.
5. The District Board of Commissioners meets with the General Manager in executive session to review the evaluation, unless the General Manager requests an open hearing.

INSTRUCTIONS

Review the employee’s work performance for the entire period; try to refrain from basing judgment on recent events or isolated incidents only. Disregard your general impression of the employee and concentrate on one factor at a time.

Evaluate the employee on the basis of standards you expect to be met for the job considering the length of time in the job. Check (✓) the number, which most accurately reflects the level of performance for the factor appraised using the rating scale described below. If you did not have an opportunity to observe a factor during this evaluation period, please indicate so in the “N/O” (Not Observed) column next to the factor. Rankings of 2 or below or above 4 must be provided with specific supporting evidence.

Performance Evaluation
Adam Denlinger
General Manager

Date: _____

RATING SCALE DEFINITIONS (1-5)

(1) Unsatisfactory: The employee’s work performance is inadequate and definitely inferior to the standards of performance required for the job. Performance at this level cannot be allowed to continue.

(2) Improvement Needed: The employee’s work performance does not consistently meet the standards of the position. Serious effort is needed to improve performance.

(3) Meets Job Standard: The employee’s work performance consistently meets the standards of the position.

(4) Exceeds Job Standard: The employee’s work performance is frequently or consistently above the level of a satisfactory employee but has not achieved an overall level of outstanding performance.

(5) Outstanding: The employee’s work performance is consistently excellent when compared to the standards of the job.

Performance Evaluation and Achievements

1. <u>Commissioner Relationships</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>N/O</u>
A. Effectively implements policies and programs approved by the Board.	_____	_____	_____	_____	_____	_____
B. Reporting to the Board is timely, clear, concise and thorough.	_____	_____	_____	_____	_____	_____
C. Accepts direction/instructions in a positive manner.	_____	_____	_____	_____	_____	_____
D. Effectively aids the Board in establishing long-range goals.	_____	_____	_____	_____	_____	_____
E. Keeps the Board informed of current plans and activities of administration and new developments in technology, legislation, governmental practices and regulations, etc.	_____	_____	_____	_____	_____	_____

Comments: _____

2. <u>Public Relations</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>N/O</u>
A. Projects a positive public image.	_____	_____	_____	_____	_____	_____
B. Is courteous to the public at all times.	_____	_____	_____	_____	_____	_____
C. Maintains effective relations with media representatives.	_____	_____	_____	_____	_____	_____

Comments: _____

3. <u>Employee Relations</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>N/O</u>
A. Works well with other employees.	_____	_____	_____	_____	_____	_____
B. Seeks to develop skills and abilities of employees.	_____	_____	_____	_____	_____	_____
C. Motivates others toward the accomplishment of goals and objectives.	_____	_____	_____	_____	_____	_____
D. Delegates appropriate responsibilities.	_____	_____	_____	_____	_____	_____
E. Effectively evaluates performance of employees.	_____	_____	_____	_____	_____	_____
F. Uses effective supervisory skills.	_____	_____	_____	_____	_____	_____
G. Recruits and hires qualified and effective staff.	_____	_____	_____	_____	_____	_____

Comments: _____

4. <u>Fiscal Management</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>N/O</u>
A. Prepares realistic annual budget.	_____	_____	_____	_____	_____	_____
B. Achieves efficiency, economy and effectiveness in all programs.	_____	_____	_____	_____	_____	_____
C. Controls expenditures in accordance with approved budget.	_____	_____	_____	_____	_____	_____

D. Keeps Board informed about revenues and expenditures, actual and projected.

E. Ensures that the budget addresses the Board's goals and objectives.

Comments: _____

5. **Communication**

1 2 3 4 5 N/O

A. Oral communication is clear, concise and articulate.

B. Written communications are clear, concise and accurate.

Comments: _____

6. **Intergovernmental Affairs**

1 2 3 4 5 N/O

A. Maintains effective communication with local, regional, state and federal government agencies.

B. Financial resources (grants) from other agencies are pursued.

C. Contributes to good government through regular participation in local, regional and state committees and organizations.

D. Lobbies effectively with legislators and state agencies regarding District programs and projects.

Comments: _____

7. <u>Decision Making</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>N/O</u>
A. Attempts to obtain all available facts prior to making a decision.	_____	_____	_____	_____	_____	_____
B. Is objective in decision-making.	_____	_____	_____	_____	_____	_____
C. Considers possible alternatives and their consequences before making decision.	_____	_____	_____	_____	_____	_____
D. Makes decisions on a timely basis.	_____	_____	_____	_____	_____	_____

Comments: _____

8. <u>Other</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>N/O</u>
A. Seeks to promote intergovernmental cooperation.	_____	_____	_____	_____	_____	_____
B. Effectively responds to local politics, customs and interests.	_____	_____	_____	_____	_____	_____
C. Seeks to understand and respond to community needs.	_____	_____	_____	_____	_____	_____

Comments: _____

Achievements relative to objectives for this evaluation period:

Summary Rating

Overall Performance Rating – Considering the results obtained against established performance standards as well as overall job performance, the following rating is provided:

Unsatisfactory ____ Improvement Needed ____ Meets Job Standards ____ Exceeds Job Standards ____ Outstanding ____

Comments: _____

Future Goals and Objectives

Specific goals and objectives to be achieved in the next evaluation period: _____

This evaluation has been reviewed and discussed between the Board and the General Manager on:

Date:

<u>SRWD Commissioners:</u>	Concurrence
John Garcia, Board Chair	YES / NO
Saundra Mies-Grantham, Secretary	YES / NO
Glen Morris, Treasurer	YES / NO
Rob Mills, Commissioner	YES / NO
Karen Otta, Commissioner	YES / NO

General Manager Signature

Next Evaluation Date

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
1	2020																	
2	General Manager Responsibilities																	
3	↓																	
4	SRWD Customers																	
5	↓																	
6	SRWD Board of Commissioners																	
7	↓																	
8	General Manager																	
9	↓																	
10	Administration									Field Operations								
11	4 FTE + contract									5 FTE								
12																		
13																		
14																		
15	Finance	Legal	Support Staff	Board Commissioner Support	Engineering	Business Relations	Human Resources	Resource Mgmt.	Risk Mgmt.	CIP	Property Maint	Vehicle Maint	Roads	Water Treatment and Distribution	Stormwater			
16	Budget Perpetration	Construction Support, Development and review	Apt and Schedules	Commissioners Mail	Mapping and Address	Funding agents	Employee Neg	City of Toledo	Insurance	Master Planning	Buildings	Vehicles	Emergency Response	Water Rights	Regulations			
17	Forecasting Accounts Receivable	Water Rights Permitting	Public e-mail Requests	Meeting Attendance	Land Use Permits	RD-USDA	Benefits	City of Newport	SRWD Policy	Supervision	Pump Stations	Equipment	Road access Maint.	System Maint	System Maintenance			
18	Accounts Payable	SDC's Review	Record Requests	Agendas	Develop Permits	IFA	Hire/Fire	Lincoln Co	OSHA Compliance	Capital Improvements	Grounds	Emergency Response	Right-of-way mowing	Treatment Plant	Operation Procedures			
19	Investments	Interagency Agreements	Formatting forms	Packets	Planning, Zoning and Develop.	Economic Development	Personnel Rules	Interagency Relations	Employee Safety Program	Facility Planning	Emergency Response	Generators	Emergency Response	Operation Procedures	Emergency Response			
20	Audit	District Boundary Issues	Handbooks	Minutes	Long-Range Planning	Web Information	Records	Information Technology		Engineering	Trails	Pump Stations		Emergency Response	System Maintenance			
21	Payroll	Ordinance Review	Applications/ Permits	Appointments & Schedules	Phase-4 Improvements	Community Liaison	Employee Health Insurance	Franchises		Permits	Landscape	Surplus Equipment Sales		City of Toledo				
22	Customer Service		Web Page			Civic Events	Employee Orientation	Vehicle Inventory		Safety Strategic Planning				Maintaining State Permits				
23	Strategic Planning		Archives			Area HOA's		MC-WPP						Annual Reports				
24	Fixed Asset Maint.		IT Support			SRFD		SDAQ Board Member						Water Transmission System				
25	Inventory		Contract Files			SDAQ/SDIS								Operator Certification				
26	Central Supplies		Grant Files											Training				
27	Ledger		Elections											Meter Reading				
28	Grant Mgmt.		Ordinances											Meter Maint				
29	Debt Service		Resolutions											AMI-Program				
30			Budget Document															
31																		
32																		

**Seal Rock Water District
General Manager - Activity
List October 2021**

#	Project	Activity	Priority	Schedule
1	SRWD Phase-3 Improvements Awarded November 2015 In Progress Substantial Completion Achieved in 2016. AMI Project 2018. Staff is working with USDA-RD to close out remaining grant funds with additional AMI improvements to the North end of the system. Expected completion 2021.	Environmental Report approvals Joint DSL, US-Corp of Engineers permit, Replaced PRV's in Bayshore and Sand Piper	High	This project was completed with the installation of the final AMI tower in the Pacific Shores community in March 2021.
2	Source Water Project Development Study Completed March 2015 Water Rights Permit Completed August 2016. PER/ER completed 2017. Final design completed June 2019. US-Army Corp of Engineer, DSL permit complete September 2019. Project awarded April 2020 expected completion September 2021.	Ongoing engagement with State and Federal agencies. 3 to 5-year project.	High	Work with engineers and contractor is ongoing. This project has seen construction delays by the contractor. Coordination with the contractor to complete the project continues. Expected start up and commissioning scheduled by the contractor to occur in December 2021. This project is beyond the substantial completion date and subject to
3	Rules and Regulations Update Ongoing – draft completed and available for review.	Periodic review, updates and certification by Commissioners	High	Draft available for review by legal counsel. Due to several high priorities this effort is being pushed to 2022
4	Bidding Rules and Expectations Adopt Purchasing Procedures Ongoing	Periodic review, updates and certification by Commissioners	High	Develop process for implementing purchasing approvals and oversight procedures. Follow state purchasing guidelines
5	Annual Budget Process	Budget Planning Process Budget Preparation.	High	Ongoing activities to ensure that the District's annual budget process is followed to comply with all Oregon State Revenue Requirements.
6	Water Treatment Plant Start Up and Commission.	Staffing levels will need to be increased by 1.5 FTE to meet staffing requirements for the new WTP.	Ongoing	Due to the lack of interest, and difficulty attracting a Water Treatment Operator-II the district may need to seek contract services to temporarily meet staffing levels at the WTP.
7	Represent SRWD on the Mid-Coast Integrated Water Resources Planning Technical Working group. Serving in the capacity as co-	Key partners in this planning effort include the City of Newport and the Oregon Water Resources	Ongoing	Final MC-WPP Action Plan has been completed by consultants and is expected to be completed and adopted by the state in 2022.

	convener and lead agency for the Mid Coast Water Planning Partnership.	Department as co-convener, and a variety of stakeholders within the watersheds including local municipalities, water districts, tribes, state and federal agencies, non-profit and other environmental organizations, industrial water purveyors, and private interest groups.		The MC-WPP Collaboratively identify the current and future in-stream and out-of-stream water supply needs and demands. Collaboratively develop and prioritize options to respond to identified imbalances; and Develop an integrated water resources plan that will inform long-term planning and support regional strategies for addressing watershed challenges in the Mid-Coast Basin. Attended several after-hours meetings throughout the Mid-Coast region in 2021
9	Full management responsibility for all District operations. Plan direct, manage, and oversee the activities and operations of the District including Finance, Human Resources, Operations and Public Affairs.	Ongoing	Daily	Daily activity
10	Provide general direction to the design, construction, operation and maintenance of District facilities; Directs treatment, storage and distribution services and activities. And administrative activities including personnel, purchasing, complex maintenance, And customer service activities.	Ongoing	Daily	Daily activity
11	Plans, directs and coordinates the work plan for the District; assigns projects and programmatic areas of responsibility; review and evaluates work methods and procedures; ensures the district is being operated in compliance with applicable regulations and laws, that the district's needs are being assessed, and that improvements are being developed and implemented as necessary.	Ongoing	Daily	Daily activity
12	Assesses and monitors workload, administrative support systems and internal reporting relationships, identifies opportunities for improvement.	Ongoing	Daily	Daily activity
13	Responsible for establishing and	Ongoing	Daily	Daily activity

	maintaining favorable contacts with local city, county, state and federal applicable agencies in the development of short and long-term goals and objectives which insure District customers have a continued adequate supply of potable water.			
14	Negotiates a variety of contracts and agreements on the District's behalf in areas including but not limited to, labor relations, development reimbursements, interagency relationships and professional provisions.	Ongoing	Daily	Daily activity
15	Professional Development/Community Engagement			
	Attended the SDAO Water Committee meeting			January through March 2021
16	Attended SDAO Annual Conference in February 2016	Annually		February 2021
17	Attended joint SDAO/SDIS annual Meeting	Annually		November 2021
18	Attended OHA/OSHA Infectious Disease Rule Making update	Annually		February - April 2021
19	Attended OAWU Management Conference.	Annually		March 2021
20	Presented at the Oregon infrastructure Summit	Complete		September 2021
21	Represent member districts as a board director of SDAO.	Ongoing		Reappointed July 2020
22	Provided public testimony at the state capital at the request of OWRD and Business Oregon regarding state budget requests for rural communities.	Ongoing		February through March 2021
23	Attended Western Governors Annual Conference	When Available		March 2021
24	Attended Mid Coast Water Planning Partnership Meetings	When Available		January through November 2021
25	Presented at the Oregon Water & Wastewater Finance Summit	Annually		October 2021
26	Source water Project presentation	MC-WPP		February 2021
27	Participated in SDAO Legislative Committee meeting	When Available		Ongoing 2021
28	Attended OWRD learning Session	When Available		September 2020
29	Coordinated with regional water master and neighboring	When Available		August 2021

	municipalities to issue stage-2 water curtailment notice			
30	Attended the Oregon Water Utility Council Meetings	When Available		Ongoing 2021

SRWD: Priority Goals and Objectives

2021 - Priorities:

- Commission Water Treatment Facility - Target date December 2021
- Adjust Staffing Levels – Ongoing, interviews schedule for October/November 2021
- SRWD EPA - Risk & Resilience Assessment - Complete June 2021
- SRWD EPA - Community Water System Emergency Response Plan – Complete December
- Update Personnel Rules and Regulations – Final Draft in review October 2021

2022 – Priorities:

- Complete a Personnel Comp and Class Study with salary survey
- Water Master Plan Update
- Develop Capital Improvement Plan
- Update District Rules and Regulations

2023 – Priorities:

- Update System Wide Mapping
- Perfect Beaver Creek Water Rights
- Complete water rate analysis

2024 – Priorities:

- Complete system wide risk & resilience assessment (RRA)
- Update Emergency Response Plan
- Update Water Management and Conservation Plan
- Update System Development Charges (SDC's) and Methodology